

**Beverly Beach Water District**

Board of Commissioners Meeting - Agenda

April 16, 2025, at 6:00 p.m.

Beverly Beach Water District Office

1. Call to Order
2. Review/Approval of Minutes
  - a. Minutes from March 2025
3. Financial/Treasurers Report
  - a. Financial and Aging report
  - b. Letter from Sec of State Auditor
  - c. Approval of bills
    - i. Northwest Natural Water – February 2024, Inv. 6206 (\$5,718.90)
4. Water Plant/Distribution System
5. Old Business
  - a. Fire hydrants
6. New Business
  - a. 2025-26 Budget
  - b. Northwest Water contract renewal
7. Adjourn

# Beverly Beach Water District

## Profit and Loss

March 2025

	TOTAL
Income	
1-0401 Water Sales	10,390.53
1-0402 Water Sales-late fee	20.12
1-0410 Interest Income	
1-0414 Oregon Coast Bank - Dist. Fund	109.93
1-0416 Oregon Coast Bank- Gen'l Fund	377.63
<b>Total 1-0410 Interest Income</b>	<b>487.56</b>
5010 Processing Fee - credit card	19.12
Unapplied Cash Payment Income	462.00
<b>Total Income</b>	<b>\$11,379.33</b>
GROSS PROFIT	<b>\$11,379.33</b>
Expenses	
1-0700 Maintenance/Repair/Improvement	
0700.4 Tank maintenance/repair	3,439.59
<b>Total 1-0700 Maintenance/Repair/Improvement</b>	<b>3,439.59</b>
1-0701 Plant Contractor-Hiland Water	4,950.00
1-0705 Office Expense	
1-0706 Licenses & fees	150.00
1-0707 Membership fees	69.00
1-0711 Office supplies	32.98
<b>Total 1-0705 Office Expense</b>	<b>251.98</b>
1-0750 Insurance	
1-0752 Property & Liability	10,031.00
<b>Total 1-0750 Insurance</b>	<b>10,031.00</b>
1-0760 Utilities	
1-0761 Electric(office)	245.77
1-0762 Telephone	225.62
1-0763 Electric (plant)	539.79
<b>Total 1-0760 Utilities</b>	<b>1,011.18</b>
1-0770 Accounting	
1-0773 Accounting	675.00
<b>Total 1-0770 Accounting</b>	<b>675.00</b>
1-0785 Bank Charges	
1-0787 Other Charges	25.00
1-0790 Credit Card Fees	92.69
<b>Total 1-0785 Bank Charges</b>	<b>117.69</b>

# Beverly Beach Water District

## Profit and Loss

March 2025

	TOTAL
1-0795 Chemical & Testing	
1-0797 Testing	139.00
<b>Total 1-0795 Chemical &amp; Testing</b>	<b>139.00</b>
<b>Total Expenses</b>	<b>\$20,615.44</b>
NET OPERATING INCOME	<b>\$ -9,236.11</b>
Other Income	
1-0450 Property Taxes	1,671.97
<b>Total Other Income</b>	<b>\$1,671.97</b>
NET OTHER INCOME	<b>\$1,671.97</b>
NET INCOME	<b>\$ -7,564.14</b>

# Beverly Beach Water District

## Profit and Loss

July 2024 - March 2025

	TOTAL
Income	
1-0401 Water Sales	91,727.82
1-0402 Water Sales-late fee	151.38
1-0410 Interest Income	
1-0412 Oregon Coast Bank - SDC	2.45
1-0414 Oregon Coast Bank - Dist. Fund	444.61
1-0416 Oregon Coast Bank- Gen'l Fund	2,270.10
<b>Total 1-0410 Interest Income</b>	<b>2,717.16</b>
5009 Returned Check Charges	140.00
5010 Processing Fee - credit card	187.55
Unapplied Cash Payment Income	662.04
<b>Total Income</b>	<b>\$95,585.95</b>
<b>GROSS PROFIT</b>	<b>\$95,585.95</b>
Expenses	
1-0700 Maintenance/Repair/Improvement	
0700.1 Water Plant Maint/Improvement	15,718.64
0700.11 Customer maintenance/repairs	4,918.04
0700.20 Tools/Equipment	94.99
0700.4 Tank maintenance/repair	6,191.19
<b>Total 1-0700 Maintenance/Repair/Improvement</b>	<b>26,922.86</b>
1-0701 Plant Contractor-Hiland Water	44,050.00
1-0705 Office Expense	
1-0706 Licenses & fees	1,014.41
1-0707 Membership fees	933.00
1-0709 US Postmaster	256.00
1-0711 Office supplies	340.05
1-0716 Streamline (Web Page)	1,080.00
<b>Total 1-0705 Office Expense</b>	<b>3,623.46</b>
1-0750 Insurance	
1-0752 Property & Liability	10,031.00
1-0753 Bonding- Pres/Treas/Clerk	180.00
<b>Total 1-0750 Insurance</b>	<b>10,211.00</b>
1-0760 Utilities	
1-0761 Electric(office)	1,057.71
1-0762 Telephone	2,688.12
1-0763 Electric (plant)	2,654.18
1-0764 Propane	203.02
<b>Total 1-0760 Utilities</b>	<b>6,603.03</b>

# Beverly Beach Water District

## Profit and Loss

July 2024 - March 2025

	TOTAL
1-0770 Accounting	
1-0772 Grimstad	2,192.00
1-0773 Accounting	7,672.50
<b>Total 1-0770 Accounting</b>	<b>9,864.50</b>
1-0785 Bank Charges	
1-0786 NSF/ACH Returned Check	0.00
1-0787 Other Charges	150.00
1-0788 Facility Improve Loan Interest	25,408.06
1-0789 Bank ACH Fee	125.00
1-0790 Credit Card Fees	466.37
<b>Total 1-0785 Bank Charges</b>	<b>26,149.43</b>
1-0795 Chemical & Testing	
1-0797 Testing	1,812.00
<b>Total 1-0795 Chemical &amp; Testing</b>	<b>1,812.00</b>
<b>Total Expenses</b>	<b>\$129,236.28</b>
<b>NET OPERATING INCOME</b>	<b>\$ -33,650.33</b>
Other Income	
1-0450 Property Taxes	57,347.22
AWS-6 Grant Income	38,100.00
<b>Total Other Income</b>	<b>\$95,447.22</b>
<b>NET OTHER INCOME</b>	<b>\$95,447.22</b>
<b>NET INCOME</b>	<b>\$61,796.89</b>

Beverly Beach Water District

1-0116 AWSD-6 SUBAWARD - Restricted Grant Acct 1731025, Period Ending 03/31/2025

RECONCILIATION REPORT

Reconciled on: 04/04/2025

Reconciled by: Marina Khuon

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	38,122.44
Interest earned	7.58
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (1)	6.26
Statement ending balance	<u>38,136.28</u>

Register balance as of 03/31/2025 38,136.28

Details

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/03/2025	Deposit			6.26
<b>Total</b>				<b>6.26</b>

Beverly Beach Water District

1-1103 SDC Fund #- 1904499, Period Ending 03/31/2025

RECONCILIATION REPORT

Reconciled on: 04/04/2025

Reconciled by: Marina Khuon

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance .....	65,327.69
Interest earned .....	44.67
Checks and payments cleared (0) .....	0.00
Deposits and other credits cleared (1) .....	54.02
Statement ending balance .....	<u>65,426.38</u>

Register balance as of 03/31/2025 ..... 65,426.38

Details

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/31/2025	Deposit			54.02
<b>Total</b>				<b>54.02</b>

Beverly Beach Water District

1-0101 General Acct #1706019, Period Ending 03/31/2025

RECONCILIATION REPORT

Reconciled on: 04/04/2025

Reconciled by: Marina Khuon

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	50,163.42
Checks and payments cleared (21)	-20,688.94
Deposits and other credits cleared (111)	11,102.51
Statement ending balance	<u>40,576.99</u>

Register balance as of 03/31/2025	40,576.99
Cleared transactions after 03/31/2025	0.00
Uncleared transactions after 03/31/2025	-6,552.73
Register balance as of 04/04/2025	34,024.26

Details

Checks and payments cleared (21)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/02/2025	Expense		QuickBooks Payments	-2.66
03/03/2025	Expense		QuickBooks Payments	-41.16
03/04/2025	Expense		QuickBooks Payments	-4.79
03/05/2025	Expense		QuickBooks Payments	-9.72
03/07/2025	Check	4307	Oregon Secretary of State	-150.00
03/07/2025	Expense		Fred Meyer	-32.98
03/07/2025	Check	4304	Bayvue Bookkeeping LLC	-744.00
03/07/2025	Check	4305	Analytical Lab & Consultants	-139.00
03/07/2025	Check	4306	Special Districts Insurance Se...	-10,031.00
03/07/2025	Check	4308	NW Natural Water Services, L...	-8,389.59
03/13/2025	Expense		QuickBooks Payments	-2.72
03/17/2025	Expense		QuickBooks Payments	-5.90
03/18/2025	Expense		QuickBooks Payments	-4.91
03/18/2025	Expense		Square	-11.24
03/19/2025	Expense	To print	12242 NE Benton St.:Flores, ...	-73.50
03/21/2025	Expense		Central Lincoln PUD	-539.79
03/21/2025	Expense		Central Lincoln PUD	-245.77
03/26/2025	Expense		QuickBooks Payments	-9.59
03/27/2025	Expense		Century Link	-75.73
03/27/2025	Expense		Century Link	-149.89
03/31/2025	Expense			-25.00

**Total** -20,688.94

Deposits and other credits cleared (111)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/02/2025	Deposit		11340 NE Coos St:Ford, Brett ...	75.97
03/02/2025	Deposit			8.26
03/03/2025	Receive Payment	876650593	12169 NE Benton St.:Hofeld, ...	138.00
03/03/2025	Receive Payment	Receipt #XPaG	12290 NE Coos St.:Sanders, ...	75.97
03/03/2025	Receive Payment	876752521	133 NE 122nd St.:Price, Mary ...	136.00
03/03/2025	Receive Payment	1014	11964 NE Beverly Ln:Schultze...	73.50
03/03/2025	Receive Payment	3033	11469 NE Beverly Dr.:Green, ...	80.84
03/03/2025	Receive Payment	19-696937823	162 NE 113th St:Durrett, Suzan	213.50
03/03/2025	Deposit			1,249.50
03/04/2025	Deposit			294.00
03/05/2025	Receive Payment	Receipt #Xd3P	231 NE 122nd St.:Sherman, ...	75.97
03/05/2025	Deposit			298.94
03/07/2025	Check	4310		0.00

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/07/2025	Check	4313		0.00
03/07/2025	Check	4311		0.00
03/07/2025	Check	4312		0.00
03/07/2025	Check	4309		0.00
03/10/2025	Receive Payment	26598063	11408 NE Coos	73.50
03/10/2025	Receive Payment	5032	11555 NE Avery St.:Hansell, T...	73.50
03/10/2025	Receive Payment	877620691	12055 NE Beverly Dr.:Riggs, ...	136.00
03/10/2025	Receive Payment	1079	11458 NE Avery:Safety Electri...	136.00
03/10/2025	Receive Payment	1626	11335 NE Coos St.:Cochran, K...	73.50
03/10/2025	Receive Payment	6342	149 NE 122nd St.:Vietor, Teresa	73.50
03/10/2025	Receive Payment	6443	11730 NE Beverly Dr.:Siegel, ...	73.50
03/10/2025	Receive Payment	4345	11608 NE Avery St.:Brinn, Laura	75.00
03/13/2025	Deposit		11862 NE Beverly Dr.:Zheng, ...	272.00
03/17/2025	Receive Payment	Payment Receipt 50388	255 NE 122nd St.:Rafferty, Mi...	73.50
03/17/2025	Receive Payment	Payment Receipt 50388	11355 NE Coos St.:Henderson...	73.50
03/17/2025	Receive Payment	Payment Receipt 50388	11429 NE Avery St.:Lowry, Joh...	136.00
03/17/2025	Receive Payment	Payment Receipt 50388	11416 NE Coos St.:Anda, Jose...	73.50
03/17/2025	Receive Payment	Payment Receipt 50388	165 NE 121st St.:Strohmeier,...	73.50
03/17/2025	Receive Payment	Payment Receipt 50388	11525 NE Coos St.:Hogan, Kelly	73.50
03/17/2025	Receive Payment	Payment Receipt 50388	250 NE 122nd St.:Kelly Lawre...	73.50
03/17/2025	Receive Payment	Payment Receipt 50388	11412 NE Benton St.:Ganas, ...	73.50
03/17/2025	Receive Payment	Payment Receipt 50388	11274 NE Coos St.:Milligan, A...	73.50
03/17/2025	Receive Payment	Payment Receipt 50388	11773 NE Avery St.:Morrison, ...	73.50
03/17/2025	Receive Payment	Payment Receipt 50388	12214 NE Coos St.:Roderick, ...	73.50
03/17/2025	Receive Payment	Payment Receipt 50388	145 NE 122nd St.:Stevens, M...	73.50
03/17/2025	Receive Payment	Payment Receipt 50388	130 NE 115th St.:Stecher, Mic...	73.50
03/17/2025	Receive Payment	Payment Receipt 50388	232 NE 122nd St.:Richardson...	73.50
03/17/2025	Receive Payment	Payment Receipt 50388	11573 NE Avery St.:Santos, Fe...	73.50
03/17/2025	Receive Payment	Payment Receipt 50388	W-Benton, N-122:Vorderstras...	73.50
03/17/2025	Receive Payment	Payment Receipt 50388	12011 NE Beverly Dr.:Lyon, Ri...	136.00
03/17/2025	Receive Payment	Payment Receipt 50388	12155 NE Coos St.:Ellis, Ryan	73.50
03/17/2025	Receive Payment	Payment Receipt 50388	12282 NE Coos St.:Weber, Sam	73.50
03/17/2025	Receive Payment	Receipt 50388	11345 NE Benton St.:Burks, Ti...	73.50
03/17/2025	Receive Payment	Receipt 50388	11402 NE Coos St.:Gross, Tim...	73.50
03/17/2025	Receive Payment	Receipt 50388	11723 NE Avery St.:Ladouceu...	73.50
03/17/2025	Receive Payment	Receipt 50388	12035 NE Beverly Dr.:Reynol...	73.50
03/17/2025	Receive Payment	Receipt 50388	11365 NE Benton St.:Rubbert, ...	73.50
03/17/2025	Receive Payment	Receipt 50388	11493 NE Avery:Sea Glass S...	136.00
03/17/2025	Receive Payment	Payment Receipt 50388	11726 NE Beverly Dr.:Wehling...	73.50
03/17/2025	Deposit			441.00
03/17/2025	Receive Payment	Receipt #pq7a	11567 NE Beverly Dr.:Newber...	75.97
03/17/2025	Receive Payment	9838	11663 NE Avery St.:Myers, Ch...	73.50
03/17/2025	Receive Payment	1490	11558 NE Benton St.:Lazerus,...	73.50
03/17/2025	Receive Payment	2442	11455 NE Benton St.:Stewart,...	73.50
03/17/2025	Receive Payment	1118	11735 NE Beverly Dr.	73.50
03/17/2025	Receive Payment	3612	12265 NE Coos St.:Mackie, D...	73.50
03/17/2025	Receive Payment	7600	11570 NE Beverly Dr.:See, David	73.50
03/17/2025	Receive Payment	19-696937867	162 NE 113th St.:Durrett, Suzan	73.50
03/17/2025	Receive Payment	2959	12251 NE Benton St.:Frazier, ...	73.50
03/17/2025	Receive Payment	658	11597 NE Avery St.:Zemke, Di...	136.00
03/17/2025	Receive Payment	279	11607 NE Avery St.:VanCoele...	73.50
03/17/2025	Receive Payment	4923	217 NE 121st St.:King, Daniel...	73.50
03/17/2025	Receive Payment	1413	11465 NE Coos St.:Haynes, To...	73.50
03/17/2025	Receive Payment	4299	11556 NE Benton St.:Licht, Jo	73.50
03/17/2025	Receive Payment	201	11752 NE Beverly Dr.:McBride...	73.50
03/17/2025	Receive Payment	995982	11720 NE Beverly Dr.:Johnso...	75.00
03/17/2025	Receive Payment	5339	271 NE 121st St.:Case, Jalene	73.50
03/17/2025	Receive Payment	91824392	11806 NE Beverly Dr.:McMilla...	73.50
03/17/2025	Receive Payment	91592848	11695 NE Avery St.:Strong, C...	73.50
03/17/2025	Receive Payment	895544	141 NE 121st St.:Mann, Devon	136.00
03/17/2025	Receive Payment	Receipt 50388	12280 NE Benton St.:Davis, A...	73.50
03/17/2025	Receive Payment	Receipt 50388	11412 NE Coos St.:Underhill, ...	73.50
03/17/2025	Receive Payment	Receipt 50388	12225 NE Coos St.:Vaughan, ...	73.50

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/17/2025	Receive Payment	Receipt 50388	11419 NE Avery St:Bokosky, ...	73.50
03/17/2025	Receive Payment	Payment Receipt 50388	280 NE 121St St.:Perez, Anto...	73.50
03/17/2025	Receive Payment	Payment Receipt 50388	180 NE 122nd St.:Root, Beatri...	73.50
03/17/2025	Receive Payment	Payment Receipt 50388	153 NE 122nd St Bonnie Hou...	73.50
03/17/2025	Receive Payment	Payment Receipt 50388	156 NE 115th St.:Martin, Carol	73.50
03/17/2025	Receive Payment	Payment Receipt 50388	12240 NE Coos St.:Gomes, C...	73.50
03/17/2025	Receive Payment	Payment Receipt 50388	12143 NE Coos St.:Martin, Ch...	73.50
03/17/2025	Receive Payment	Payment Receipt 50388	190 NE 121st St.:Davis, Clifton	73.50
03/17/2025	Receive Payment	Payment Receipt 50388	11626 NE Beverly Dr.:Shade, ...	73.50
03/17/2025	Receive Payment	Payment Receipt 50388	12087 NE Beverly Dr.:Gile, Dan	73.50
03/17/2025	Receive Payment	Payment Receipt 50388	12130 NE Coos St.:Butler, Dan	73.50
03/17/2025	Receive Payment	Payment Receipt 50388	12277 NE Benton St.:Trail, De...	73.50
03/17/2025	Receive Payment	Payment Receipt 50388	11633 NE Benton St.:Roberts...	73.50
03/17/2025	Receive Payment	Payment Receipt 50388	11549 NE Benton St.:Jones, ...	73.50
03/17/2025	Receive Payment	Payment Receipt 50388	11450 NE Benton St.:Wood, D...	73.50
03/17/2025	Receive Payment	Payment Receipt 50388	266 NE 122nd St.:Blume, Mat...	73.50
03/17/2025	Receive Payment	Payment Receipt 50388	237 NE 121st St.:Shumate, Ja...	73.50
03/17/2025	Receive Payment	Payment Receipt 50388	137 NE122nd St.:Collier, Fran...	73.50
03/17/2025	Receive Payment	Payment Receipt 50388	11457 NE Avery:Lowry, Greta	73.50
03/17/2025	Receive Payment	Payment Receipt 50388	11606 NE Benton St.:Vargas, ...	73.50
03/17/2025	Receive Payment	Payment Receipt 50388	12245 NE Benton St.:Jaime P...	73.50
03/17/2025	Receive Payment	Payment Receipt 50388	165 NE 122nd St.:Sawyer, Jim	136.00
03/18/2025	Receive Payment	Receipt #1OYN	11326 NE Coos St:Holloway, ...	75.97
03/18/2025	Deposit		240 NE 115th St. Laura Lawle...	140.30
03/19/2025	Deposit		12242 NE Benton St.:Flores, ...	73.50
03/24/2025	Receive Payment	9031	11664 NE Avery St. Cinthia H...	73.50
03/24/2025	Receive Payment	3783902764	11625 NE Avery St.:Jackson, ...	136.00
03/24/2025	Receive Payment	878830628	12169 NE Benton St.:Hofeld, ...	138.00
03/24/2025	Receive Payment	27834710	11755 NE Avery St:Tauber, Lo...	73.50
03/24/2025	Receive Payment	996439	11685 NE Avery St.:Geist, We...	73.50
03/26/2025	Deposit		12164 NE Coos St.:Buck, Chri...	273.87
03/27/2025	Receive Payment	92547353	11528 NE Benton St.:Jespers...	73.50
03/27/2025	Receive Payment	995631	11511 NE Avery St:Schakohl, ...	136.00
03/27/2025	Receive Payment	29730041010	11580 NE Beverly Dr:Goudy, ...	80.00
03/31/2025	Deposit			9.45

**Total** 11,102.51

#### Additional Information

Uncleared checks and payments after 03/31/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/01/2025	Expense		QuickBooks Payments	-2.66
04/02/2025	Expense		QuickBooks Payments	-4.54
04/03/2025	Expense		QuickBooks Payments	-4.30
04/04/2025	Check	4318	TCB Security Services Inc.	-171.30
04/04/2025	Check	4315	Bayvue Bookkeeping LLC	-969.00
04/04/2025	Check	4316	Analytical Lab & Consultants	-479.00
04/04/2025	Check	4317	NW Natural Water Services, L...	-5,285.84
04/04/2025	Check	4314	Henry, Cinthia	-147.00

**Total** -7,063.64

Uncleared deposits and other credits after 03/31/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/01/2025	Deposit		11340 NE Coos St:Ford, Brett ...	75.97
04/02/2025	Deposit		11577 NE Benton St.:Oxsen, ...	151.94
04/03/2025	Deposit			283.00

**Total** 510.91

Beverly Beach Water District

1-0106 District Fund #2906428, Period Ending 03/31/2025

RECONCILIATION REPORT

Reconciled on: 04/04/2025

Reconciled by: Marina Khuon

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance .....	75,104.86
Interest earned .....	62.10
Checks and payments cleared (0) .....	0.00
Deposits and other credits cleared (1) .....	51.36
Statement ending balance .....	<u>75,218.32</u>

Register balance as of 03/31/2025 .....	75,218.32
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Details

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/31/2025	Deposit			51.36
<b>Total</b>				<b>51.36</b>

Beverly Beach Water District

1-0114 Bond#2907053, Period Ending 03/31/2025

RECONCILIATION REPORT

Reconciled on: 04/04/2025

Reconciled by: Marina Khuon

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	160,814.90
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (3).....	1,915.83
Statement ending balance.....	<u>162,730.73</u>

Register balance as of 03/31/2025.....	162,730.73
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Details

Deposits and other credits cleared (3)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/03/2025	Deposit			109.93
03/31/2025	Deposit			1,671.97
03/31/2025	Deposit			133.93
<b>Total</b>				<b>1,915.83</b>



Oregon Secretary of State  
Audits Division



**Steve Bergmann**  
Division Director

March 31, 2025

Board of Directors  
Beverly Beach Water District  
PO Box 576  
Newport, OR 97365

We have performed a review of the Beverly Beach Water District's Report in Lieu of Audit (report) for fiscal year July 1, 2023, to June 30, 2024. The review was performed in accordance with the requirements of Municipal Audit Law (ORS 297.465) and disclosed the following matters we wish to bring to your attention:

1. The report indicates the district has a fidelity bond for Mariana Carr.
  - a. To be eligible for the audit exemptions, an entity must maintain fidelity bond coverage. The district's fidelity bond coverage of \$60,000 is less than its receipts for the year of \$194,474. To remain exempt from audit requirements under ORS 297.435(2)(c), the district should raise its level of coverage.
  - b. We are unable to determine whether Mariana Carr is a principal responsible official of the district. Typically this person is someone with decision making authority (an officer) and access to spend district resources.
2. The report shows potential over-expended appropriations in violation of Local Budget Law (ORS 294) in the general operating fund, material and service category and in the debt fund, debt service category. Please review the district's level of appropriations and ensure future budgets are executed as adopted.

An amended report is not required at this time. However, we encourage you to consider these matters when preparing future reports.

We appreciate your efforts in fulfilling the requirements of Municipal Audit Law. If you have questions or concerns, please contact Dacia Smith at (971) 701-3975 or [dacia.smith@sos.oregon.gov](mailto:dacia.smith@sos.oregon.gov).

**Tobias Read**  
Oregon Secretary of State

**Michael Kaplan**  
Deputy Secretary of State

255 Capitol St NE, Ste 180  
Salem, Oregon 97310

Information (503) 986-2255  
[sos.oregon.gov/audits](http://sos.oregon.gov/audits)

NW Natural Water Services, LLC  
 PO Box 699  
 Newberg, OR 97132 US  
 5035548333  
 devin@hilandwater.com

# Invoice



**BILL TO**

Beverly Beach Water District  
 PO Box 576  
 Newport, OR 97365

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
6206	03/31/2025	\$5,718.90	04/30/2025	Net 30	

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	Operations base fee	1	4,950.00	4,950.00
				Subtotal: 4,950.00
	T&M Charges			
03/07/2025	Cody Scott - Emergency water shut off at 162 NE 113th St.	2	90.00	180.00
03/07/2025	Mileage	21	0.70	14.70
03/08/2025	Cody Scott - Turned on water at 162 NE 113th St.	0.25	75.00	18.75
				Subtotal: 213.45
	Reimbursable Expenses:			
03/06/2025	Aboveboard Electric - Terminated wiring for 3 phase pump, checked rotation for correct operation			471.48
03/07/2025	Ace Hardware - Eye slip hook and link chain for gate			25.97
	Gallon of chlorine	2	3.75	7.50
				Subtotal: 504.95
	Markup - 10%	0.10	504.95	50.50

BALANCE DUE

**\$5,718.90**

Pay invoice



# NW Natural Water Services™

A NW Natural Water Company

700 N College St.  
Newberg, OR 97132

nwnaturalwaterservices.com  
(503) 554-8333

April 1, 2025

Dear Valued Client,

I hope this letter finds you well. We have been experiencing a season of change, including the recent acquisition by NW Natural Water, the everchanging health regulation standards to monitor drinking and wastewater quality, the continued effects of high inflation and, more specifically, the impacts it has had on our labor force and its wages. Through all this, our mission remains the same: to provide a high standard of service so that our clients can provide safe and reliable drinking and wastewater services. We continue to strive to improve levels of service while keeping costs affordable.

In this letter, you will find important information regarding changes to our fee structure that will take effect on July 1, 2025. Those changes are reflected in the attached contract for your utility. The contract conforms to NW Natural Water's legal and insurance requirements.

At NW Natural Water Services, we strive to deliver high quality management services that meet your needs. There are various essential aspects to maintaining the offerings we provide. These service offerings include:

1. **Operational Costs:** These funds help us cover the expenses of running our normal operations and customer service departments, including staffing, training, and equipment maintenance.
2. **Quality Control:** We invest in quality control measures and staff to help ensure that our services meet the highest standards, which contributes to the overall reliability of the utility and satisfaction of our service.
3. **Customer Support:** Our dedicated customer support team is always ready to assist your utility, customers, or regulatory parties with any inquiries or issues, ensuring that you receive prompt and effective assistance whenever needed. Additionally, our on-call staff is readily available 24/7 to respond to your emergency needs.
4. **Ongoing Improvements:** We continuously seek to enhance our services based on customer feedback and industry trends. We aim to innovate and improve processes with technology and resources such as GIS mapping and electronic volumetrics. This will allow us to share accurate information with you more promptly.

To provide these essential services, I took a deep dive into the rates and the structuring over the last two years to define a model that will accomplish our goals and the goals of our clients. The old rate structures typically reflected pricing models that were established in response to the market conditions

and cost considerations of earlier years, including pre-pandemic operations. These structures often included fixed fees for services, which aimed to provide simplicity and predictability for clients. As the business landscape evolves, however, we've realized that these outdated fee models do not align with current operational costs, which has prompted the need for reassessment and restructuring to better meet the expectations of clients while operating sustainably. This will continue to be an ongoing evaluation, but I want to communicate key changes to you now as we prepare for the start of a new fiscal year:

1. **Base fee services** – Certain services have been removed from the base fee that do not require an operator to complete. This should allow more opportunities for clients to participate and complete requirements themselves if they choose, or NW Natural Water Services staff can continue to provide these services in accordance with the rates shown in Exhibit C of our services agreement. Most tasks remaining in the base fee are considered essential and are required to be completed by NW Natural Water Services staff or have been previously requested to remain in the base fee by the client.
2. **Staffing Categories** – The titles for the billing rates have changed to reflect the job descriptions of the staff performing the work more accurately. As an example, a “utility worker” is an entry level position and does not require a certification but can still be billed out as an entry level position. However, an Operator I requires a valid certification in either water or wastewater at a minimum to meet the internal criteria at NW Natural Water Services. As such, the Operator I through IV positions billed out reflect the certification that staff member holds, further aligning the bill rate, costs, and transparency of the position.
3. **Annual Budgets** – We are working with clients directly to create and draft an annual operating budget covering regular operations for NW Natural Water Services to follow throughout the following fiscal year. Our commitment to the client is to maintain non-emergency costs within 10% of the budgeted amounts allocated and provide proactive communication to the client if increased budgets are necessary.

Lastly, the previous changes will help our company align to a “cost-plus” model moving forward. Cost-plus pricing involves calculating the total cost of producing a product and then adding a predetermined markup percentage to determine the selling price. Effective July 2025, all invoiced costs to clients will have a service charge of 20% added to align to the cost-plus model, including base fees, staff time and materials from work orders, direct expenses, and equipment charges.

You may notice that the hourly rates for 2025 are similar to the rates in 2024, even though we are still experiencing significant cost increases in our industry. This was done intentionally and reflects the actual costs of the labor and equipment incurred by our company. The yearly increase to rates will be captured in the service charge markup.

We understand that changes in fee structures can raise questions or concerns. Please be assured that our commitment to transparency and customer service remains our top priority. We believe these adjustments are necessary to sustain the quality of our services and to meet your expectations. We encourage you to reach out to us with any questions or feedback regarding these changes.

If you have any further questions about the new rate structure, your contract proposal, proposed pricing, or would like to discuss anything not covered in more detail with me, please do not hesitate to reach out to my assistant, Peg Hutton, directly at (503) 554-8333 or [phutton@nwnaturalwaterservices.com](mailto:phutton@nwnaturalwaterservices.com) to schedule a meeting.

If you have any questions regarding your annual budget, please work with Curtis Olson directly ([colson@nwnaturalwaterservices.com](mailto:colson@nwnaturalwaterservices.com)) to discuss those questions and changes.

We are grateful to have you as a valued client and we look forward to serving you with the high-quality service you have come to expect from us.

Sincerely,

A handwritten signature in black ink that reads "Jeffrey Olson". The signature is written in a cursive, flowing style.

Jeffrey J. Olson

Business & Compliance Manager

NW Natural Water Services

# WATER SYSTEM MANAGEMENT AND SERVICES AGREEMENT

THIS WATER SYSTEM MANAGEMENT AND SERVICES AGREEMENT (this “Agreement”), effective July 1, 2025 (“Effective Date”), is between NW Natural Water Services, LLC (“NWNWS”) and **Beverly Beach Water District** (“Owner”). NWNWS and Owner are each a “Party” and collectively the “Parties.”

## RECITALS

WHEREAS, Owner operates a water system in Lincoln County, Oregon; and

WHEREAS, Owner wishes to contract with NWNWS to exclusively operate its water system, and NWNWS wishes to operate Owner’s water system, under the terms of this Agreement.

NOW THEREFORE, the Parties agree as follows:

## AGREEMENT

### **Section 1 Exclusive Right to Operate; Performance of Services; Owner Cooperation**

(a) Owner grants NWNWS the exclusive right to operate Owner’s water system (“Water System”) described in the attached Exhibit A. During the term of this Agreement, Owner will not grant any rights to operate the Water System to any other party.

(b) NWNWS will operate the Water System (the “Services”) in accordance with the terms of the attached Exhibit B.

(c) NWNWS may with Owner’s consent (which will not be unreasonably withheld) hire engineers, contractors, and other third parties to assist NWNWS in the performance of the Services.

(d) Owner will cooperate with NWNWS and take all actions that are reasonable or necessary for NWNWS to perform its obligations under this Agreement, including but not limited to providing all approvals and consents required by public agencies, applicable law, or Owner’s corporate requirements.

### **Section 2 Term**

The term of this Agreement will commence on the Effective Date and end on June 30, 2026 (“Initial Term”) unless extended in accordance with this Section 2. The Initial Term will automatically extend for successive periods of one year each (each, an “Extended Term”) to commence upon the expiration of the current term, unless either Party gives the other Party notice of termination of this Agreement no later than 60 days before expiration of the current term. No later than 90 days before expiration of a term, each Party will notify the other Party of any changes it wishes to propose to this Agreement for the succeeding term.

### **Section 3 Services Fee; Payment**

(a) For performance of the Services, Owner will pay NWNWS all fees and time and materials charges in accordance with the rates described in the attached Exhibit C (“Services Fee”).

(b) Owner will pay NWNWS on a monthly basis. Payments under this Agreement will be due 30 days after Owner’s receipt of an invoice from NWNWS.

### **Section 4 Records**

NWNWS will maintain reasonable records of Water System operations (the “Water System Records”). With reasonable notice, NWNWS will make the Water System Records available for Owner’s review. The terms of this Section 4 do not apply to the internal composition of the Services Fee or any lump sum, fixed rate, or percentage mark-up.

### **Section 5 Indemnity**

(a) NWNWS will defend, indemnify, and hold harmless Owner and its officers, directors, employees, and affiliates, for, from and against any claims, liability, loss, damages, costs, and attorney fees (collectively, “Claims”) to the extent arising from the negligence or willful misconduct of NWNWS.

(b) Owner will defend, indemnify, and hold harmless NWNWS and its officers, directors, employees, and affiliates, for, from and against Claims to the extent arising from the negligence or intentional misconduct of Owner.

### **Section 6 Suspension; Termination; Close-Out**

(a) If Owner fails to perform any material obligation under this Agreement, including but not limited to the making of timely payments, NWNWS may, upon 7 days’ written notice, suspend the Services until Owner’s obligation has been fully performed. If the Services resume after such suspension, NWNWS’s compensation and the Services schedule will be revised to reflect the effects of the suspension. If Owner fails to perform within 15 days of when NWNWS’s notice is first given, NWNWS may terminate this Agreement without further notice.

(b) If NWNWS fails to perform any material obligation under this Agreement, Owner may within 7 days of discovering the failure, give written notice to NWNWS. NWNWS will then have either (1) 15 days to cure the failure or (2) if the failure cannot reasonably be cured within that time, to commence cure of the failure within 15 days of receipt of notice and proceed reasonably to cure the failure. Owner may terminate this Agreement without further notice if NWNWS fails to comply with either parts (1) or (2) of this Section 6(b), whichever is applicable.

(c) NWNWS or Owner may, at any time and without cause have the right, in its sole discretion, to terminate this Agreement, subject to 60 days written notice to the other party.

NWNWS shall be compensated for all services satisfactorily rendered and expenses incurred through the date of the termination.

(d) Upon expiration of the Term or termination of this Agreement, the Parties will take reasonable steps to transfer operation of the Water System from NWNWS to Owner.

## **Section 7 Insurance**

During the Term, NWNWS will maintain the insurance described in the attached Exhibit D. Owner acknowledges that NWNWS's liability insurance provides for a self-insured retention.

## **Section 8 Liability Limits**

(a) TO THE FULLEST EXTENT ALLOWED BY LAW, NEITHER PARTY WILL BE LIABLE TO THE OTHER PARTY FOR ANY LOSS, DAMAGE OR OTHER LIABILITY FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, EXEMPLARY, PUNITIVE OR SPECIAL DAMAGES ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHETHER SUCH LIABILITY ARISES IN CONTRACT (INCLUDING BREACH, INDEMNITY OR WARRANTY), TORT (INCLUDING FAULT, NEGLIGENCE OR STRICT LIABILITY), OR OTHERWISE, INCLUDING BUT NOT LIMITED TO ANY LOSS OF PROFITS, LOSS OF REVENUE, LOSS OF USE, LOSS OF OPPORTUNITY OR GOODWILL, COST OF CAPITAL, CLAIMS OF CUSTOMERS FOR SUCH DAMAGES, AND ANY GOVERNMENTAL FINES, PENALTIES OR SANCTIONS IMPOSED.

(b) TO THE FULLEST EXTENT ALLOWED BY LAW, OWNER AGREES THAT IN RECOGNITION OF THE RELATIVE RISKS AND BENEFITS OF THE WORK, NWNWS'S AGGREGATE JOINT, SEVERAL, AND INDIVIDUAL LIABILITY, WHETHER FOR BREACH OF CONTRACT, BREACH OF WARRANTY, NEGLIGENCE, PROFESSIONAL MALPRACTICE OR STRICT LIABILITY WILL BE LIMITED TO THE INSURANCE LIMITS AS DEMONSTRATED IN EXHIBIT D.

(c) Notwithstanding the terms of parts (a) and (b) of this Section 8, there will be no limitation on a Party's liability under this Agreement for damages caused by the Party's fraud or intentional misconduct.

## **Section 9 Miscellaneous Terms**

(a) **Assignment.** Neither Party will assign or transfer any of its interest in this Agreement, in whole or in part, without the prior written consent of the other Party.

(b) **Successors and Assigns.** The provisions of this Agreement will be binding upon and will inure to the benefit of the Parties and their respective successors and permitted assigns.

(c) **Waiver.** No waiver, consent, modification or change of terms of this Agreement will bind either Party unless in writing and signed by the Parties. Such waiver, consent,

modification or change, if made, will be effective only in the specific instance and for the specific purpose given.

(d) **Notices.** Any notice or other communication regarding this Agreement will be sent by email and served by personal delivery, by e-mail transmission with confirmation of receipt (an out-of-office message or other automated response will not constitute confirmation), or by delivery by courier or messenger service that maintains records of its deliveries, to the following addresses:

To Owner:

Beverly Beach Water District  
Attn: Chair of Board  
11494 NE Beverly Dr.  
Newport, OR 97365  
Email: <bbwd.office@gmail.com>

To NWNWS:

NW Natural Water Services  
250 SW Taylor St  
Portland, OR 97204  
Attention: Silas Olson, Director  
Email: silas.olson@nwnatural.com

Each Party may change its address for notices upon notice to the other Party.

(e) **Applicable Law/Venue.** The laws of the State of Oregon will govern this Agreement. Any dispute related to this Agreement will be resolved in Portland, Oregon.

(f) **Force Majeure.** If the performance of this Agreement by a Party, or of any obligation under this Agreement, is prevented, restricted, or interfered with by reason of war, terrorism, revolution, civil commotion, acts of public enemies, blockade, embargo, national strikes, pandemics, or any other act whatsoever, whether similar or dissimilar to those referred to in this paragraph, that is beyond the reasonable control of the Party affected, then the Party so affected will, upon giving written notice to the other Party, be excused from such performance to the extent of such prevention, restriction, or interference, but the Party so affected will use commercially reasonable efforts to avoid or remove such causes of nonperformance, and will continue performance hereunder whenever such causes are removed.

(g) **Severability.** If any term or provision of this Agreement is determined to be illegal, in conflict with any law, void or otherwise unenforceable, and provided the terms and provisions thereof that are essential to the interests of the Parties remain substantially in effect, then the validity of the remaining terms and provisions will not be affected and the offending provision will be given the fullest meaning and effect allowed by law.

(h) **Survival of Terms.** Any provision of this Agreement that expressly or by its nature provides for rights, obligations, or remedies that extend after the Term, will survive and continue in full force and effect following the termination of this Agreement.

(i) **Entire Agreement.** This Agreement constitutes the entire, legally-binding contract between the Parties regarding the subject matter thereof. This Agreement supersedes any and all prior or contemporaneous understandings, agreements, or representations, whether oral or written, not specified herein. No documents referenced, referred to, or incorporated into any exhibit to this Agreement is incorporated into this Agreement unless specifically referenced in this Agreement and included herein.

(j) **Counterparts.** This Agreement may be executed in several counterparts, each of which will be an original, all of which will constitute one and the same instrument. A PDF or other electronic signature will be considered an original. The individuals signing this Agreement certify that they are authorized to execute this on behalf of Owner and NWNWS, respectively.

**BEVERLY BEACH WATER DISTRICT:**

Signature: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**NW NATURAL WATER SERVICES, LLC:**

Signature: Jeffrey Olson

By: Jeffrey Olson

Title: Business Manager

Date: April 1, 2025

## EXHIBIT A

### WATER SYSTEM

#### Description of System

##### General

- a) **Classification:** Community **System ID#** OR41-00568
- b) **Sources:** Wade Creek
- c) **Storage tank(s) type/size:** 100,000 gallon steel bolted reservoir and 50,000 gallon steel bolted reservoir
- d) **Pump(s):** Booster pump at Treatment plant approximately 80 gpm
- e) **Mainline Material:** Exclusively PVC
- f) **# of service connections:** 162
- g) **Treatment, if applicable:** Westech Conventional filtration system, Alum (coagulant), UV (disinfection), hypo-chlorination (disinfection).

## **EXHIBIT B**

### **DESCRIPTION OF SERVICES**

#### **1. OPERATION BASE FEE SERVICES**

##### **A. DIRECT RESPONSIBLE CHARGE**

NWNWS will provide a qualified individual (or individuals) to serve as the water system Direct Responsible Charge (DRC) for the Oregon Health Authority. The DRC must be certified to operate the water system, which is currently classified as a Distribution Level 1 and Treatment Level 2 with Filter Endorsement.

NWNWS will complete and submit to the Oregon DWP the monthly Turbidity Monitoring Report Form, Surface Water Quality Data Form, and the Corrosion Control report by the 10th of the month following the monitoring period. Additionally, NWNWS staff will record all entry point and distribution samples required by the Oregon DWP for reporting and submit results to the Oregon DWP. NWNWS will have all signatory authority for reports and other documents, as required under Oregon State drinking water rules.

##### **B. BASE FEE SERVICES AND SITE VISIT(S)**

- a) NWNWS will operate the Owners's treatment plant and perform all regular routine maintenance tasks necessary to produce potable water. These tasks include those that occur on a daily, weekly, or monthly basis as part of the normal operation of the water plant and distribution system such as checking the chlorine residual at the reservoir and treatment facility, operating the filtration system, determining coagulant levels needed and dosing accordingly, cleaning of the UV tubes, and any other maintenance as determined by NWNWS. Any irregular tasks, as determined by NWNWS, will be charged on a Time and Material (T&M) basis as outlined in Exhibit C.
- b) Conduct routine water quality sampling, monitoring and reporting as necessary to the Oregon Health Authority ("OHA"). Routine sampling includes the labor for coliform sampling and delivery to lab (lab costs not included). All non-routine sampling will be billed on a time and material basis.
- c) All parts, supplies, and materials provided will constitute additional charges in accordance with Exhibit C.

##### **C. EMERGENCY SERVICES**

In the event NWNWS staff are called upon to address an emergency, time and materials will be charged in accordance with the emergency rate schedule provided in Exhibit C; but not less than two (2) hours per dispatch. For the purposes of this agreement, an emergency is defined when one or more of the following conditions are present:

1. An event that requires dispatch of NWNWS staff with less than forty-eight (48) hours' notice, either at the request of the owner or to protect public health at NWNWS discretion.
2. A dispatch of NWNWS staff before 8:00 AM on the following business day, either at the request of the owner or to protect public health at NWNWS discretion.

Notification from the owner regarding a need for services to be scheduled to take place during normal work hours with at least 48 hours' notice will not constitute an emergency but is subject to NWNWS's scheduling availability, as determined by NWNWS.

## **2. COMMUNICATION PROTOCOL**

NWNWS staff are available to receive and respond to Owner customer service calls and inquiries. NWNWS's office hours shall be maintained on a Monday through Friday basis from 9:00 am to 4:00 pm (subject to change without notice), excluding holidays. All after hours communication via phone, both urgent and non-urgent, should be directed to the main office phone, which is answered by an answering service outside of business hours. All afterhours emergency services are handled by NWNWS on-call staff.

NWNWS will provide a primary point of contact to act as liaison between the two companies. The point of contact will inform Owner, or a designated individual, of any findings and/or concerns that need to be addressed after the scheduled site visit or as emergencies arise in an appropriate time frame. This communication will be via email or telephone call, depending on the urgency of the concern, as determined by NWNWS. In addition, Owner should use this person as their primary contact to schedule requested time and materials (T&M) duties, meetings, or to answer questions.

## **3. OTHER SERVICES – Subject to T&M rates in Exhibit C**

These tasks can include, but are not limited to:

- A. Air compressor rebuilding/repair
- B. Pneumatic valve replacement/rebuilding
- C. Chemical injection pump replacement/rebuilding, chemical line replacement
- D. Filter media replacement
- E. Meter Reading
- F. Support of subcontractors both onsite and in communications
- G. Generator maintenance
- H. Raw water pump rebuilds/replacements.

- I. Maintain the Operation and Maintenance (O&M) manual, Emergency Response Plan (ERP), and Coliform Sampling Plan.
- J. Be on site to facilitate Sanitary Surveys, Source Water Assessments, and other visits conducted by regulatory agencies.
- K. Consult with the Owner's Board of Directors as required to discuss questions and system recommendations.
- L. Respond to field customer service requests.
- M. Respond to after-hours calls.
- N. Repair water service and mainline leaks.
- O. Install new services.
- P. Mark waterlines for locates and emergency locates (accuracy not guaranteed).
- Q. Conduct inspection of repairs, new connections and system improvements.
- R. Follow-up on insurance claims resulting from damage to or by the water system.
- S. Review of waterline requirements for any water service system improvement required for new development.
- T. Administer and conduct a valve maintenance program, which includes main flushing.
- U. Generate, print, and/or distribute Annual Water Quality Report (Consumer Confidence Report).
- V. Complete and submit the Cross Connection Annual Summary Report (ASR) to DWP.

**Exhibit C  
Compensation**

Category	Rates (\$/Month)
Operations Base Fee	\$4,550.00
Billing Base Fee	
Bookkeeping Base Fee	
Service Fee (20%)	\$910.00

OPERATION AND MAINTENANCE SERVICES*		
Category	Title	Rate (\$/Hour)
Executive		
	Regional Director	\$325.00
Upper Management		
	Operations Director	\$205.00
	Accounting Manager	\$145.00
Mid-Level Management	Operations Manager	\$130.00
Supervisor	Operations Supervisor	\$115.00
Operators	Area Supervisor	\$91.00
Office	Operator IV	\$105.00
	Operator III	\$96.00
	Operator II	\$82.00
	Operator I	\$71.00
	Utility Worker	\$66.00
	Office Administration	\$61.00

CUSTOMER SERVICE*		
Category	Title	Rate (\$/Hour)
Upper Management		
	Accounting Manager	\$145.00
Mid-Level Management		
	Customer Service Manager	\$115.00
Office		
	Customer Service Specialist	\$80.00
	Office Administration	\$61.00

PROJECT DEVELOPMENT SERVICES*		
Category	Title	Rate (\$/Hour)
Executive		
	Development Director	\$325.00

<b>Upper Management</b>		
	Development Manager	\$205.00
	Accounting Manager	\$145.00
	Sr. Project Manager	\$140.00
<b>Mid-Level Management</b>		
	Construction Manager	\$125.00
	Project Manager	\$115.00
<b>Office</b>		
	Office Administration	\$61.00

<b>MANAGEMENT SERVICES*</b>		
<b>Category</b>	<b>Title</b>	<b>Rate (\$/Hour)</b>
<b>Executive</b>		
	Regional Director	\$325.00
<b>Upper Management</b>		
	Manager	\$205.00
	Accounting Manager	\$145.00
<b>Office</b>		
	Office Administration	\$61.00

<b>EQUIPMENT &amp; EXPENSES*</b>		
<b>Category</b>	<b>Title</b>	<b>Rate (\$/Hour) unless specified</b>
<b>Equipment</b>	35G Class Excavator	\$500.00/day
<b>Equipment</b>	Dump Trailer	\$20.00
<b>Equipment</b>	Dump Truck	\$70.00
<b>Equipment</b>	Vacuum Excavation	\$60.00
<b>Equipment</b>	Pressure Washer Trailer Setup	\$80.00/day
<b>Equipment</b>	5kW Generator/Light Tower	\$35.00
<b>Truck</b>	Service Truck	\$25.00
<b>Backflow</b>	Backflow Testing	\$40.00/test
<b>Expenses</b>	Direct Expenses	Cost
<b>Expenses</b>	Subcontractor	Cost
<b>Expenses</b>	Mileage	IRS Rate

\*A 20% service fee will be added for all base fee services, labor, and equipment and expenses incurred unless otherwise stated.

All rates are hourly unless otherwise indicated. All time associated with fulfilling service requests will be billable, including drive time and time spent offsite preparing or cleaning up. Emergency time, as outlined in Exhibit B, will be billed at one and a half (1.5) times the normal hourly rate. Except where Emergency Rates are applicable, the base fee will include each of the areas of services described under BASE FEE SERVICES of Exhibit B.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
10/18/2024

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> MARSH USA LLC. 111 S.W. COLUMBIA FIFTH FLOOR PORTLAND, OR 97201  CN101660312-NWNG2-UW-24-25      NNG	<b>CONTACT NAME:</b> <b>PHONE (A/C. No. Ext):</b> <b>FAX (A/C. No):</b> <b>E-MAIL ADDRESS:</b>  <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; border: none;"><b>INSURER(S) AFFORDING COVERAGE</b></td> <td style="text-align: center; border: none;"><b>NAIC #</b></td> </tr> <tr> <td style="border: none;"><b>INSURER A :</b> Associated Electric &amp; Gas Ins Services Ltd</td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;"><b>INSURER B :</b> Everest National Insurance Co</td> <td style="border: none; text-align: center;">10120</td> </tr> <tr> <td style="border: none;"><b>INSURER C :</b></td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;"><b>INSURER D :</b></td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;"><b>INSURER E :</b></td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;"><b>INSURER F :</b></td> <td style="border: none;"></td> </tr> </table>	<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC #</b>	<b>INSURER A :</b> Associated Electric & Gas Ins Services Ltd		<b>INSURER B :</b> Everest National Insurance Co	10120	<b>INSURER C :</b>		<b>INSURER D :</b>		<b>INSURER E :</b>		<b>INSURER F :</b>	
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<b>INSURER E :</b>															
<b>INSURER F :</b>															
<b>INSURED</b> Northwest Natural Gas Company Attn: Risk and Land 250 SW Taylor Street Portland, OR 97204-3038															

**COVERAGES      CERTIFICATE NUMBER:** SEA-003231176-38      **REVISION NUMBER:** 4

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>EXCESS LIAB</b> <input checked="" type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 500,000			XL5035514P	10/15/2024	10/15/2025	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 2,000,000 \$
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N    N/A <input checked="" type="checkbox"/> N    N/A			EN4EW00005241 (Excess WC) SIR \$500,000	10/15/2024	10/15/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
							1,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
 Operations of Northwest Natural Gas Company.

**CERTIFICATE HOLDER**

**CANCELLATION**

To Whom It May Concern c/o Northwest Natural Gas Company 250 SW Taylor Street Portland, OR 97204-3038	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  <p style="text-align: right;"><i>Marsh USA LLC</i></p>
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**OHA Drinking Water Services**

**PWS ID: 00568 ---- BEVERLY BEACH WATER DISTRICT**

OR41

**Chemical Sampling Schedule Status**

Facility ID	Analyte or Group	Sampling Interval	Monitoring Period Start	Monitoring Period End	Days Until End	Samples Required	Samples Received	Last Sample Date
DIST-A Distribution System	LEAD & COPPER	notes 3 Years	01/01/2026	12/31/2026		5		09/11/2023
Seasonal sampling period: <b>06/01</b> thru <b>09/30</b>								
DIST-A Distribution System	STAGE 2 DBP	Quarterly	04/01/2025	06/30/2025	90	1	<b>incomplete</b>	02/25/2025
EP-A EP FOR WADE CREEK	ARSENIC	9 Years	01/01/2020	12/31/2028	1,370	1	<b>incomplete</b>	04/04/2012
EP-A EP FOR WADE CREEK	IOC	notes 9 Years	01/01/2020	12/31/2028	1,370	1	<b>incomplete</b>	04/04/2012
EP-A EP FOR WADE CREEK	NITRATE	Yearly	01/01/2025	12/31/2025	274	1	<b>incomplete</b>	04/02/2024
EP-A EP FOR WADE CREEK	NITRITE	notes 9 Years	01/01/2020	12/31/2028	1,370	1	<b>incomplete</b>	04/04/2012
EP-A EP FOR WADE CREEK	RAD - GROSS ALPHA	9 Years	01/01/2017	12/31/2025	274	1	<b>incomplete</b>	04/04/2012
EP-A EP FOR WADE CREEK	RAD - RADIUM 226/228	6 Years	01/01/2023	12/31/2028	1,370	1	<b>incomplete</b>	06/29/2022
EP-A EP FOR WADE CREEK	RAD - URANIUM	9 Years	01/01/2017	12/31/2025	274	1	<b>incomplete</b>	04/04/2012
EP-A EP FOR WADE CREEK	SOC	3 Years	01/01/2023	12/31/2025	274	1	<b>incomplete</b>	08/31/2022
EP-A EP FOR WADE CREEK	VOLATILE ORGANICS	Yearly	01/01/2025	12/31/2025	274	1	<b>incomplete</b>	04/02/2024

15 secs

Show Expired