

Beverly Beach Water District Minutes  
**Board of Commissioners Meeting**  
**June 25, 2025, at 6:00 p.m.**  
**Beverly Beach Water District Office**

**1. Call to Order 6:04 pm**

The meeting was called to order by President Tim Gross. In attendance were Tim Gross, Kristen Milligan, Leo Newberg, Kendra Holloway, Leon Nelson and new member Roger Rees.

Note: Next meeting should have introductions and position clarifications.

**2. Public Hearing – 2025-26 Proposed Budget 6:05 pm**

No members of the public were present.

Public hearing closed at 6:08 pm: Tim 1<sup>st</sup>, Kendra 2<sup>nd</sup> and approved by all.

**3. Review/Approval of Minutes 6:13 pm**

Minutes from May 21 were reviewed: Kendra 1<sup>st</sup>, Kristen 2<sup>nd</sup> and approved by all

**3. Financial/Treasurers Report 6:15 pm**

Financial and Aging report reviewed.

Reviewed Northwest Natural Water bill for May 2025, Inv. 6794 (\$5,214.84)

Tim 1<sup>st</sup> Leon 2<sup>nd</sup> approved by all to pay Northwest Natural water bill.

New Budget approved: Kendra 1<sup>st</sup>, Roger 2<sup>nd</sup>, approved by all (6:27 pm)

This time of year there should be system inspections and testing that currently is not included in the balance sheet. (6:39 pm)

SDC fees are based on water plant cost and capacity. Approximately 340 units (lots) can be supported. ?

**4. Water Plant/Distribution System**

UV Alarms are working now.

**5. Old Business 6:46 pm**

**Fire hydrants**

Tim volunteered to check each of the 9 fire hydrants. May require replacement of isolation valves and 1 foot risers. Might be able to get used parts for the replacement.

**Northwest Water contract renewal**

Okay for now but need to re-evaluate later (for next year?)

Some cleanup was done but more needed.

**6. New Business**

How do we handle trouble calls?

Should have an email message from Marina when customers water is cut off

Need triage guidelines

Need volunteer agreement

Old water tank needs to be removed.

Discussion concerning capacity or current water tank 7:14 pm

New water tank capacity is 345,000 gallons (should have remote transmission unit)

Each foot of water equals about 7,500 gallons

Treatment capacity is about 700 gallons per hour or about 20,000 gallons per day

District consumes, on average, about 15,000 gallons per day

Peak daily water usage during summer can exceed 35,000 gallons

**Sanitary Survey rescheduled?**

**Civil West scope for redundant waterline**

Redundant waterline approval: Kristen 1<sup>st</sup> , Kendra 2<sup>nd</sup> , approved by all. 7:20 pm

**7. Adjourn at 7:23 pm**

Tim 1<sup>st</sup> , Kendra 2<sup>nd</sup> , approved by all

Respectfully submitted,

Leon Nelson