

Beverly Beach Water District

Board of Commissioners Meeting - Agenda

May 21, 2025, at 6:00 p.m.

Beverly Beach Water District Office

1. Call to Order
2. Review/Approval of Minutes
 - a. Minutes from April 2025
3. Financial/Treasurers Report
 - a. Financial and Aging report
 - b. Approval of bills
 - i. Northwest Natural Water – April 2025, Inv. 6471 (\$8,119.12)
4. Water Plant/Distribution System
5. Old Business
 - a. Fire hydrants
 - b. Northwest Water contract renewal
 - c. Roof repair – quotes from CB Roofing
6. New Business
 - a. 2025-26 Budget
 - i. Proposed Budget
 - ii. Draft Budget Message
 - iii. Draft Budget Resolution
 - iv. Schedule Public Hearing
 - b. Sanitary Survey
 - c. Civil West scope for redundant waterline
7. Adjourn

Beverly Beach Water District

Profit and Loss

April 2025

| | TOTAL |
|--|--------------------|
| Income | |
| 1-0401 Water Sales | 9,746.57 |
| 1-0410 Interest Income | |
| 1-0414 Oregon Coast Bank - Dist. Fund | 139.29 |
| 1-0416 Oregon Coast Bank- Gen'l Fund | 150.61 |
| Total 1-0410 Interest Income | 289.90 |
| 5009 Returned Check Charges | 35.00 |
| 5010 Processing Fee - credit card | 12.82 |
| Unapplied Cash Payment Income | 738.90 |
| Total Income | \$10,823.19 |
| GROSS PROFIT | \$10,823.19 |
| Expenses | |
| 1-0700 Maintenance/Repair/Improvement | |
| 0700.1 Water Plant Maint/Improvement | 335.84 |
| Total 1-0700 Maintenance/Repair/Improvement | 335.84 |
| 1-0701 Plant Contractor-Hiland Water | 4,950.00 |
| 1-0705 Office Expense | |
| 1-0707 Membership fees | 69.00 |
| Total 1-0705 Office Expense | 69.00 |
| 1-0760 Utilities | |
| 1-0761 Electric(office) | 183.06 |
| 1-0762 Telephone | 396.99 |
| 1-0763 Electric (plant) | 365.98 |
| Total 1-0760 Utilities | 946.03 |
| 1-0770 Accounting | 900.00 |
| 1-0785 Bank Charges | |
| 1-0787 Other Charges | 34.00 |
| 1-0790 Credit Card Fees | 34.99 |
| Total 1-0785 Bank Charges | 68.99 |
| 1-0795 Chemical & Testing | |
| 1-0797 Testing | 479.00 |
| Total 1-0795 Chemical & Testing | 479.00 |
| Total Expenses | \$7,748.86 |
| NET OPERATING INCOME | \$3,074.33 |
| Other Income | |
| 1-0450 Property Taxes | 293.27 |
| Total Other Income | \$293.27 |
| NET OTHER INCOME | \$293.27 |
| NET INCOME | \$3,367.60 |

Beverly Beach Water District

Profit and Loss

July 2024 - April 2025

| | TOTAL |
|--|---------------------|
| Income | |
| 1-0401 Water Sales | 101,474.39 |
| 1-0402 Water Sales-late fee | 151.38 |
| 1-0410 Interest Income | |
| 1-0412 Oregon Coast Bank - SDC | 2.45 |
| 1-0414 Oregon Coast Bank - Dist. Fund | 583.90 |
| 1-0416 Oregon Coast Bank- Gen'l Fund | 2,444.93 |
| Total 1-0410 Interest Income | 3,031.28 |
| 5009 Returned Check Charges | 175.00 |
| 5010 Processing Fee - credit card | 200.37 |
| Unapplied Cash Payment Income | 1,400.94 |
| Total Income | \$106,433.36 |
| GROSS PROFIT | \$106,433.36 |
| Expenses | |
| 1-0700 Maintenance/Repair/Improvement | |
| 0700.1 Water Plant Maint/Improvement | 16,054.48 |
| 0700.11 Customer maintenance/repairs | 4,918.04 |
| 0700.20 Tools/Equipment | 94.99 |
| 0700.4 Tank maintenance/repair | 6,191.19 |
| Total 1-0700 Maintenance/Repair/Improvement | 27,258.70 |
| 1-0701 Plant Contractor-Hiland Water | 49,000.00 |
| 1-0705 Office Expense | |
| 1-0706 Licenses & fees | 1,014.41 |
| 1-0707 Membership fees | 1,002.00 |
| 1-0709 US Postmaster | 256.00 |
| 1-0711 Office supplies | 340.05 |
| 1-0716 Streamline (Web Page) | 1,080.00 |
| Total 1-0705 Office Expense | 3,692.46 |
| 1-0750 Insurance | |
| 1-0752 Property & Liability | 10,031.00 |
| 1-0753 Bonding- Pres/Treas/Clerk | 180.00 |
| Total 1-0750 Insurance | 10,211.00 |
| 1-0760 Utilities | |
| 1-0761 Electric(office) | 1,240.77 |
| 1-0762 Telephone | 3,085.11 |
| 1-0763 Electric (plant) | 3,020.16 |
| 1-0764 Propane | 203.02 |
| Total 1-0760 Utilities | 7,549.06 |

Beverly Beach Water District

Profit and Loss

July 2024 - April 2025

| | TOTAL |
|--|----------------------|
| 1-0770 Accounting | |
| 1-0772 Grimstad | 2,192.00 |
| 1-0773 Accounting | 8,572.50 |
| Total 1-0770 Accounting | 10,764.50 |
| 1-0785 Bank Charges | |
| 1-0786 NSF/ACH Returned Check | 0.00 |
| 1-0787 Other Charges | 184.00 |
| 1-0788 Facility Improve Loan Interest | 25,408.06 |
| 1-0789 Bank ACH Fee | 125.00 |
| 1-0790 Credit Card Fees | 501.36 |
| Total 1-0785 Bank Charges | 26,218.42 |
| 1-0795 Chemical & Testing | |
| 1-0797 Testing | 2,291.00 |
| Total 1-0795 Chemical & Testing | 2,291.00 |
| Total Expenses | \$136,985.14 |
| NET OPERATING INCOME | \$ -30,551.78 |
| Other Income | |
| 1-0450 Property Taxes | 57,640.49 |
| AWS-6 Grant Income | 38,100.00 |
| Total Other Income | \$95,740.49 |
| NET OTHER INCOME | \$95,740.49 |
| NET INCOME | \$65,188.71 |

NW Natural Water Services, LLC
 PO Box 699
 Newberg, OR 97132 US
 5035548333
 accountsreceivable@nwnaturalwaterservices.com

Invoice



BILL TO

Beverly Beach Water District
 PO Box 576
 Newport, OR 97365

| INVOICE # | DATE | TOTAL DUE | DUE DATE | TERMS | ENCLOSED |
|-----------|------------|------------|------------|--------|----------|
| 6471 | 04/30/2025 | \$8,119.12 | 05/30/2025 | Net 30 | |

| DATE | DESCRIPTION | QTY | RATE | AMOUNT |
|------------|---|------|----------|--------------------|
| | Operations base fee | 1 | 4,950.00 | 4,950.00 |
| | | | | Subtotal: 4,950.00 |
| | T&M Charges: | | | |
| 04/02/2025 | Cody Scott - Installed new UV lamps. | 0.75 | 75.00 | 56.25 |
| 04/03/2025 | Sterling Buckley - Cleaned out meter. | 1 | 64.00 | 64.00 |
| 04/14/2025 | Nathanael Burley - Lead service line inventory and repaired service line. | 4.75 | 108.00 | 513.00 |
| 04/14/2025 | Cody Scott - Delivered parts for service line repair. | 0.75 | 75.00 | 56.25 |
| 04/14/2025 | Mileage | 82 | 0.70 | 57.40 |
| 04/14/2025 | Service Truck | 4.75 | 25.00 | 118.75 |
| 04/14/2025 | Vac Trailer | 4.75 | 60.00 | 285.00 |
| 04/15/2025 | Cody Scott - Took SOC, VOC, UVT and alpha uranium samples. | 1.50 | 75.00 | 112.50 |
| 04/28/2025 | Nathanael Burley - Lead service line inventory. | 7 | 91.00 | 637.00 |
| 04/28/2025 | Quinn Culley - Lead service line inventory. | 7 | 75.00 | 525.00 |
| 04/28/2025 | Mileage | 164 | 0.70 | 114.80 |
| 04/28/2025 | Service Truck | 7 | 25.00 | 175.00 |
| 04/28/2025 | Vac Trailer | 7 | 60.00 | 420.00 |
| | | | | Subtotal: 3,134.95 |
| | Reimbursable Expenses: | | | |
| 04/02/2025 | Ace Hardware - UV lamps | | | 9.60 |
| 04/14/2025 | Ace Hardware - supplies for crew | | | 12.77 |
| 04/14/2025 | Ace Hardware - Sch 40 pipe, coupling | | | 8.69 |
| | | | | Subtotal: 31.06 |
| | Markup - 10% | 0.10 | 31.06 | 3.11 |

BALANCE DUE

\$8,119.12

Pay invoice



NW Natural Water Services™

A NW Natural Water Company

700 N College St.
Newberg, OR 97132

nwnaturalwaterservices.com
(503) 554-8333

April 1, 2025

Dear Valued Client,

I hope this letter finds you well. We have been experiencing a season of change, including the recent acquisition by NW Natural Water, the everchanging health regulation standards to monitor drinking and wastewater quality, the continued effects of high inflation and, more specifically, the impacts it has had on our labor force and its wages. Through all this, our mission remains the same: to provide a high standard of service so that our clients can provide safe and reliable drinking and wastewater services. We continue to strive to improve levels of service while keeping costs affordable.

In this letter, you will find important information regarding changes to our fee structure that will take effect on July 1, 2025. Those changes are reflected in the attached contract for your utility. The contract conforms to NW Natural Water's legal and insurance requirements.

At NW Natural Water Services, we strive to deliver high quality management services that meet your needs. There are various essential aspects to maintaining the offerings we provide. These service offerings include:

1. **Operational Costs:** These funds help us cover the expenses of running our normal operations and customer service departments, including staffing, training, and equipment maintenance.
2. **Quality Control:** We invest in quality control measures and staff to help ensure that our services meet the highest standards, which contributes to the overall reliability of the utility and satisfaction of our service.
3. **Customer Support:** Our dedicated customer support team is always ready to assist your utility, customers, or regulatory parties with any inquiries or issues, ensuring that you receive prompt and effective assistance whenever needed. Additionally, our on-call staff is readily available 24/7 to respond to your emergency needs.
4. **Ongoing Improvements:** We continuously seek to enhance our services based on customer feedback and industry trends. We aim to innovate and improve processes with technology and resources such as GIS mapping and electronic volumetrics. This will allow us to share accurate information with you more promptly.

To provide these essential services, I took a deep dive into the rates and the structuring over the last two years to define a model that will accomplish our goals and the goals of our clients. The old rate structures typically reflected pricing models that were established in response to the market conditions

and cost considerations of earlier years, including pre-pandemic operations. These structures often included fixed fees for services, which aimed to provide simplicity and predictability for clients. As the business landscape evolves, however, we've realized that these outdated fee models do not align with current operational costs, which has prompted the need for reassessment and restructuring to better meet the expectations of clients while operating sustainably. This will continue to be an ongoing evaluation, but I want to communicate key changes to you now as we prepare for the start of a new fiscal year:

1. **Base fee services** – Certain services have been removed from the base fee that do not require an operator to complete. This should allow more opportunities for clients to participate and complete requirements themselves if they choose, or NW Natural Water Services staff can continue to provide these services in accordance with the rates shown in Exhibit C of our services agreement. Most tasks remaining in the base fee are considered essential and are required to be completed by NW Natural Water Services staff or have been previously requested to remain in the base fee by the client.
2. **Staffing Categories** – The titles for the billing rates have changed to reflect the job descriptions of the staff performing the work more accurately. As an example, a “utility worker” is an entry level position and does not require a certification but can still be billed out as an entry level position. However, an Operator I requires a valid certification in either water or wastewater at a minimum to meet the internal criteria at NW Natural Water Services. As such, the Operator I through IV positions billed out reflect the certification that staff member holds, further aligning the bill rate, costs, and transparency of the position.
3. **Annual Budgets** – We are working with clients directly to create and draft an annual operating budget covering regular operations for NW Natural Water Services to follow throughout the following fiscal year. Our commitment to the client is to maintain non-emergency costs within 10% of the budgeted amounts allocated and provide proactive communication to the client if increased budgets are necessary.

Lastly, the previous changes will help our company align to a “cost-plus” model moving forward. Cost-plus pricing involves calculating the total cost of producing a product and then adding a predetermined markup percentage to determine the selling price. Effective July 2025, all invoiced costs to clients will have a service charge of 20% added to align to the cost-plus model, including base fees, staff time and materials from work orders, direct expenses, and equipment charges.

You may notice that the hourly rates for 2025 are similar to the rates in 2024, even though we are still experiencing significant cost increases in our industry. This was done intentionally and reflects the actual costs of the labor and equipment incurred by our company. The yearly increase to rates will be captured in the service charge markup.

We understand that changes in fee structures can raise questions or concerns. Please be assured that our commitment to transparency and customer service remains our top priority. We believe these adjustments are necessary to sustain the quality of our services and to meet your expectations. We encourage you to reach out to us with any questions or feedback regarding these changes.

If you have any further questions about the new rate structure, your contract proposal, proposed pricing, or would like to discuss anything not covered in more detail with me, please do not hesitate to reach out to my assistant, Peg Hutton, directly at (503) 554-8333 or phutton@nwnaturalwaterservices.com to schedule a meeting.

If you have any questions regarding your annual budget, please work with Curtis Olson directly (colson@nwnaturalwaterservices.com) to discuss those questions and changes.

We are grateful to have you as a valued client and we look forward to serving you with the high-quality service you have come to expect from us.

Sincerely,

A handwritten signature in black ink that reads "Jeffrey Olson". The signature is written in a cursive, flowing style.

Jeffrey J. Olson

Business & Compliance Manager

NW Natural Water Services

WATER SYSTEM MANAGEMENT AND SERVICES AGREEMENT

THIS WATER SYSTEM MANAGEMENT AND SERVICES AGREEMENT (this “Agreement”), effective July 1, 2025 (“Effective Date”), is between NW Natural Water Services, LLC (“NWNWS”) and **Beverly Beach Water District** (“Owner”). NWNWS and Owner are each a “Party” and collectively the “Parties.”

RECITALS

WHEREAS, Owner operates a water system in Lincoln County, Oregon; and

WHEREAS, Owner wishes to contract with NWNWS to exclusively operate its water system, and NWNWS wishes to operate Owner’s water system, under the terms of this Agreement.

NOW THEREFORE, the Parties agree as follows:

AGREEMENT

Section 1 Exclusive Right to Operate; Performance of Services; Owner Cooperation

(a) Owner grants NWNWS the exclusive right to operate Owner’s water system (“Water System”) described in the attached Exhibit A. During the term of this Agreement, Owner will not grant any rights to operate the Water System to any other party.

(b) NWNWS will operate the Water System (the “Services”) in accordance with the terms of the attached Exhibit B.

(c) NWNWS may with Owner’s consent (which will not be unreasonably withheld) hire engineers, contractors, and other third parties to assist NWNWS in the performance of the Services.

(d) Owner will cooperate with NWNWS and take all actions that are reasonable or necessary for NWNWS to perform its obligations under this Agreement, including but not limited to providing all approvals and consents required by public agencies, applicable law, or Owner’s corporate requirements.

Section 2 Term

The term of this Agreement will commence on the Effective Date and end on June 30, 2026 (“Initial Term”) unless extended in accordance with this Section 2. The Initial Term will automatically extend for successive periods of one year each (each, an “Extended Term”) to commence upon the expiration of the current term, unless either Party gives the other Party notice of termination of this Agreement no later than 60 days before expiration of the current term. No later than 90 days before expiration of a term, each Party will notify the other Party of any changes it wishes to propose to this Agreement for the succeeding term.

Section 3 Services Fee; Payment

(a) For performance of the Services, Owner will pay NWNWS all fees and time and materials charges in accordance with the rates described in the attached Exhibit C (“Services Fee”).

(b) Owner will pay NWNWS on a monthly basis. Payments under this Agreement will be due 30 days after Owner’s receipt of an invoice from NWNWS.

Section 4 Records

NWNWS will maintain reasonable records of Water System operations (the “Water System Records”). With reasonable notice, NWNWS will make the Water System Records available for Owner’s review. The terms of this Section 4 do not apply to the internal composition of the Services Fee or any lump sum, fixed rate, or percentage mark-up.

Section 5 Indemnity

(a) NWNWS will defend, indemnify, and hold harmless Owner and its officers, directors, employees, and affiliates, for, from and against any claims, liability, loss, damages, costs, and attorney fees (collectively, “Claims”) to the extent arising from the negligence or willful misconduct of NWNWS.

(b) Owner will defend, indemnify, and hold harmless NWNWS and its officers, directors, employees, and affiliates, for, from and against Claims to the extent arising from the negligence or intentional misconduct of Owner.

Section 6 Suspension; Termination; Close-Out

(a) If Owner fails to perform any material obligation under this Agreement, including but not limited to the making of timely payments, NWNWS may, upon 7 days’ written notice, suspend the Services until Owner’s obligation has been fully performed. If the Services resume after such suspension, NWNWS’s compensation and the Services schedule will be revised to reflect the effects of the suspension. If Owner fails to perform within 15 days of when NWNWS’s notice is first given, NWNWS may terminate this Agreement without further notice.

(b) If NWNWS fails to perform any material obligation under this Agreement, Owner may within 7 days of discovering the failure, give written notice to NWNWS. NWNWS will then have either (1) 15 days to cure the failure or (2) if the failure cannot reasonably be cured within that time, to commence cure of the failure within 15 days of receipt of notice and proceed reasonably to cure the failure. Owner may terminate this Agreement without further notice if NWNWS fails to comply with either parts (1) or (2) of this Section 6(b), whichever is applicable.

(c) NWNWS or Owner may, at any time and without cause have the right, in its sole discretion, to terminate this Agreement, subject to 60 days written notice to the other party.

NWNWS shall be compensated for all services satisfactorily rendered and expenses incurred through the date of the termination.

(d) Upon expiration of the Term or termination of this Agreement, the Parties will take reasonable steps to transfer operation of the Water System from NWNWS to Owner.

Section 7 Insurance

During the Term, NWNWS will maintain the insurance described in the attached Exhibit D. Owner acknowledges that NWNWS's liability insurance provides for a self-insured retention.

Section 8 Liability Limits

(a) TO THE FULLEST EXTENT ALLOWED BY LAW, NEITHER PARTY WILL BE LIABLE TO THE OTHER PARTY FOR ANY LOSS, DAMAGE OR OTHER LIABILITY FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, EXEMPLARY, PUNITIVE OR SPECIAL DAMAGES ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHETHER SUCH LIABILITY ARISES IN CONTRACT (INCLUDING BREACH, INDEMNITY OR WARRANTY), TORT (INCLUDING FAULT, NEGLIGENCE OR STRICT LIABILITY), OR OTHERWISE, INCLUDING BUT NOT LIMITED TO ANY LOSS OF PROFITS, LOSS OF REVENUE, LOSS OF USE, LOSS OF OPPORTUNITY OR GOODWILL, COST OF CAPITAL, CLAIMS OF CUSTOMERS FOR SUCH DAMAGES, AND ANY GOVERNMENTAL FINES, PENALTIES OR SANCTIONS IMPOSED.

(b) TO THE FULLEST EXTENT ALLOWED BY LAW, OWNER AGREES THAT IN RECOGNITION OF THE RELATIVE RISKS AND BENEFITS OF THE WORK, NWNWS'S AGGREGATE JOINT, SEVERAL, AND INDIVIDUAL LIABILITY, WHETHER FOR BREACH OF CONTRACT, BREACH OF WARRANTY, NEGLIGENCE, PROFESSIONAL MALPRACTICE OR STRICT LIABILITY WILL BE LIMITED TO THE INSURANCE LIMITS AS DEMONSTRATED IN EXHIBIT D.

(c) Notwithstanding the terms of parts (a) and (b) of this Section 8, there will be no limitation on a Party's liability under this Agreement for damages caused by the Party's fraud or intentional misconduct.

Section 9 Miscellaneous Terms

(a) **Assignment.** Neither Party will assign or transfer any of its interest in this Agreement, in whole or in part, without the prior written consent of the other Party.

(b) **Successors and Assigns.** The provisions of this Agreement will be binding upon and will inure to the benefit of the Parties and their respective successors and permitted assigns.

(c) **Waiver.** No waiver, consent, modification or change of terms of this Agreement will bind either Party unless in writing and signed by the Parties. Such waiver, consent,

modification or change, if made, will be effective only in the specific instance and for the specific purpose given.

(d) **Notices.** Any notice or other communication regarding this Agreement will be sent by email and served by personal delivery, by e-mail transmission with confirmation of receipt (an out-of-office message or other automated response will not constitute confirmation), or by delivery by courier or messenger service that maintains records of its deliveries, to the following addresses:

To Owner:

Beverly Beach Water District
Attn: Chair of Board
11494 NE Beverly Dr.
Newport, OR 97365
Email: <bbwd.office@gmail.com>

To NWNWS:

NW Natural Water Services
250 SW Taylor St
Portland, OR 97204
Attention: Silas Olson, Director
Email: silas.olson@nwnatural.com

Each Party may change its address for notices upon notice to the other Party.

(e) **Applicable Law/Venue.** The laws of the State of Oregon will govern this Agreement. Any dispute related to this Agreement will be resolved in Portland, Oregon.

(f) **Force Majeure.** If the performance of this Agreement by a Party, or of any obligation under this Agreement, is prevented, restricted, or interfered with by reason of war, terrorism, revolution, civil commotion, acts of public enemies, blockade, embargo, national strikes, pandemics, or any other act whatsoever, whether similar or dissimilar to those referred to in this paragraph, that is beyond the reasonable control of the Party affected, then the Party so affected will, upon giving written notice to the other Party, be excused from such performance to the extent of such prevention, restriction, or interference, but the Party so affected will use commercially reasonable efforts to avoid or remove such causes of nonperformance, and will continue performance hereunder whenever such causes are removed.

(g) **Severability.** If any term or provision of this Agreement is determined to be illegal, in conflict with any law, void or otherwise unenforceable, and provided the terms and provisions thereof that are essential to the interests of the Parties remain substantially in effect, then the validity of the remaining terms and provisions will not be affected and the offending provision will be given the fullest meaning and effect allowed by law.

(h) **Survival of Terms.** Any provision of this Agreement that expressly or by its nature provides for rights, obligations, or remedies that extend after the Term, will survive and continue in full force and effect following the termination of this Agreement.

(i) **Entire Agreement.** This Agreement constitutes the entire, legally-binding contract between the Parties regarding the subject matter thereof. This Agreement supersedes any and all prior or contemporaneous understandings, agreements, or representations, whether oral or written, not specified herein. No documents referenced, referred to, or incorporated into any exhibit to this Agreement is incorporated into this Agreement unless specifically referenced in this Agreement and included herein.

(j) **Counterparts.** This Agreement may be executed in several counterparts, each of which will be an original, all of which will constitute one and the same instrument. A PDF or other electronic signature will be considered an original. The individuals signing this Agreement certify that they are authorized to execute this on behalf of Owner and NWNWS, respectively.

BEVERLY BEACH WATER DISTRICT:

Signature: _____

By: _____

Title: _____

Date: _____

NW NATURAL WATER SERVICES, LLC:

Signature: Jeffrey Olson

By: Jeffrey Olson

Title: Business Manager

Date: April 1, 2025

EXHIBIT A

WATER SYSTEM

Description of System

General

- a) **Classification:** Community **System ID#** OR41-00568
- b) **Sources:** Wade Creek
- c) **Storage tank(s) type/size:** 100,000 gallon steel bolted reservoir and 50,000 gallon steel bolted reservoir
- d) **Pump(s):** Booster pump at Treatment plant approximately 80 gpm
- e) **Mainline Material:** Exclusively PVC
- f) **# of service connections:** 162
- g) **Treatment, if applicable:** Westech Conventional filtration system, Alum (coagulant), UV (disinfection), hypo-chlorination (disinfection).

EXHIBIT B

DESCRIPTION OF SERVICES

1. OPERATION BASE FEE SERVICES

A. DIRECT RESPONSIBLE CHARGE

NWNWS will provide a qualified individual (or individuals) to serve as the water system Direct Responsible Charge (DRC) for the Oregon Health Authority. The DRC must be certified to operate the water system, which is currently classified as a Distribution Level 1 and Treatment Level 2 with Filter Endorsement.

NWNWS will complete and submit to the Oregon DWP the monthly Turbidity Monitoring Report Form, Surface Water Quality Data Form, and the Corrosion Control report by the 10th of the month following the monitoring period. Additionally, NWNWS staff will record all entry point and distribution samples required by the Oregon DWP for reporting and submit results to the Oregon DWP. NWNWS will have all signatory authority for reports and other documents, as required under Oregon State drinking water rules.

B. BASE FEE SERVICES AND SITE VISIT(S)

- a) NWNWS will operate the Owners's treatment plant and perform all regular routine maintenance tasks necessary to produce potable water. These tasks include those that occur on a daily, weekly, or monthly basis as part of the normal operation of the water plant and distribution system such as checking the chlorine residual at the reservoir and treatment facility, operating the filtration system, determining coagulant levels needed and dosing accordingly, cleaning of the UV tubes, and any other maintenance as determined by NWNWS. Any irregular tasks, as determined by NWNWS, will be charged on a Time and Material (T&M) basis as outlined in Exhibit C.
- b) Conduct routine water quality sampling, monitoring and reporting as necessary to the Oregon Health Authority ("OHA"). Routine sampling includes the labor for coliform sampling and delivery to lab (lab costs not included). All non-routine sampling will be billed on a time and material basis.
- c) All parts, supplies, and materials provided will constitute additional charges in accordance with Exhibit C.

C. EMERGENCY SERVICES

In the event NWNWS staff are called upon to address an emergency, time and materials will be charged in accordance with the emergency rate schedule provided in Exhibit C; but not less than two (2) hours per dispatch. For the purposes of this agreement, an emergency is defined when one or more of the following conditions are present:

1. An event that requires dispatch of NWNWS staff with less than forty-eight (48) hours' notice, either at the request of the owner or to protect public health at NWNWS discretion.
2. A dispatch of NWNWS staff before 8:00 AM on the following business day, either at the request of the owner or to protect public health at NWNWS discretion.

Notification from the owner regarding a need for services to be scheduled to take place during normal work hours with at least 48 hours' notice will not constitute an emergency but is subject to NWNWS's scheduling availability, as determined by NWNWS.

2. COMMUNICATION PROTOCOL

NWNWS staff are available to receive and respond to Owner customer service calls and inquiries. NWNWS's office hours shall be maintained on a Monday through Friday basis from 9:00 am to 4:00 pm (subject to change without notice), excluding holidays. All after hours communication via phone, both urgent and non-urgent, should be directed to the main office phone, which is answered by an answering service outside of business hours. All afterhours emergency services are handled by NWNWS on-call staff.

NWNWS will provide a primary point of contact to act as liaison between the two companies. The point of contact will inform Owner, or a designated individual, of any findings and/or concerns that need to be addressed after the scheduled site visit or as emergencies arise in an appropriate time frame. This communication will be via email or telephone call, depending on the urgency of the concern, as determined by NWNWS. In addition, Owner should use this person as their primary contact to schedule requested time and materials (T&M) duties, meetings, or to answer questions.

3. OTHER SERVICES – Subject to T&M rates in Exhibit C

These tasks can include, but are not limited to:

- A. Air compressor rebuilding/repair
- B. Pneumatic valve replacement/rebuilding
- C. Chemical injection pump replacement/rebuilding, chemical line replacement
- D. Filter media replacement
- E. Meter Reading
- F. Support of subcontractors both onsite and in communications
- G. Generator maintenance
- H. Raw water pump rebuilds/replacements.

- I. Maintain the Operation and Maintenance (O&M) manual, Emergency Response Plan (ERP), and Coliform Sampling Plan.
- J. Be on site to facilitate Sanitary Surveys, Source Water Assessments, and other visits conducted by regulatory agencies.
- K. Consult with the Owner's Board of Directors as required to discuss questions and system recommendations.
- L. Respond to field customer service requests.
- M. Respond to after-hours calls.
- N. Repair water service and mainline leaks.
- O. Install new services.
- P. Mark waterlines for locates and emergency locates (accuracy not guaranteed).
- Q. Conduct inspection of repairs, new connections and system improvements.
- R. Follow-up on insurance claims resulting from damage to or by the water system.
- S. Review of waterline requirements for any water service system improvement required for new development.
- T. Administer and conduct a valve maintenance program, which includes main flushing.
- U. Generate, print, and/or distribute Annual Water Quality Report (Consumer Confidence Report).
- V. Complete and submit the Cross Connection Annual Summary Report (ASR) to DWP.

**Exhibit C
Compensation**

| Category | Rates (\$/Month) |
|----------------------|------------------|
| Operations Base Fee | \$4,550.00 |
| Billing Base Fee | |
| Bookkeeping Base Fee | |
| Service Fee (20%) | \$910.00 |

| OPERATION AND MAINTENANCE SERVICES* | | |
|-------------------------------------|-----------------------|----------------|
| Category | Title | Rate (\$/Hour) |
| Executive | | |
| | Regional Director | \$325.00 |
| Upper Management | | |
| | Operations Director | \$205.00 |
| | Accounting Manager | \$145.00 |
| Mid-Level Management | Operations Manager | \$130.00 |
| | | |
| Supervisor | Operations Supervisor | \$115.00 |
| | | |
| Operators | Area Supervisor | \$91.00 |
| | | |
| Office | Operator IV | \$105.00 |
| | Operator III | \$96.00 |
| | Operator II | \$82.00 |
| | Operator I | \$71.00 |
| | Utility Worker | \$66.00 |
| Office | | |
| | Office Administration | \$61.00 |

| CUSTOMER SERVICE* | | |
|----------------------|-----------------------------|----------------|
| Category | Title | Rate (\$/Hour) |
| Upper Management | | |
| | Accounting Manager | \$145.00 |
| Mid-Level Management | | |
| | Customer Service Manager | \$115.00 |
| Office | | |
| | Customer Service Specialist | \$80.00 |
| | Office Administration | \$61.00 |

| PROJECT DEVELOPMENT SERVICES* | | |
|-------------------------------|----------------------|----------------|
| Category | Title | Rate (\$/Hour) |
| Executive | | |
| | Development Director | \$325.00 |

| | | |
|-----------------------------|-----------------------|----------|
| Upper Management | | |
| | Development Manager | \$205.00 |
| | Accounting Manager | \$145.00 |
| | Sr. Project Manager | \$140.00 |
| Mid-Level Management | | |
| | Construction Manager | \$125.00 |
| | Project Manager | \$115.00 |
| Office | | |
| | Office Administration | \$61.00 |

| MANAGEMENT SERVICES* | | |
|-----------------------------|-----------------------|-----------------------|
| Category | Title | Rate (\$/Hour) |
| Executive | | |
| | Regional Director | \$325.00 |
| Upper Management | | |
| | Manager | \$205.00 |
| | Accounting Manager | \$145.00 |
| Office | | |
| | Office Administration | \$61.00 |

| EQUIPMENT & EXPENSES* | | |
|----------------------------------|-------------------------------|--|
| Category | Title | Rate (\$/Hour) unless specified |
| Equipment | 35G Class Excavator | \$500.00/day |
| Equipment | Dump Trailer | \$20.00 |
| Equipment | Dump Truck | \$70.00 |
| Equipment | Vacuum Excavation | \$60.00 |
| Equipment | Pressure Washer Trailer Setup | \$80.00/day |
| Equipment | 5kW Generator/Light Tower | \$35.00 |
| Truck | Service Truck | \$25.00 |
| Backflow | Backflow Testing | \$40.00/test |
| Expenses | Direct Expenses | Cost |
| Expenses | Subcontractor | Cost |
| Expenses | Mileage | IRS Rate |

*A 20% service fee will be added for all base fee services, labor, and equipment and expenses incurred unless otherwise stated.

All rates are hourly unless otherwise indicated. All time associated with fulfilling service requests will be billable, including drive time and time spent offsite preparing or cleaning up. Emergency time, as outlined in Exhibit B, will be billed at one and a half (1.5) times the normal hourly rate. Except where Emergency Rates are applicable, the base fee will include each of the areas of services described under BASE FEE SERVICES of Exhibit B.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/18/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| PRODUCER MARSH USA LLC. 111 S.W. COLUMBIA FIFTH FLOOR PORTLAND, OR 97201 CN101660312-NWNG2-UW-24-25 NNG | CONTACT NAME: PHONE (A/C, No. Ext): FAX (A/C, No): E-MAIL ADDRESS: <table style="width: 100%;"> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td>INSURER A: Associated Electric & Gas Ins Services Ltd</td> <td></td> </tr> <tr> <td>INSURER B: Everest National Insurance Co</td> <td style="text-align: center;">10120</td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table> | INSURER(S) AFFORDING COVERAGE | NAIC # | INSURER A: Associated Electric & Gas Ins Services Ltd | | INSURER B: Everest National Insurance Co | 10120 | INSURER C: | | INSURER D: | | INSURER E: | | INSURER F: | |
|--|---|-------------------------------|--------|--|--|---|-------|-------------------|--|-------------------|--|-------------------|--|-------------------|--|
| INSURER(S) AFFORDING COVERAGE | NAIC # | | | | | | | | | | | | | | |
| INSURER A: Associated Electric & Gas Ins Services Ltd | | | | | | | | | | | | | | | |
| INSURER B: Everest National Insurance Co | 10120 | | | | | | | | | | | | | | |
| INSURER C: | | | | | | | | | | | | | | | |
| INSURER D: | | | | | | | | | | | | | | | |
| INSURER E: | | | | | | | | | | | | | | | |
| INSURER F: | | | | | | | | | | | | | | | |
| INSURED Northwest Natural Gas Company Attn: Risk and Land 250 SW Taylor Street Portland, OR 97204-3038 | | | | | | | | | | | | | | | |

COVERAGES CERTIFICATE NUMBER: SEA-003231176-38 **REVISION NUMBER:** 4

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--|--|----------|--|-------------------------|-------------------------|--|
| | COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | | | | | | EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$ |
| | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY | | | | | | COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| A | UMBRELLA LIAB <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 500,000 | | | XL5035514P | 10/15/2024 | 10/15/2025 | EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 2,000,000 \$ |
| B | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N <input checked="" type="checkbox"/> N | N/A | EN4EW00005241 (Excess WC) SIR \$500,000 | 10/15/2024 | 10/15/2025 | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ |
| | | | | | | | 1,000,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Operations of Northwest Natural Gas Company.

CERTIFICATE HOLDER

CANCELLATION

| | |
|--|---|
| To Whom It May Concern c/o Northwest Natural Gas Company 250 SW Taylor Street Portland, OR 97204-3038 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <p style="text-align: right;"><i>Marsh USA LLC</i></p> |
|--|---|



Estimate

Date 5/13/2025

PO Box 1974 Waldport, OR 97394
 CCB#176126
 croofing@peak.org
 541-563-ROOF(7663)
 541-563-7137

Name / Mailing Address

Job Location

Allen Milligan

Beverly Beach Water
 Treatment buildings

| Description | Total |
|---|------------------|
| <p>Tear off metal roofing entire roof area. Haul away and dispose of all debris from tear off one layer total. Install Legacy metal works 1 inch hidden fastener standing seam 26 gauge 16 inch wide metal roofing. Install all roofing with screws/fasteners. Install vented metal ridge cap. Install perimeter metal on all sides of roof bottoms and edges. Install foam vented ridge enclosure. Install roof to wall metal.</p> <p>This Estimate is for the Light Blue painted Water building</p> | <p>20,150.00</p> |

We propose hereby to furnish materials and labor--complete in accordance with the above specifications for the sum listed on this proposal.

Total \$20,150.00

Any alteration or deviation from the above specifications involving extra cost will be executed upon written order or by verbal agreement, and will become an extra charge over and above the estimate total.

All agreements contingent upon strikes, accidents or delays beyond our control.



Estimate

Date 5/13/2025

PO Box 1974 Waldport, OR 97394
CCB#176126
cbroofing@peak.org
541-563-ROOF(7663)
541-563-7137

Name / Mailing Address

Allen Milligan

Job Location

Beverly Beach Water
Treatment buildings

| Description | Total |
|--|-----------|
| <p>Tear off comp roofing entire roof area 2 layers. Haul away and dispose of all debris from tear off. Install Legacy metal works 1 inch hidden fastener standing seam 26 gauge 16 inch wide metal roofing. Install all roofing with screws/fasteners. Install vented metal ridge cap. Install perimeter metal on all sides of roof bottoms and edges. Install foam vented ridge enclosure. Install side wall metal. Install 30 lb hybrid roofing underlayment. Install 2 metal roof vents. Install two zipper boots for the power poles. Replace up to 10 sheets of 1/2 inch plywood.</p> <p>This estimate is for the grey painted building</p> | 23,950.00 |

We propose hereby to furnish materials and labor--complete in accordance with the above specifications for the sum listed on this proposal.

Total

\$23,950.00

Any alteration or deviation from the above specifications involving extra cost will be executed upon written order or by verbal agreement, and will become an extra charge over and above the estimate total.

All agreements contingent upon strikes, accidents or delays beyond our control.

**BEVERLY BEACH WATER DISTRICT
STATEMENT OF INCOME AND EXPENSES- ACCURAL BASIS
CURRENT AND YEAR TO DATE 2024/2025**

| INCOME/EXPENSES | APRIL 2025 | JULY 2024 - APRIL 2025 | ANNUAL BUDGET | BUDGET BALANCE | % OF BUDGET |
|---|--------------------------|------------------------|---------------------|---------------------|-------------|
| | CURRENT PERIOD ACTUAL | YEAR TO DATE ACTUAL | | | |
| INCOME | | | | | |
| 1-0401 Water Sales | \$9,746.57 | \$101,474.39 | \$122,704.73 | \$21,230.34 | 83% |
| 1-0402 Water Sales - Late fee | \$0.00 | \$151.38 | \$300.00 | \$148.62 | 50% |
| 1-0403 Water Sales - Transfer of Service | \$0.00 | \$0.00 | \$200.00 | \$200.00 | 0% |
| 1-0404 Water Sales - Service Disconnecting | \$0.00 | \$0.00 | \$200.00 | \$200.00 | 0% |
| 1-0405 Hookups | \$0.00 | \$0.00 | \$1,200.00 | \$1,200.00 | 0% |
| Total Water Sales & Hookups | \$9,746.57 | \$101,625.77 | \$124,604.73 | \$22,978.96 | 82% |
| INTEREST INCOME | | | | | |
| 1-0412 Oregon Coast Bank -SDC | \$0.00 | \$2.45 | \$160.00 | \$157.55 | 2% |
| 1-0414 Oregon Coast Bank - Dist Fund | \$139.29 | \$583.90 | \$385.00 | (\$198.90) | 152% |
| 1-0416 Oregon Coast Bank - Gen'l Fund | \$150.61 | \$2,444.93 | \$24.00 | (\$2,420.93) | 10187% |
| Total Interest Income | \$289.90 | \$3,031.28 | \$569.00 | (\$2,462.28) | 533% |
| 5010 Processing Fee - Credit Card | \$12.82 | \$200.37 | \$120.00 | (\$80.37) | 167% |
| UNAPPLIED CASH PMTS INCOME - CUSTOMER OVERPAID | 738.90 | 1400.94 | | | |
| 4999 - Uncategorized Income (DeAnda moved out-ACH pr | \$0.00 | \$0.00 | | | |
| 5009 Returned Check Charges | \$35.00 | \$175.00 | | | |
| TOTAL INCOME/GROSS PROFIT | \$10,823.19 | \$106,433.36 | \$125,293.73 | \$18,860.37 | 85% |
| EXPENSES | | | | | |
| 1-0700 Maintenance/Repair/Improvement | | | | | |
| 0700.1 Water Plant Maint/Improvement | \$335.84 | \$16,054.48 | \$49,500.00 | \$33,445.52 | 32% |
| 0700.10 District Office Manint/Repairs | \$0.00 | \$0.00 | \$0.00 | \$0.00 | #DIV/0! |
| 0700.11 Customer Maintenance/Repairs | \$0.00 | \$4,918.04 | \$0.00 | (\$4,918.04) | #DIV/0! |
| 0700.2 Generator Building | \$0.00 | \$0.00 | \$0.00 | \$0.00 | #DIV/0! |
| 0700.20 Tools/Equipments | \$0.00 | \$94.99 | \$0.00 | (\$94.99) | #DIV/0! |
| 0700.3 Plant Equipment | \$0.00 | \$0.00 | \$0.00 | \$0.00 | #DIV/0! |
| 0700.4 Tank Maintenance/Repairs | \$0.00 | \$6,191.19 | \$0.00 | (\$6,191.19) | #DIV/0! |
| Total Maintenance/Repairs/Improvement | \$335.84 | \$27,258.70 | \$49,500.00 | \$22,241.30 | 55% |
| 1-0701 Plant Contractor-Hiland Water | \$4,950.00 | \$49,000.00 | \$59,400.00 | \$10,400.00 | 82% |
| Note: Plant Contractor rate changed from \$4,700 to \$4,950 | | | | | |
| 1-0705 Office Expenses | | | | | |
| 1-0706 Licenses & Fees | \$0.00 | \$1,014.41 | \$1,300.00 | \$285.59 | 78% |
| 1-0707 Membership Fees | \$69.00 | \$1,002.00 | \$1,000.00 | (\$2.00) | 100% |
| 1-0709 US Postmaster | | \$256.00 | \$650.00 | \$394.00 | 39% |
| 1-0711 Office Supplies | \$0.00 | \$340.05 | \$450.00 | \$109.95 | 76% |
| 1-0716 Stramline (Web page) | | \$1,080.00 | \$1,600.00 | \$520.00 | 68% |
| Total Office Expenses | \$69.00 | \$3,692.46 | \$5,000.00 | \$1,307.54 | 74% |
| 1-0750 Insurance | | | | | |
| 1-0752 Property & Liability | \$0.00 | \$10,031.00 | \$9,000.00 | (\$1,031.00) | 111% |
| 1-0753 Bonding-Pres/Treas/Cleark | \$0.00 | \$180.00 | \$600.00 | \$420.00 | 30% |
| | \$0.00 | \$0.00 | | | |
| Total Insurance | \$0.00 | \$10,211.00 | \$9,600.00 | (\$611.00) | 106% |

Representing money received, but not applied to the specific invoice (Cust cr on account)

| | | | | | |
|---|-------------------|---------------------|---------------------|----------------------|--------------------|
| 1-0760 Utilities | | | | | |
| 1-0761 Electric (Office) | \$183.06 | \$1,240.77 | \$1,100.00 | (\$140.77) | 113% |
| 1-0762 Telephone | \$396.99 | \$3,085.11 | \$3,750.00 | \$664.89 | 82% |
| 1-0763 Electric (Plant) | \$365.98 | \$3,020.16 | \$6,600.00 | \$3,579.84 | 46% |
| 1-0764 Propane | \$0.00 | \$203.02 | \$500.00 | \$296.98 | 41% |
| Total Utilities | \$946.03 | \$7,549.06 | \$11,950.00 | \$4,400.94 | 172% |
| 1-0770 Accounting | | | | | |
| 1-0772 Grimstad | \$0.00 | \$2,192.00 | \$8,500.00 | \$6,308.00 | 26% |
| 1-0773 Accounting | \$900.00 | \$8,572.50 | \$15,044.40 | \$6,471.90 | 57% |
| Total Accounting | \$900.00 | \$10,764.50 | \$23,544.40 | \$12,779.90 | 46% |
| 1-0785 Bank Charge | | | | | |
| 1-0788 Facility Improve Loan Interest (Bond#1 & Bond#2 Lc | \$0.00 | \$25,408.06 | 0 | (\$25,408.06) | #DIV/0! |
| 1-0787 Other Charges (NSF ACH) | \$34.00 | \$184.00 | \$200.00 | \$16.00 | 92% |
| 1-0789 Bank ACH Fees | \$0.00 | \$125.00 | \$300.00 | \$175.00 | 42% |
| 1-0790 Credit Card Fees | \$34.99 | \$501.36 | \$475.00 | (\$26.36) | 106% |
| Total Bank Charge | \$68.99 | \$26,218.42 | \$975.00 | \$164.64 | 2689% |
| 1-0795 Chemical & Testing | | | | | |
| 1-0796 Chemicals | \$0.00 | \$0.00 | \$1,000.00 | \$1,000.00 | 0% |
| 1-0797 Testing | \$479.00 | \$2,291.00 | \$6,000.00 | \$3,709.00 | 38% |
| Total Chemical & Testing | \$479.00 | \$2,291.00 | \$7,000.00 | \$4,709.00 | 33% |
| Property Tax Expense | \$0.00 | \$0.00 | \$25.00 | \$25.00 | 0% |
| TOTAL EXPENSES | \$7,748.86 | \$136,985.14 | \$166,994.40 | \$30,009.26 | 82% |
| OTHER INCOME | | | | | |
| 1-0450 Property Taxes | \$293.27 | \$57,640.49 | \$200.00 | (\$57,440.49) | 28820% |
| ECWAG Grant Funds (Anticipated) | \$0.00 | \$0.00 | \$37,000.00 | \$37,000.00 | 0% |
| AWSD-6 GRANT FUND | \$0.00 | \$38,100.00 | \$0.00 | (\$38,100.00) | #DIV/0! |
| Funds Transferred from Bond Acct. Operating Rev from Tax Levy | | | \$18,000.00 | | |
| Total Other Income | \$293.27 | \$95,740.49 | \$55,200.00 | (\$40,540.49) | 1.734429167 |
| NET INCOME | \$3,367.60 | \$65,188.71 | \$13,499.33 | | |
| *****NOTE: Loan Principal Payments for Bond#1 & Bond#2 are not included in the Total Expenses in this spreadsheet. Bond#1 and Bond#2 are ACH from bank account #2907053 annually on November 1st of each year. Bond#1 Principal is \$15,818. Bond#2 Principal is \$36,459. | | | | | |

**BEVERLY BEACH WATER DISTRICT
STATEMENT OF INCOME AND EXPENSES- ACCURAL BASIS
CURRENT AND YEAR TO DATE 2024/2025**

| INCOME/EXPENSES | MARCH 2025 CURRENT PERIOD ACTUAL | JULY 2024 - MARCH 2025 YEAR TO DATE ACTUAL | ANNUAL BUDGET | BUDGET BALANCE | % OF BUDGET |
|---|---|---|----------------------|-----------------------|--------------------|
| INCOME | | | | | |
| 1-0401 Water Sales | \$10,390.53 | \$91,727.82 | \$122,704.73 | \$30,976.91 | 75% |
| 1-0402 Water Sales - Late fee | \$20.12 | \$151.38 | \$300.00 | \$148.62 | 50% |
| 1-0403 Water Sales - Transfer of Service | \$0.00 | \$0.00 | \$200.00 | \$200.00 | 0% |
| 1-0404 Water Sales - Service Disconnecting | \$0.00 | \$0.00 | \$200.00 | \$200.00 | 0% |
| 1-0405 Hookups | \$0.00 | \$0.00 | \$1,200.00 | \$1,200.00 | 0% |
| Total Water Sales & Hookups | \$10,410.65 | \$91,879.20 | \$124,604.73 | \$32,725.53 | 74% |
| INTEREST INCOME | | | | | |
| 1-0412 Oregon Coast Bank -SDC | \$0.00 | \$2.45 | \$160.00 | \$157.55 | 2% |
| 1-0414 Oregon Coast Bank - Dist Fund | \$109.93 | \$444.61 | \$385.00 | (\$59.61) | 115% |
| 1-0416 Oregon Coast Bank - Gen'l Fund | \$377.63 | \$2,270.10 | \$24.00 | (\$2,246.10) | 9459% |
| Total Interest Income | \$487.56 | \$2,717.16 | \$569.00 | (\$2,148.16) | 478% |
| 5010 Processing Fee - Credit Card | \$19.12 | \$187.55 | \$120.00 | (\$67.55) | 156% |
| UNAPPLIED CASH PMTS INCOME - CUSTOMER O | 462.00 | 662.04 | | | |
| 4999 - Uncategorized Income (DeAnda moved o | \$0.00 | \$0.00 | | | |
| 5009 Returned Check Charges | \$0.00 | \$140.00 | | | |
| TOTAL INCOME/GROSS PROFIT | \$11,379.33 | \$95,585.95 | \$125,293.73 | \$29,707.78 | 76% |
| EXPENSES | | | | | |
| 1-0700 Maintenance/Repair/Improvement | | | | | |
| 0700.1 Water Plant Maint/Improvement | \$0.00 | \$15,718.64 | \$49,500.00 | \$33,781.36 | 32% |
| 0700.10 District Office Manint/Repairs | \$0.00 | \$0.00 | \$0.00 | \$0.00 | #DIV/0! |
| 0700.11 Customer Maintenance/Repairs | \$0.00 | \$4,918.04 | \$0.00 | (\$4,918.04) | #DIV/0! |
| 0700.2 Generator Building | \$0.00 | \$0.00 | \$0.00 | \$0.00 | #DIV/0! |
| 0700.20 Tools/Equipments | \$0.00 | \$94.99 | \$0.00 | (\$94.99) | #DIV/0! |
| 0700.3 Plant Equipment | \$0.00 | \$0.00 | \$0.00 | \$0.00 | #DIV/0! |
| 0700.4 Tank Maintenance/Repairs | \$3,439.59 | \$6,191.19 | \$0.00 | (\$6,191.19) | #DIV/0! |
| Total Maintenance/Repairs/Improve | \$3,439.59 | \$26,922.86 | \$49,500.00 | \$22,577.14 | 54% |
| 1-0701 Plant Contractor-Hiland Water | \$4,950.00 | \$44,050.00 | \$59,400.00 | \$15,350.00 | 74% |
| Note: Plant Contractor rate changed from \$4,700 to \$4,950 | | | | | |
| 1-0705 Office Expenses | | | | | |
| 1-0706 Licenses & Fees | \$150.00 | \$1,014.41 | \$1,300.00 | \$285.59 | 78% |
| 1-0707 Membership Fees | \$69.00 | \$933.00 | \$1,000.00 | \$67.00 | 93% |
| 1-0709 US Postmaster | | \$256.00 | \$650.00 | \$394.00 | 39% |
| 1-0711 Office Supplies | \$32.98 | \$340.05 | \$450.00 | \$109.95 | 76% |
| 1-0716 Stramline (Web page) | | \$1,080.00 | \$1,600.00 | \$520.00 | 68% |

| | | | | | |
|---|---------------------|---------------------|---------------------|----------------------|--------------------|
| Total Office Expenses | \$251.98 | \$3,623.46 | \$5,000.00 | \$1,376.54 | 72% |
| 1-0750 Insurance | | | | | |
| 1-0752 Property & Liability | \$10,031.00 | \$10,031.00 | \$9,000.00 | (\$1,031.00) | 111% |
| 1-0753 Bonding-Pres/Treas/Cleark | \$0.00 | \$180.00 | \$600.00 | \$420.00 | 30% |
| | \$0.00 | \$0.00 | | | |
| Total Insurance | \$10,031.00 | \$10,211.00 | \$9,600.00 | (\$611.00) | 106% |
| 1-0760 Utilities | | | | | |
| 1-0761 Electric (Office) | \$245.77 | \$1,057.71 | \$1,100.00 | \$42.29 | 96% |
| 1-0762 Telephone | \$225.62 | \$2,688.12 | \$3,750.00 | \$1,061.88 | 72% |
| 1-0763 Electric (Plant) | \$539.79 | \$2,654.18 | \$6,600.00 | \$3,945.82 | 40% |
| 1-0764 Propane | \$0.00 | \$203.02 | \$500.00 | \$296.98 | 41% |
| Total Utilities | \$1,011.18 | \$6,603.03 | \$11,950.00 | \$5,346.97 | 123% |
| 1-0770 Accounting | | | | | |
| 1-0772 Grimstad | \$0.00 | \$2,192.00 | \$8,500.00 | \$6,308.00 | 26% |
| 1-0773 Accounting | \$675.00 | \$7,672.50 | \$15,044.40 | \$7,371.90 | 51% |
| Total Accounting | \$675.00 | \$9,864.50 | \$23,544.40 | \$13,679.90 | 42% |
| 1-0785 Bank Charge | | | | | |
| 1-0788 Facility Improve Loan Interest (Bond#1 & | \$0.00 | \$25,408.06 | 0 | (\$25,408.06) | #DIV/0! |
| 1-0787 Other Charges (NSF ACH) | \$25.00 | \$150.00 | \$200.00 | \$50.00 | 75% |
| 1-0789 Bank ACH Fees | \$0.00 | \$125.00 | \$300.00 | \$175.00 | 42% |
| 1-0790 Credit Card Fees | \$92.69 | \$466.37 | \$475.00 | \$8.63 | 98% |
| Total Bank Charge | \$117.69 | \$26,149.43 | \$975.00 | \$233.63 | 2682% |
| 1-0795 Chemical & Testing | | | | | |
| 1-0796 Chemicals | \$0.00 | \$0.00 | \$1,000.00 | \$1,000.00 | 0% |
| 1-0797 Testing | \$139.00 | \$1,812.00 | \$6,000.00 | \$4,188.00 | 30% |
| Total Chemical & Testing | \$139.00 | \$1,812.00 | \$7,000.00 | \$5,188.00 | 26% |
| Property Tax Expense | \$0.00 | \$0.00 | \$25.00 | \$25.00 | 0% |
| TOTAL EXPENSES | \$20,615.44 | \$129,236.28 | \$166,994.40 | \$37,758.12 | 77% |
| OTHER INCOME | | | | | |
| 1-0450 Property Taxes | \$1,671.97 | \$57,347.22 | \$200.00 | (\$57,147.22) | 28674% |
| ECWAG Grant Funds (Anticipated) | \$0.00 | \$0.00 | \$37,000.00 | \$37,000.00 | 0% |
| AWSD-6 GRANT FUND | \$0.00 | \$38,100.00 | \$0.00 | (\$38,100.00) | #DIV/0! |
| Funds Transferred from Bond Acct. Operating Rev from Tax Levy | | | \$18,000.00 | | |
| Total Other Income | \$1,671.97 | \$95,447.22 | \$55,200.00 | (\$40,247.22) | 1.729116304 |
| NET INCOME | (\$7,564.14) | \$61,796.89 | \$13,499.33 | | |

*****NOTE: Loan Principal Payments for Bond#1 & Bond#2 are not included in the Total Expenses in this spreadsheet.

Bond#1 and Bond#2 are ACH from bank account #2907053 annually on November 1st of each year. Bond#1 Principal is \$15,818. Bond#2 Principal is \$36,459.

**BEVERLY BEACH WATER DISTRICT
STATEMENT OF INCOME AND EXPENSES- ACCURAL BASIS
CURRENT AND YEAR TO DATE 2024/2025**

| INCOME/EXPENSES | FEBRUARY 2025 CURRENT PERIOD ACTUAL | JULY 2024 - FEBRUARY 2025 YEAR TO DATE ACTUAL | ANNUAL BUDGET | BUDGET BALANCE | % OF BUDGET |
|--|--|--|----------------------|-----------------------|--------------------|
| INCOME | | | | | |
| 1-0401 Water Sales | \$10,244.43 | \$81,272.33 | \$122,704.73 | \$41,432.40 | 66% |
| 1-0402 Water Sales - Late fee | \$23.04 | \$122.72 | \$300.00 | \$177.28 | 41% |
| 1-0403 Water Sales - Transfer of Service | \$0.00 | \$0.00 | \$200.00 | \$200.00 | 0% |
| 1-0404 Water Sales - Service Disconnecting | \$0.00 | \$0.00 | \$200.00 | \$200.00 | 0% |
| 1-0405 Hookups | \$0.00 | \$0.00 | \$1,200.00 | \$1,200.00 | 0% |
| Total Water Sales & Hookups | \$10,267.47 | \$81,395.05 | \$124,604.73 | \$43,209.68 | 65% |
| INTEREST INCOME | | | | | |
| 1-0412 Oregon Coast Bank -SDC | \$0.00 | \$2.45 | \$160.00 | \$157.55 | 2% |
| 1-0414 Oregon Coast Bank - Dist Fund | \$0.00 | \$334.68 | \$385.00 | \$50.32 | 87% |
| 1-0416 Oregon Coast Bank - Gen'l Fund | \$67.62 | \$1,892.47 | \$24.00 | (\$1,868.47) | 7885% |
| Total Interest Income | \$67.62 | \$2,229.60 | \$569.00 | (\$1,660.60) | 392% |
| 5010 Processing Fee - Credit Card | \$24.06 | \$168.43 | \$120.00 | (\$48.43) | 140% |
| UNAPPLIED CASH PMTS INCOME - CUSTOMER OVERPAID | -131.00 | 273.54 | | | |
| 4999 - Uncategorized Income (DeAnda moved out-ACH process | \$0.00 | \$0.00 | | | |
| 5009 Returned Check Charges | \$0.00 | \$140.00 | | | |
| TOTAL INCOME/GROSS PROFIT | \$10,228.15 | \$84,206.62 | \$125,293.73 | \$41,087.11 | 67% |
| EXPENSES | | | | | |
| 1-0700 Maintenance/Repair/Improvement | | | | | |
| 0700.1 Water Plant Maint/Improvement | \$0.00 | \$15,718.64 | \$49,500.00 | \$33,781.36 | 32% |
| 0700.10 District Office Manint/Repairs | \$0.00 | \$0.00 | \$0.00 | \$0.00 | #DIV/0! |
| 0700.11 Customer Maintenance/Repairs | \$0.00 | \$4,918.04 | \$0.00 | (\$4,918.04) | #DIV/0! |
| 0700.2 Generator Building | \$0.00 | \$0.00 | \$0.00 | \$0.00 | #DIV/0! |
| 0700.20 Tools/Equipments | \$0.00 | \$94.99 | \$0.00 | (\$94.99) | #DIV/0! |
| 0700.3 Plant Equipment | \$0.00 | \$0.00 | \$0.00 | \$0.00 | #DIV/0! |
| 0700.4 Tank Maintenance/Repairs | \$0.00 | \$2,751.60 | \$0.00 | (\$2,751.60) | #DIV/0! |
| Total Maintenance/Repairs/Improvement | \$0.00 | \$23,483.27 | \$49,500.00 | \$26,016.73 | 47% |
| 1-0701 Plant Contractor-Hiland Water | \$0.00 | \$39,100.00 | \$59,400.00 | \$20,300.00 | 66% |
| Note: Plant Contractor rate changed from \$4,700 to \$4,950 | | | | | |
| 1-0705 Office Expenses | | | | | |
| 1-0706 Licenses & Fees | | \$864.41 | \$1,300.00 | \$435.59 | 66% |
| 1-0707 Membership Fees | \$69.00 | \$864.00 | \$1,000.00 | \$136.00 | 86% |
| 1-0709 US Postmaster | | \$256.00 | \$650.00 | \$394.00 | 39% |
| 1-0711 Office Supplies | | \$307.07 | \$450.00 | \$142.93 | 68% |
| 1-0716 Stramline (Web page) | | \$1,080.00 | \$1,600.00 | \$520.00 | 68% |

| | | | | | |
|---|-------------------|---------------------|---------------------|----------------------|--------------------|
| Total Office Expenses | \$69.00 | \$3,371.48 | \$5,000.00 | \$1,628.52 | 67% |
| 1-0750 Insurance | | | | | |
| 1-0752 Property & Liability | \$0.00 | \$0.00 | \$9,000.00 | \$9,000.00 | 0% |
| 1-0753 Bonding-Pres/Treas/Cleark | \$0.00 | \$180.00 | \$600.00 | \$420.00 | 30% |
| | \$0.00 | \$0.00 | | | |
| Total Insurance | \$0.00 | \$180.00 | \$9,600.00 | \$9,420.00 | 2% |
| 1-0760 Utilities | | | | | |
| 1-0761 Electric (Office) | \$208.88 | \$811.94 | \$1,100.00 | \$288.06 | 74% |
| 1-0762 Telephone | \$292.56 | \$2,462.50 | \$3,750.00 | \$1,287.50 | 66% |
| 1-0763 Electric (Plant) | \$359.17 | \$2,114.39 | \$6,600.00 | \$4,485.61 | 32% |
| 1-0764 Propane | \$0.00 | \$203.02 | \$500.00 | \$296.98 | 41% |
| Total Utilities | \$860.61 | \$5,591.85 | \$11,950.00 | \$6,358.15 | 88% |
| 1-0770 Accounting | | | | | |
| 1-0772 Grimstad | \$0.00 | \$2,192.00 | \$8,500.00 | \$6,308.00 | 26% |
| 1-0773 Accounting | \$877.50 | \$6,997.50 | \$15,044.40 | \$8,046.90 | 47% |
| Total Accounting | \$877.50 | \$9,189.50 | \$23,544.40 | \$14,354.90 | 39% |
| 1-0785 Bank Charge | | | | | |
| 1-0788 Facility Improve Loan Interest (Bond#1 & Bond#2 Loan In | \$0.00 | \$25,408.06 | 0 | (\$25,408.06) | #DIV/0! |
| 1-0787 Other Charges (NSF ACH) | \$10.00 | \$125.00 | \$200.00 | \$75.00 | 63% |
| 1-0789 Bank ACH Fees | \$0.00 | \$125.00 | \$300.00 | \$175.00 | 42% |
| 1-0790 Credit Card Fees | \$52.23 | \$373.68 | \$475.00 | \$101.32 | 79% |
| Total Bank Charge | \$62.23 | \$26,031.74 | \$975.00 | \$351.32 | 2670% |
| 1-0795 Chemical & Testing | | | | | |
| 1-0796 Chemicals | \$0.00 | \$0.00 | \$1,000.00 | \$1,000.00 | 0% |
| 1-0797 Testing | \$139.00 | \$1,673.00 | \$6,000.00 | \$4,327.00 | 28% |
| Total Chemical & Testing | \$139.00 | \$1,673.00 | \$7,000.00 | \$5,327.00 | 24% |
| Property Tax Expense | \$0.00 | \$0.00 | \$25.00 | \$25.00 | 0% |
| TOTAL EXPENSES | \$2,008.34 | \$108,620.84 | \$166,994.40 | \$58,373.56 | 65% |
| OTHER INCOME | | | | | |
| 1-0450 Property Taxes | \$329.92 | \$55,675.25 | \$200.00 | (\$55,475.25) | 27838% |
| ECWAG Grant Funds (Anticipated) | \$0.00 | \$0.00 | \$37,000.00 | \$37,000.00 | 0% |
| AWSD-6 GRANT FUND | \$0.00 | \$38,100.00 | \$0.00 | (\$38,100.00) | #DIV/0! |
| Funds Transferred from Bond Acct. Operating Rev from Tax Levy | | | \$18,000.00 | | |
| Total Other Income | \$329.92 | \$93,775.25 | \$55,200.00 | (\$38,575.25) | 1.698826993 |
| NET INCOME | \$8,549.73 | \$69,361.03 | \$13,499.33 | | |
| *****NOTE: Loan Principal Payments for Bond#1 & Bond#2 are not included in the Total Expenses in this spreadsheet. Bond#1 and Bond#2 are ACH from bank account #2907053 annually on November 1st of each year. Bond#1 Principal is \$15,818. Bond#2 Principal is \$36,459. | | | | | |

**BEVERLY BEACH WATER DISTRICT
STATEMENT OF INCOME AND EXPENSES- ACCURAL BASIS
CURRENT AND YEAR TO DATE 2024/2025**

| INCOME/EXPENSES | JANURAY 2025 CURRENT PERIOD ACTUAL | JULY 2024 - JANUARY 2025 YEAR TO DATE ACTUAL | ANNUAL BUDGET | BUDGET BALANCE | % OF BUDGET |
|---|---|---|----------------------|-----------------------|--------------------|
| INCOME | | | | | |
| 1-0401 Water Sales | \$9,554.97 | \$71,027.90 | \$122,704.73 | \$51,676.83 | 58% |
| 1-0402 Water Sales - Late fee | \$0.00 | \$99.68 | \$300.00 | \$200.32 | 33% |
| 1-0403 Water Sales - Transfer of Service | \$0.00 | \$0.00 | \$200.00 | \$200.00 | 0% |
| 1-0404 Water Sales - Service Disconnecting | \$0.00 | \$0.00 | \$200.00 | \$200.00 | 0% |
| 1-0405 Hookups | \$0.00 | \$0.00 | \$1,200.00 | \$1,200.00 | 0% |
| Total Water Sales & Hookups | \$9,554.97 | \$71,127.58 | \$124,604.73 | \$53,477.15 | 57% |
| INTEREST INCOME | | | | | |
| 1-0412 Oregon Coast Bank -SDC | \$0.00 | \$2.45 | \$160.00 | \$157.55 | 2% |
| 1-0414 Oregon Coast Bank - Dist Fund | \$0.00 | \$334.68 | \$385.00 | \$50.32 | 87% |
| 1-0416 Oregon Coast Bank - Gen'l Fund | \$291.11 | \$1,824.85 | \$24.00 | (\$1,800.85) | 7604% |
| Total Interest Income | \$291.11 | \$2,161.98 | \$569.00 | (\$1,592.98) | 380% |
| 5010 Processing Fee - Credit Card | \$19.12 | \$144.37 | \$120.00 | (\$24.37) | 120% |
| UNAPPLIED CASH PMTS INCOME - CUSTOMER OVERPAID | 641.50 | 404.54 | | | |
| 4999 - Uncategorized Income (DeAnda moved out-ACH proces | \$0.00 | \$0.00 | | | |
| 5009 Returned Check Charges | \$0.00 | \$140.00 | | | |
| TOTAL INCOME/GROSS PROFIT | \$10,506.70 | \$73,978.47 | \$125,293.73 | \$51,315.26 | 59% |
| EXPENSES | | | | | |
| 1-0700 Maintenance/Repair/Improvement | | | | | |
| 0700.1 Water Plant Maint/Improvement | \$0.00 | \$15,718.64 | \$49,500.00 | \$33,781.36 | 32% |
| 0700.10 District Office Manint/Repairs | \$0.00 | \$0.00 | \$0.00 | \$0.00 | #DIV/0! |
| 0700.11 Customer Maintenance/Repairs | \$0.00 | \$4,918.04 | \$0.00 | (\$4,918.04) | #DIV/0! |
| 0700.2 Generator Building | \$0.00 | \$0.00 | \$0.00 | \$0.00 | #DIV/0! |
| 0700.20 Tools/Equipments | \$0.00 | \$94.99 | \$0.00 | (\$94.99) | #DIV/0! |
| 0700.3 Plant Equipment | \$0.00 | \$0.00 | \$0.00 | \$0.00 | #DIV/0! |
| 0700.4 Tank Maintenance/Repairs | \$0.00 | \$2,751.60 | \$0.00 | (\$2,751.60) | #DIV/0! |
| Total Maintenance/Repairs/Improvement | \$0.00 | \$23,483.27 | \$49,500.00 | \$26,016.73 | 47% |
| 1-0701 Plant Contractor-Hiland Water | \$4,950.00 | \$39,100.00 | \$59,400.00 | \$20,300.00 | 66% |
| Note: Plant Contractor rate changed from \$4,700 to \$4,950 | | | | | |
| 1-0705 Office Expenses | | | | | |
| 1-0706 Licenses & Fees | | \$864.41 | \$1,300.00 | \$435.59 | 66% |
| 1-0707 Membership Fees | | \$795.00 | \$1,000.00 | \$205.00 | 80% |
| 1-0709 US Postmaster | | \$256.00 | \$650.00 | \$394.00 | 39% |
| 1-0711 Office Supplies | | \$307.07 | \$450.00 | \$142.93 | 68% |
| 1-0716 Stramline (Web page) | | \$1,080.00 | \$1,600.00 | \$520.00 | 68% |

| | | | | | |
|---|-------------------|---------------------|---------------------|----------------------|--------------------|
| Total Office Expenses | \$0.00 | \$3,302.48 | \$5,000.00 | \$1,697.52 | 66% |
| 1-0750 Insurance | | | | | |
| 1-0752 Property & Liability | \$0.00 | \$0.00 | \$9,000.00 | \$9,000.00 | 0% |
| 1-0753 Bonding-Pres/Treas/Cleark | \$0.00 | \$180.00 | \$600.00 | \$420.00 | 30% |
| | \$0.00 | \$0.00 | | | |
| Total Insurance | \$0.00 | \$180.00 | \$9,600.00 | \$9,420.00 | 2% |
| 1-0760 Utilities | | | | | |
| 1-0761 Electric (Office) | \$207.60 | \$603.06 | \$1,100.00 | \$496.94 | 55% |
| 1-0762 Telephone | \$287.01 | \$2,169.94 | \$3,750.00 | \$1,580.06 | 58% |
| 1-0763 Electric (Plant) | \$239.89 | \$1,755.22 | \$6,600.00 | \$4,844.78 | 27% |
| 1-0764 Propane | \$0.00 | \$203.02 | \$500.00 | \$296.98 | 41% |
| Total Utilities | \$734.50 | \$4,731.24 | \$11,950.00 | \$7,218.76 | 66% |
| 1-0770 Accounting | | | | | |
| 1-0772 Grimstad | \$0.00 | \$2,192.00 | \$8,500.00 | \$6,308.00 | 26% |
| 1-0773 Accounting | \$0.00 | \$6,120.00 | \$15,044.40 | \$8,924.40 | 41% |
| Total Accounting | \$0.00 | \$8,312.00 | \$23,544.40 | \$15,232.40 | 35% |
| 1-0785 Bank Charge | | | | | |
| 1-0788 Facility Improve Loan Interest (Bond#1 & Bond#2 Loan I | \$0.00 | \$25,408.06 | 0 | (\$25,408.06) | #DIV/0! |
| 1-0787 Other Charges (NSF ACH) | \$0.00 | \$115.00 | \$200.00 | \$85.00 | 58% |
| 1-0789 Bank ACH Fees | \$25.00 | \$125.00 | \$300.00 | \$175.00 | 42% |
| 1-0790 Credit Card Fees | \$43.14 | \$321.45 | \$475.00 | \$153.55 | 68% |
| Total Bank Charge | \$68.14 | \$25,969.51 | \$975.00 | \$413.55 | 2664% |
| 1-0795 Chemical & Testing | | | | | |
| 1-0796 Chemicals | \$0.00 | \$0.00 | \$1,000.00 | \$1,000.00 | 0% |
| 1-0797 Testing | \$126.00 | \$1,534.00 | \$6,000.00 | \$4,466.00 | 26% |
| Total Chemical & Testing | \$126.00 | \$1,534.00 | \$7,000.00 | \$5,466.00 | 22% |
| Property Tax Expense | \$0.00 | \$0.00 | \$25.00 | \$25.00 | 0% |
| TOTAL EXPENSES | \$5,878.64 | \$106,612.50 | \$166,994.40 | \$60,381.90 | 64% |
| OTHER INCOME | | | | | |
| 1-0450 Property Taxes | \$746.56 | \$55,345.33 | \$200.00 | (\$55,145.33) | 27673% |
| ECWAG Grant Funds (Anticipated) | \$0.00 | \$0.00 | \$37,000.00 | \$37,000.00 | 0% |
| AWSD-6 GRANT FUND | \$0.00 | \$38,100.00 | \$0.00 | (\$38,100.00) | #DIV/0! |
| Funds Transferred from Bond Acct. Operating Rev from Tax Levy | | | \$18,000.00 | | |
| Total Other Income | \$746.56 | \$93,445.33 | \$55,200.00 | (\$38,245.33) | 1.692850181 |
| NET INCOME | \$5,374.62 | \$60,811.30 | \$13,499.33 | | |
| *****NOTE: Loan Principal Payments for Bond#1 & Bond#2 are not included in the Total Expenses in this spreadsheet. Bond#1 and Bond#2 are ACH from bank account #2907053 annually on November 1st of each year. Bond#1 Principal is \$15,818. Bond#2 Principal is \$36,459. | | | | | |

**BEVERLY BEACH WATER DISTRICT
STATEMENT OF INCOME AND EXPENSES- ACCURAL BASIS
CURRENT AND YEAR TO DATE 2024/2025**

| INCOME/EXPENSES | Dec-24 CURRENT PERIOD ACTUAL | JULY 2024 - DCEMBER 2024 YEAR TO DATE ACTUAL | ANNUAL BUDGET | BUDGET BALANCE | % OF BUDGET |
|--|---|---|----------------------|-----------------------|--------------------|
| INCOME | | | | | |
| 1-0401 Water Sales | \$10,263.47 | \$61,518.32 | \$122,704.73 | \$61,186.41 | 50% |
| 1-0402 Water Sales - Late fee | \$0.00 | \$80.81 | \$300.00 | \$219.19 | 27% |
| 1-0403 Water Sales - Transfer of Service | \$0.00 | \$0.00 | \$200.00 | \$200.00 | 0% |
| 1-0404 Water Sales - Service Disconnecting | \$0.00 | \$0.00 | \$200.00 | \$200.00 | 0% |
| 1-0405 Hookups | \$0.00 | \$0.00 | \$1,200.00 | \$1,200.00 | 0% |
| Total Water Sales & Hookups | \$10,263.47 | \$61,599.13 | \$124,604.73 | \$63,005.60 | 49% |
| INTEREST INCOME | | | | | |
| 1-0412 Oregon Coast Bank -SDC | \$0.00 | \$2.45 | \$160.00 | \$157.55 | 2% |
| 1-0414 Oregon Coast Bank - Dist Fund | \$0.00 | \$334.68 | \$385.00 | \$50.32 | 87% |
| 1-0416 Oregon Coast Bank - Gen'l Fund | \$307.17 | \$1,533.74 | \$24.00 | (\$1,509.74) | 6391% |
| Total Interest Income | \$307.17 | \$1,870.87 | \$569.00 | (\$1,301.87) | 329% |
| 5010 Processing Fee - Credit Card | \$24.06 | \$127.72 | \$120.00 | (\$7.72) | 106% |
| 4999 - Uncategorized Income (DeAnda moved out-ACH processed by mistal | \$0.00 | \$0.00 | | | |
| 5009 Returned Check Charges | \$0.00 | \$70.00 | | | |
| TOTAL INCOME/GROSS PROFIT | \$10,594.70 | \$63,667.72 | \$125,293.73 | \$61,626.01 | 51% |
| EXPENSES | | | | | |
| 1-0700 Maintenance/Repair/Improvement | | | | | |
| 0700.1 Water Plant Maint/Improvement | \$1,877.34 | \$15,718.64 | \$49,500.00 | \$33,781.36 | 32% |
| 0700.10 District Office Manint/Repairs | \$0.00 | \$0.00 | \$0.00 | \$0.00 | #DIV/0! |
| 0700.11 Customer Maintenance/Repairs | \$0.00 | \$4,918.04 | \$0.00 | (\$4,918.04) | #DIV/0! |
| 0700.2 Generator Building | \$0.00 | \$0.00 | \$0.00 | \$0.00 | #DIV/0! |
| 0700.20 Tools/Equipments | \$0.00 | \$94.99 | \$0.00 | (\$94.99) | #DIV/0! |
| 0700.3 Plant Equipment | \$0.00 | \$0.00 | \$0.00 | \$0.00 | #DIV/0! |
| 0700.4 Tank Maintenance/Repairs | \$0.00 | \$2,751.60 | \$0.00 | (\$2,751.60) | #DIV/0! |
| Total Maintenance/Repairs/Improvement | \$1,877.34 | \$23,483.27 | \$49,500.00 | \$26,016.73 | 47% |
| 1-0701 Plant Contractor-Hiland Water | \$9,900.00 | \$34,150.00 | \$59,400.00 | \$25,250.00 | 57% |
| Note: Plant Contractor rate changed from \$4,700 to \$4,950 | | | | | |
| 1-0705 Office Expenses | | | | | |
| 1-0706 Licenses & Fees | \$297.00 | \$864.41 | \$1,300.00 | \$435.59 | 66% |
| 1-0707 Membership Fees | \$138.00 | \$795.00 | \$1,000.00 | \$205.00 | 80% |
| 1-0709 US Postmaster | \$0.00 | \$256.00 | \$650.00 | \$394.00 | 39% |
| 1-0711 Office Supplies | \$180.97 | \$307.07 | \$450.00 | \$142.93 | 68% |
| 1-0716 Stramline (Web page) | \$0.00 | \$1,080.00 | \$1,600.00 | \$520.00 | 68% |

| | | | | | |
|---|---------------------|---------------------|---------------------|----------------------|--------------------|
| Total Office Expenses | \$615.97 | \$3,302.48 | \$5,000.00 | \$1,697.52 | 66% |
| 1-0750 Insurance | | | | | |
| 1-0752 Property & Liability | \$0.00 | \$0.00 | \$9,000.00 | \$9,000.00 | 0% |
| 1-0753 Bonding-Pres/Treas/Cleark | \$0.00 | \$180.00 | \$600.00 | \$420.00 | 30% |
| | \$0.00 | \$0.00 | | | |
| Total Insurance | \$0.00 | \$180.00 | \$9,600.00 | \$9,420.00 | 2% |
| 1-0760 Utilities | | | | | |
| 1-0761 Electric (Office) | \$142.16 | \$395.46 | \$1,100.00 | \$704.54 | 36% |
| 1-0762 Telephone | \$277.51 | \$1,882.93 | \$3,750.00 | \$1,867.07 | 50% |
| 1-0763 Electric (Plant) | \$209.22 | \$1,515.33 | \$6,600.00 | \$5,084.67 | 23% |
| 1-0764 Propane | \$0.00 | \$203.02 | \$500.00 | \$296.98 | 41% |
| Total Utilities | \$628.89 | \$3,996.74 | \$11,950.00 | \$7,953.26 | 50% |
| 1-0770 Accounting | | | | | |
| 1-0772 Grimstad | \$0.00 | \$2,192.00 | \$8,500.00 | \$6,308.00 | 26% |
| 1-0773 Accounting | \$1,890.00 | \$6,120.00 | \$15,044.40 | \$8,924.40 | 41% |
| Total Accounting | \$1,890.00 | \$8,312.00 | \$23,544.40 | \$15,232.40 | 35% |
| 1-0785 Bank Charge | | | | | |
| 1-0788 Facility Improve Loan Interest (Bond#1 & Bond#2 Loan Interest) | \$0.00 | \$25,408.06 | 0 | (\$25,408.06) | #DIV/0! |
| 1-0787 Other Charges (NSF ACH) | \$0.00 | \$115.00 | \$200.00 | \$85.00 | 58% |
| 1-0789 Bank ACH Fees | \$25.00 | \$100.00 | \$300.00 | \$200.00 | 33% |
| 1-0790 Credit Card Fees | \$49.84 | \$278.31 | \$475.00 | \$196.69 | 59% |
| Total Bank Charge | \$74.84 | \$25,901.37 | \$975.00 | \$481.69 | 2657% |
| 1-0795 Chemical & Testing | | | | | |
| 1-0796 Chemicals | \$0.00 | \$0.00 | \$1,000.00 | \$1,000.00 | 0% |
| 1-0797 Testing | \$0.00 | \$1,408.00 | \$6,000.00 | \$4,592.00 | 23% |
| Total Chemical & Testing | \$0.00 | \$1,408.00 | \$7,000.00 | \$5,592.00 | 20% |
| Property Tax Expense | \$0.00 | \$0.00 | \$25.00 | \$25.00 | 0% |
| TOTAL EXPENSES | \$14,987.04 | \$100,733.86 | \$166,994.40 | \$66,260.54 | 60% |
| OTHER INCOME | | | | | |
| 1-0450 Property Taxes | \$2,882.90 | \$54,598.77 | \$200.00 | (\$54,398.77) | 27299% |
| ECWAG Grant Funds (Anticipated) | \$0.00 | \$0.00 | \$37,000.00 | \$37,000.00 | 0% |
| AWSD-6 GRANT FUND | \$0.00 | \$38,100.00 | \$0.00 | (\$38,100.00) | #DIV/0! |
| Funds Transferred from Bond Acct. Operating Rev from Tax Levy | | | \$18,000.00 | | |
| Total Other Income | \$2,882.90 | \$92,698.77 | \$55,200.00 | (\$37,498.77) | 1.679325543 |
| NET INCOME | (\$1,509.44) | \$55,632.63 | \$13,499.33 | | |
| *****NOTE: Loan Principal Payments for Bond#1 & Bond#2 are not included in the Total Expenses in this spreadsheet. | | | | | |
| Bond#1 and Bond#2 are ACH from bank account #2907053 annually on November 1st of each year. Bond#1 Principal is \$15,818. Bond#2 Principal is \$36,459. | | | | | |

**BEVERLY BEACH WATER DISTRICT
STATEMENT OF INCOME AND EXPENSES- ACCURAL BASIS
CURRENT AND YEAR TO DATE 2024/2025**

| INCOME/EXPENSES | Nov-24 | JULY 2024 - NOVEMBER 2024 | ANNUAL BUDGET | BUDGET BALANCE | % OF BUDGET |
|--|--------------------------|---------------------------|---------------------|--------------------|-------------|
| | CURRENT PERIOD ACTUAL | YEAR TO DATE ACTUAL | | | |
| INCOME | | | | | |
| 1-0401 Water Sales | \$10,263.47 | \$51,254.85 | \$122,704.73 | \$71,449.88 | 42% |
| 1-0402 Water Sales - Late fee | \$7.34 | \$80.81 | \$300.00 | \$219.19 | 27% |
| 1-0403 Water Sales - Transfer of Service | \$0.00 | \$0.00 | \$200.00 | \$200.00 | 0% |
| 1-0404 Water Sales - Service Disconnecting | \$0.00 | \$0.00 | \$200.00 | \$200.00 | 0% |
| 1-0405 Hookups | \$0.00 | \$0.00 | \$1,200.00 | \$1,200.00 | 0% |
| Total Water Sales & Hookups | \$10,270.81 | \$51,335.66 | \$124,604.73 | \$73,269.07 | 41% |
| INTEREST INCOME | | | | | |
| 1-0412 Oregon Coast Bank -SDC | \$0.00 | \$2.45 | \$160.00 | \$157.55 | 2% |
| 1-0414 Oregon Coast Bank - Dist Fund | \$0.00 | \$334.68 | \$385.00 | \$50.32 | 87% |
| 1-0416 Oregon Coast Bank - Gen'l Fund | \$252.06 | \$1,226.57 | \$24.00 | (\$1,202.57) | 5111% |
| Total Interest Income | \$252.06 | \$1,563.70 | \$569.00 | (\$994.70) | 275% |
| 5010 Processing Fee - Credit Card | \$24.06 | \$103.66 | \$120.00 | \$16.34 | 86% |
| 4999 - Uncategorized Income (DeAnda moved out-ACH processed by mistake) | \$0.00 | \$0.00 | | | |
| 5009 Returned Check Charges | \$0.00 | \$70.00 | | | |
| TOTAL INCOME/GROSS PROFIT | \$10,546.93 | \$53,073.02 | \$125,293.73 | \$72,220.71 | 42% |
| EXPENSES | | | | | |
| 1-0700 Maintenance/Repair/Improvement | | | | | |
| 0700.1 Water Plant Maint/Improvement | \$1,173.55 | \$13,841.30 | \$49,500.00 | \$35,658.70 | 28% |
| 0700.10 District Office Manint/Repairs | \$0.00 | \$0.00 | \$0.00 | \$0.00 | #DIV/0! |
| 0700.11 Customer Maintenance/Repairs | \$0.00 | \$4,918.04 | \$0.00 | (\$4,918.04) | #DIV/0! |
| 0700.2 Generator Building | \$0.00 | \$0.00 | \$0.00 | \$0.00 | #DIV/0! |
| 0700.20 Tools/Equipments | \$0.00 | \$94.99 | \$0.00 | (\$94.99) | #DIV/0! |
| 0700.3 Plant Equipment | \$0.00 | \$0.00 | \$0.00 | \$0.00 | #DIV/0! |
| 0700.4 Tank Maintenance/Repairs | \$0.00 | \$2,751.60 | \$0.00 | (\$2,751.60) | #DIV/0! |
| Total Maintenance/Repairs/Improvement | \$1,173.55 | \$21,605.93 | \$49,500.00 | \$27,894.07 | 44% |
| 1-0701 Plant Contractor-Hiland Water | \$0.00 | \$24,250.00 | \$59,400.00 | \$35,150.00 | 41% |
| Note: Plant Contractor rate changed from \$4,700 to \$4,950 | | | | | |
| 1-0705 Office Expenses | | | | | |
| 1-0706 Licenses & Fees | \$0.00 | \$567.41 | \$1,300.00 | \$732.59 | 44% |
| 1-0707 Membership Fees | \$79.96 | \$657.00 | \$1,000.00 | \$343.00 | 66% |
| 1-0709 US Postmaster | \$0.00 | \$256.00 | \$650.00 | \$394.00 | 39% |
| 1-0711 Office Supplies | \$0.00 | \$126.10 | \$450.00 | \$323.90 | 28% |
| 1-0716 Stramline (Web page) | \$0.00 | \$1,080.00 | \$1,600.00 | \$520.00 | 68% |

| | | | | | |
|---|--------------------|--------------------|---------------------|----------------------|--------------------|
| Total Office Expenses | \$79.96 | \$2,686.51 | \$5,000.00 | \$2,313.49 | 54% |
| 1-0750 Insurance | | | | | |
| 1-0752 Property & Liability | \$0.00 | \$0.00 | \$9,000.00 | \$9,000.00 | 0% |
| 1-0753 Bonding-Pres/Treas/Clerk | \$0.00 | \$180.00 | \$600.00 | \$420.00 | 30% |
| | \$0.00 | \$0.00 | | | |
| Total Insurance | \$0.00 | \$180.00 | \$9,600.00 | \$9,420.00 | 2% |
| 1-0760 Utilities | | | | | |
| 1-0761 Electric (Office) | \$63.01 | \$253.30 | \$1,100.00 | \$846.70 | 23% |
| 1-0762 Telephone | \$286.76 | \$1,605.42 | \$3,750.00 | \$2,144.58 | 43% |
| 1-0763 Electric (Plant) | \$144.46 | \$1,306.11 | \$6,600.00 | \$5,293.89 | 20% |
| 1-0764 Propane | \$0.00 | \$203.02 | \$500.00 | \$296.98 | 41% |
| Total Utilities | \$494.23 | \$3,367.85 | \$11,950.00 | \$8,582.15 | 39% |
| 1-0770 Accounting | | | | | |
| 1-0772 Grimstad | \$2,192.00 | \$2,192.00 | \$8,500.00 | \$6,308.00 | 26% |
| 1-0773 Accounting | \$1,035.00 | \$4,230.00 | \$15,044.40 | \$10,814.40 | 28% |
| Total Accounting | \$3,227.00 | \$6,422.00 | \$23,544.40 | \$17,122.40 | 27% |
| 1-0785 Bank Charge | | | | | |
| 1-0788 Facility Improve Loan Interest (Bond#1 & Bond#2 Loan Interest) | \$25,408.06 | \$25,408.06 | 0 | (\$25,408.06) | #DIV/0! |
| 1-0787 Other Charges (NSF ACH) | \$0.00 | \$115.00 | \$200.00 | \$85.00 | 58% |
| 1-0789 Bank ACH Fees | \$0.00 | \$75.00 | \$300.00 | \$225.00 | 25% |
| 1-0790 Credit Card Fees | \$54.43 | \$228.47 | \$475.00 | \$246.53 | 48% |
| Total Bank Charge | \$25,462.49 | \$25,826.53 | \$975.00 | \$556.53 | 2649% |
| 1-0795 Chemical & Testing | | | | | |
| 1-0796 Chemicals | \$0.00 | \$0.00 | \$1,000.00 | \$1,000.00 | 0% |
| 1-0797 Testing | \$572.00 | \$1,408.00 | \$6,000.00 | \$4,592.00 | 23% |
| Total Chemical & Testing | \$572.00 | \$1,408.00 | \$7,000.00 | \$5,592.00 | 20% |
| Property Tax Expense | \$0.00 | \$0.00 | \$25.00 | \$25.00 | 0% |
| TOTAL EXPENSES | \$31,009.23 | \$85,746.82 | \$166,994.40 | \$81,247.58 | 51% |
| OTHER INCOME | | | | | |
| 1-0450 Property Taxes | \$50,568.08 | \$51,715.87 | \$200.00 | (\$51,515.87) | 25858% |
| ECWAG Grant Funds (Anticipated) | \$0.00 | \$0.00 | \$37,000.00 | \$37,000.00 | 0% |
| AWSD-6 GRANT FUND | \$38,100.00 | \$38,100.00 | \$0.00 | (\$38,100.00) | #DIV/0! |
| Funds Transferred from Bond Acct. Operating Rev from Tax Levy | | | \$18,000.00 | | |
| Total Other Income | \$88,668.08 | \$89,815.87 | \$55,200.00 | (\$34,615.87) | 1.627099094 |
| NET INCOME | \$68,205.78 | \$57,142.07 | \$13,499.33 | | |
| *****NOTE: Loan Principal Payments for Bond#1 & Bond#2 are not included in the Total Expenses in this spreadsheet. | | | | | |
| Bond#1 and Bond#2 are ACH from bank account #2907053 annually on November 1st of each year. Bond#1 Principal is \$15,818. Bond#2 Principal is \$36,459. | | | | | |

**BEVERLY BEACH WATER DISTRICT
STATEMENT OF INCOME AND EXPENSES- ACCURAL BASIS
CURRENT AND YEAR TO DATE 2024/2025**

| INCOME/EXPENSES | Oct-24 CURRENT PERIOD ACTUAL | JULY 2024 - October 2024 YEAR TO DATE ACTUAL | ANNUAL BUDGET | BUDGET BALANCE | % OF BUDGET |
|--|---|---|----------------------|-----------------------|--------------------|
| INCOME | | | | | |
| 1-0401 Water Sales | \$10,263.47 | \$40,991.38 | \$122,704.73 | \$81,713.35 | 33% |
| 1-0402 Water Sales - Late fee | \$7.34 | \$51.43 | \$300.00 | \$248.57 | 17% |
| 1-0403 Water Sales - Transfer of Service | \$0.00 | \$0.00 | \$200.00 | \$200.00 | 0% |
| 1-0404 Water Sales - Service Disconnecting | \$0.00 | \$0.00 | \$200.00 | \$200.00 | 0% |
| 1-0405 Hookups | \$0.00 | \$0.00 | \$1,200.00 | \$1,200.00 | 0% |
| Total Water Sales & Hookups | \$10,270.81 | \$41,042.81 | \$124,604.73 | \$83,561.92 | 33% |
| INTEREST INCOME | | | | | |
| 1-0412 Oregon Coast Bank -SDC | \$0.00 | \$2.45 | \$160.00 | \$157.55 | 2% |
| 1-0414 Oregon Coast Bank - Dist Fund | \$0.00 | \$334.68 | \$385.00 | \$50.32 | 87% |
| 1-0416 Oregon Coast Bank - Gen'l Fund | \$309.36 | \$974.51 | \$24.00 | (\$950.51) | 4060% |
| Total Interest Income | \$309.36 | \$1,311.64 | \$569.00 | (\$742.64) | 231% |
| 5010 Processing Fee - Credit Card | \$24.06 | \$79.60 | \$120.00 | \$40.40 | 66% |
| 4999 - Uncategorized Income (DeAnda moved out-ACH processed by m | \$0.00 | \$0.00 | | | |
| 5009 Returned Check Charges | \$35.00 | \$70.00 | | | |
| TOTAL INCOME/GROSS PROFIT | \$10,639.23 | \$42,504.05 | \$125,293.73 | \$82,789.68 | 34% |
| EXPENSES | | | | | |
| 1-0700 Maintenance/Repair/Improvement | | | | | |
| 0700.1 Water Plant Maint/Improvement | \$8,179.22 | \$12,667.75 | \$49,500.00 | \$36,832.25 | 26% |
| 0700.10 District Office Manint/Repairs | \$0.00 | \$0.00 | \$0.00 | \$0.00 | #DIV/0! |
| 0700.11 Customer Maintenance/Repairs | \$0.00 | \$4,918.04 | \$0.00 | (\$4,918.04) | #DIV/0! |
| 0700.2 Generator Building | \$0.00 | \$0.00 | \$0.00 | \$0.00 | #DIV/0! |
| 0700.20 Tools/Equipments | \$0.00 | \$94.99 | \$0.00 | (\$94.99) | #DIV/0! |
| 0700.3 Plant Equipment | \$0.00 | \$0.00 | \$0.00 | \$0.00 | #DIV/0! |
| 0700.4 Tank Maintenance/Repairs | \$2,751.60 | \$2,751.60 | \$0.00 | (\$2,751.60) | #DIV/0! |
| Total Maintenance/Repairs/Improvement | \$10,930.82 | \$20,432.38 | \$49,500.00 | \$29,067.62 | 41% |
| 1-0701 Plant Contractor-Hiland Water | \$4,950.00 | \$24,250.00 | \$59,400.00 | \$35,150.00 | 41% |
| Note: Plant Contractor rate changed from \$4,700 to \$4,950 | | | | | |
| 1-0705 Office Expenses | | | | | |
| 1-0706 Licenses & Fees | \$0.00 | \$567.41 | \$1,300.00 | \$732.59 | 44% |
| 1-0707 Membership Fees | \$69.00 | \$577.04 | \$1,000.00 | \$422.96 | 58% |
| 1-0709 US Postmaster | \$256.00 | \$256.00 | \$650.00 | \$394.00 | 39% |
| 1-0711 Office Supplies | \$98.90 | \$126.10 | \$450.00 | \$323.90 | 28% |
| 1-0716 Stramline (Web page) | \$0.00 | \$1,080.00 | \$1,600.00 | \$520.00 | 68% |

| | | | | | |
|---|---------------------|----------------------|---------------------|---------------------|--------------------|
| Total Office Expenses | \$423.90 | \$2,606.55 | \$5,000.00 | \$2,393.45 | 52% |
| 1-0750 Insurance | | | | | |
| 1-0752 Property & Liability | \$0.00 | \$0.00 | \$9,000.00 | \$9,000.00 | 0% |
| 1-0753 Bonding-Pres/Treas/Cleark | \$0.00 | \$180.00 | \$600.00 | \$420.00 | 30% |
| | \$0.00 | \$0.00 | | | |
| Total Insurance | \$0.00 | \$180.00 | \$9,600.00 | \$9,420.00 | 2% |
| 1-0760 Utilities | | | | | |
| 1-0761 Electric (Office) | \$41.29 | \$190.29 | \$1,100.00 | \$909.71 | 17% |
| 1-0762 Telephone | \$498.61 | \$1,318.66 | \$3,750.00 | \$2,431.34 | 35% |
| 1-0763 Electric (Plant) | \$178.54 | \$1,161.65 | \$6,600.00 | \$5,438.35 | 18% |
| 1-0764 Propane | \$0.00 | \$203.02 | \$500.00 | \$296.98 | 41% |
| Total Utilities | \$718.44 | \$2,873.62 | \$11,950.00 | \$9,076.38 | 32% |
| 1-0770 Accounting | | | | | |
| 1-0772 Grimstad | \$0.00 | \$0.00 | \$8,500.00 | \$8,500.00 | 0% |
| 1-0773 Accounting | \$675.00 | \$3,195.00 | \$15,044.40 | \$11,849.40 | 21% |
| Total Accounting | \$675.00 | \$3,195.00 | \$23,544.40 | \$20,349.40 | 14% |
| 1-0785 Bank Charge | | | | | |
| 1-0787 Other Charges (NSF ACH) | \$0.00 | \$115.00 | \$200.00 | \$85.00 | 58% |
| 1-0789 Bank ACH Fees | \$25.00 | \$75.00 | \$300.00 | \$225.00 | 25% |
| 1-0790 Credit Card Fees | \$43.46 | \$174.04 | \$475.00 | \$300.96 | 37% |
| Total Bank Charge | \$68.46 | \$364.04 | \$975.00 | \$610.96 | 37% |
| 1-0795 Chemical & Testing | | | | | |
| 1-0796 Chemicals | \$0.00 | \$0.00 | \$1,000.00 | \$1,000.00 | 0% |
| 1-0797 Testing | \$126.00 | \$836.00 | \$6,000.00 | \$5,164.00 | 14% |
| Total Chemical & Testing | \$126.00 | \$836.00 | \$7,000.00 | \$6,164.00 | 12% |
| Property Tax Expense | \$0.00 | \$0.00 | \$25.00 | \$25.00 | 0% |
| TOTAL EXPENSES | \$17,892.62 | \$54,737.59 | \$166,994.40 | \$112,256.81 | 33% |
| OTHER INCOME | | | | | |
| 1-0450 Property Taxes | \$121.64 | \$1,147.79 | \$200.00 | (\$947.79) | 574% |
| ECWAG Grant Funds (Anticipated) | \$0.00 | \$0.00 | \$37,000.00 | \$37,000.00 | 0% |
| Funds Transferred from Bond Acct. Operating Rev from Tax Levy | | | \$18,000.00 | | |
| Total Other Income | \$121.64 | \$1,147.79 | \$55,200.00 | \$54,052.21 | 0.020793297 |
| NET INCOME | (\$7,131.75) | (\$11,085.75) | \$13,499.33 | | |

**BEVERLY BEACH WATER DISTRICT
STATEMENT OF INCOME AND EXPENSES- ACCURAL BASIS
CURRENT AND YEAR TO DATE 2024/2025**

| INCOME/EXPENSES | Sep-24 | JULY 2024 - September 2024 | ANNUAL BUDGET | BUDGET BALANCE | % OF BUDGET |
|---|-----------------------|----------------------------|---------------------|--------------------|-------------|
| | CURRENT PERIOD ACTUAL | YEAR TO DATE ACTUAL | | | |
| INCOME | | | | | |
| 1-0401 Water Sales | \$10,263.47 | \$30,727.91 | \$122,704.73 | \$91,976.82 | 25% |
| 1-0402 Water Sales - Late fee | \$22.04 | \$44.09 | \$300.00 | \$255.91 | 15% |
| 1-0403 Water Sales - Transfer of Service | \$0.00 | \$0.00 | \$200.00 | \$200.00 | 0% |
| 1-0404 Water Sales - Service Disconnecting | \$0.00 | \$0.00 | \$200.00 | \$200.00 | 0% |
| 1-0405 Hookups | \$0.00 | \$0.00 | \$1,200.00 | \$1,200.00 | 0% |
| Total Water Sales & Hookups | \$10,285.51 | \$30,772.00 | \$124,604.73 | \$93,832.73 | 25% |
| INTEREST INCOME | | | | | |
| 1-0412 Oregon Coast Bank -SDC | \$0.00 | \$2.45 | \$160.00 | \$157.55 | 2% |
| 1-0414 Oregon Coast Bank - Dist Fund | \$0.00 | \$334.68 | \$385.00 | \$50.32 | 87% |
| 1-0416 Oregon Coast Bank - Gen'l Fund | \$323.92 | \$665.15 | \$24.00 | (\$641.15) | 2771% |
| Total Interest Income | \$323.92 | \$1,002.28 | \$569.00 | (\$433.28) | 176% |
| 5010 Processing Fee - Credit Card | \$24.06 | \$55.54 | \$120.00 | \$64.46 | 46% |
| 4999 - Uncategorized Income (DeAnda moved out-ACH processed b | \$0.00 | \$0.00 | | | |
| 5009 Returned Check Charges | \$0.00 | \$35.00 | | | |
| TOTAL INCOME/GROSS PROFIT | \$10,633.49 | \$31,864.82 | \$125,293.73 | \$93,428.91 | 25% |
| EXPENSES | | | | | |
| 1-0700 Maintenance/Repair/Improvement | | | | | |
| 0700.1 Water Plant Maint/Improvement | \$0.00 | \$4,488.53 | \$49,500.00 | \$45,011.47 | 9% |
| 0700.10 District Office Manint/Repairs | \$0.00 | \$0.00 | \$0.00 | \$0.00 | #DIV/0! |
| 0700.11 Customer Maintenance/Repairs | \$1,851.43 | \$4,918.04 | \$0.00 | (\$4,918.04) | #DIV/0! |
| 0700.2 Generator Building | \$0.00 | \$0.00 | \$0.00 | \$0.00 | #DIV/0! |
| 0700.20 Tools/Equipments | \$0.00 | \$94.99 | \$0.00 | (\$94.99) | #DIV/0! |
| 0700.3 Plant Equipment | \$0.00 | \$0.00 | \$0.00 | \$0.00 | #DIV/0! |
| 0700.4 Tank Maintenance/Repairs | \$0.00 | \$0.00 | \$0.00 | \$0.00 | #DIV/0! |
| Total Maintenance/Repairs/Improvement | \$1,851.43 | \$9,501.56 | \$49,500.00 | \$39,998.44 | 19% |
| 1-0701 Plant Contractor-Hiland Water | \$4,950.00 | \$19,300.00 | \$59,400.00 | \$40,100.00 | 32% |
| Note: Plant Contractor rate changed from \$4,700 to \$4,950 | | | | | |
| 1-0705 Office Expenses | | | | | |
| 1-0706 Licenses & Fees | \$567.41 | \$567.41 | \$1,300.00 | \$732.59 | 44% |
| 1-0707 Membership Fees | \$207.04 | \$508.04 | \$1,000.00 | \$491.96 | 51% |
| 1-0709 US Postmaster | \$0.00 | \$0.00 | \$650.00 | \$650.00 | 0% |
| 1-0711 Office Supplies | \$0.00 | \$27.20 | \$450.00 | \$422.80 | 6% |
| 1-0716 Stramline (Web page) | \$0.00 | \$1,080.00 | \$1,600.00 | \$520.00 | 68% |
| Total Office Expenses | \$774.45 | \$2,182.65 | \$5,000.00 | \$2,817.35 | 44% |
| 1-0750 Insurance | | | | | |
| 1-0752 Property & Liability | \$0.00 | \$0.00 | \$9,000.00 | \$9,000.00 | 0% |
| 1-0753 Bonding-Pres/Treas/Clerk | \$180.00 | \$180.00 | \$600.00 | \$420.00 | 30% |
| | \$0.00 | \$0.00 | | | |
| Total Insurance | \$180.00 | \$180.00 | \$9,600.00 | \$9,420.00 | 2% |
| 1-0760 Utilities | | | | | |
| 1-0761 Electric (Office) | \$38.56 | \$149.00 | \$1,100.00 | \$951.00 | 14% |
| 1-0762 Telephone | \$82.00 | \$820.05 | \$3,750.00 | \$2,929.95 | 22% |
| 1-0763 Electric (Plant) | \$202.40 | \$983.11 | \$6,600.00 | \$5,616.89 | 15% |
| 1-0764 Propane | \$0.00 | \$203.02 | \$500.00 | \$296.98 | 41% |
| Total Utilities | \$322.96 | \$2,155.18 | \$11,950.00 | \$9,794.82 | 22% |
| 1-0770 Accounting | | | | | |
| 1-0772 Grimstad | \$0.00 | \$0.00 | \$8,500.00 | \$8,500.00 | 0% |
| 1-0773 Accounting | \$855.00 | \$2,520.00 | \$15,044.40 | \$12,524.40 | 17% |
| Total Accounting | \$855.00 | \$2,520.00 | \$23,544.40 | \$21,024.40 | 11% |
| 1-0785 Bank Charge | | | | | |

| | | | | | |
|---|-------------------|---------------------|---------------------|---------------------|--------------------|
| 1-0787 Other Charges (NSF ACH) | \$0.00 | \$115.00 | \$200.00 | \$85.00 | 58% |
| 1-0789 Bank ACH Fees | \$25.00 | \$50.00 | \$300.00 | \$250.00 | 17% |
| 1-0790 Credit Card Fees | \$46.65 | \$130.58 | \$475.00 | \$344.42 | 27% |
| Total Bank Charge | \$71.65 | \$295.58 | \$975.00 | \$679.42 | 30% |
| 1-0795 Chemical & Testing | | | | | |
| 1-0796 Chemicals | \$0.00 | \$0.00 | \$1,000.00 | \$1,000.00 | 0% |
| 1-0797 Testing | \$464.00 | \$710.00 | \$6,000.00 | \$5,290.00 | 12% |
| Total Chemical 7 Testing | \$464.00 | \$710.00 | \$7,000.00 | \$6,290.00 | 10% |
| Property Tax Expense | \$0.00 | \$0.00 | \$25.00 | \$25.00 | 0% |
| TOTAL EXPENSES | \$9,469.49 | \$36,844.97 | \$166,994.40 | \$130,149.43 | 22% |
| OTHER INCOME | | | | | |
| 1-0450 Property Taxes | \$276.63 | \$1,026.15 | \$200.00 | (\$826.15) | 513% |
| ECWAG Grant Funds (Anticipated) | \$0.00 | \$0.00 | \$37,000.00 | \$37,000.00 | 0% |
| Funds Transferred from Bond Acct. Operating Rev from Tax Levy | | | \$18,000.00 | | |
| Total Other Income | \$276.63 | \$1,026.15 | \$55,200.00 | \$54,173.85 | 0.018589674 |
| NET INCOME | \$1,440.63 | (\$3,954.00) | \$13,499.33 | | |

**BEVERLY BEACH WATER DISTRICT
STATEMENT OF INCOME AND EXPENSES- ACCURAL BASIS
CURRENT AND YEAR TO DATE 2024/2025**

| INCOME/EXPENSES | Aug-24 | JULY 2024 - August 2024 | | BUDGET BALANCE | % OF BUDGET |
|---|--------------------------------------|-------------------------|---------------------|---------------------|-------------|
| | CURRENT PERIO YEAR TO DATE ACTUAL | ANNUAL BUDGET | ACTUAL | | |
| INCOME | | | | | |
| 1-0401 Water Sales | \$10,263.47 | \$20,464.44 | \$122,704.73 | \$102,240.29 | 17% |
| 1-0402 Water Sales - Late fee | \$22.05 | \$22.05 | \$300.00 | \$277.95 | 7% |
| 1-0403 Water Sales - Transfer of Service | \$0.00 | \$0.00 | \$200.00 | \$200.00 | 0% |
| 1-0404 Water Sales - Service Disconnecting | \$0.00 | \$0.00 | \$200.00 | \$200.00 | 0% |
| 1-0405 Hookups | \$0.00 | \$0.00 | \$1,200.00 | \$1,200.00 | 0% |
| Total Water Sales & Hookups | \$10,285.52 | \$20,486.49 | \$124,604.73 | \$104,118.24 | 16% |
| INTEREST INCOME | | | | | |
| 1-0412 Oregon Coast Bank -SDC | \$2.45 | \$2.45 | \$160.00 | \$157.55 | 2% |
| 1-0414 Oregon Coast Bank - Dist Fund | \$0.00 | \$334.68 | \$385.00 | \$50.32 | 87% |
| 1-0416 Oregon Coast Bank - Gen'l Fund | \$321.82 | \$341.23 | \$24.00 | (\$317.23) | 1422% |
| Total Interest Income | \$324.27 | \$678.36 | \$569.00 | (\$109.36) | 119% |
| 5010 Processing Fee - Credit Card | \$24.06 | \$31.48 | \$120.00 | \$88.52 | 26% |
| 4999 - Uncategorized Income (DeAnda moved out-AC | \$0.00 | \$0.00 | | | |
| 5009 Returned Check Charges | \$35.00 | \$35.00 | | | |
| TOTAL INCOME/GROSS PROFIT | \$10,668.85 | \$21,231.33 | \$125,293.73 | \$104,062.40 | 17% |
| EXPENSES | | | | | |
| 1-0700 Maintenance/Repair/Improvement | | | | | |
| 0700.1 Water Plant Maint/Improvement | \$1,949.89 | \$4,488.53 | \$49,500.00 | \$45,011.47 | 9% |
| 0700.10 District Office Manint/Repairs | \$0.00 | \$0.00 | \$0.00 | \$0.00 | #DIV/0! |
| 0700.11 Customer Maintenance/Repairs | \$3,066.61 | \$3,066.61 | \$0.00 | (\$3,066.61) | #DIV/0! |
| 0700.2 Generator Building | \$0.00 | \$0.00 | \$0.00 | \$0.00 | #DIV/0! |
| 0700.20 Tools/Equipments | \$0.00 | \$94.99 | \$0.00 | (\$94.99) | #DIV/0! |
| 0700.3 Plant Equipment | \$0.00 | \$0.00 | \$0.00 | \$0.00 | #DIV/0! |
| 0700.4 Tank Maintenance/Repairs | \$0.00 | \$0.00 | \$0.00 | \$0.00 | #DIV/0! |
| Total Maintenance/Repairs/Improveme | \$5,016.50 | \$7,650.13 | \$49,500.00 | \$41,849.87 | 15% |
| 1-0701 Plant Contractor-Hiland Water | \$9,650.00 | \$14,350.00 | \$59,400.00 | \$45,050.00 | 24% |
| 1-0705 Office Expenses | | | | | |
| 1-0706 Licenses & Fees | \$0.00 | \$0.00 | \$1,300.00 | \$1,300.00 | 0% |
| 1-0707 Membership Fees | \$238.00 | \$301.00 | \$1,000.00 | \$699.00 | 30% |
| 1-0709 US Postmaster | \$0.00 | \$0.00 | \$650.00 | \$650.00 | 0% |
| 1-0711 Office Supplies | \$27.20 | \$27.20 | \$450.00 | \$422.80 | 6% |
| 1-0716 Stramline (Web page) | \$0.00 | \$1,080.00 | \$1,600.00 | \$520.00 | 68% |
| Total Office Expenses | \$265.20 | \$1,408.20 | \$5,000.00 | \$3,591.80 | 28% |
| 1-0750 Insurance | | | | | |
| 1-0752 Property & Liability | \$0.00 | \$0.00 | \$9,000.00 | \$9,000.00 | 0% |
| 1-0753 Bonding-Pres/Treas/Cleark | \$0.00 | \$0.00 | \$600.00 | \$600.00 | 0% |
| Total Insurance | \$0.00 | \$0.00 | \$9,600.00 | \$9,600.00 | 0% |
| 1-0760 Utilities | | | | | |

| | | | | | |
|---|---------------------|---------------------|---------------------|---------------------|--------------------|
| 1-0761 Electric (Office) | \$44.91 | \$110.44 | \$1,100.00 | \$989.56 | 10% |
| 1-0762 Telephone | \$460.95 | \$738.05 | \$3,750.00 | \$3,011.95 | 20% |
| 1-0763 Electric (Plant) | \$358.89 | \$780.71 | \$6,600.00 | \$5,819.29 | 12% |
| 1-0764 Propane | \$203.02 | \$203.02 | \$500.00 | \$296.98 | 41% |
| Total Utilities | \$1,067.77 | \$1,832.22 | \$11,950.00 | \$10,117.78 | 18% |
| 1-0770 Accounting | | | | | |
| 1-0772 Grimstad | \$0.00 | \$0.00 | \$8,500.00 | \$8,500.00 | 0% |
| 1-0773 Accounting | \$855.00 | \$1,665.00 | \$15,044.40 | \$13,379.40 | 11% |
| Total Accounting | \$855.00 | \$1,665.00 | \$23,544.40 | \$21,879.40 | 7% |
| 1-0785 Bank Charge | | | | | |
| 1-0787 Other Charges (NSF ACH) | \$115.00 | \$115.00 | \$200.00 | \$85.00 | 58% |
| 1-0789 Bank ACH Fees | \$0.00 | \$25.00 | \$300.00 | \$275.00 | 8% |
| 1-0790 Credit Card Fees | \$45.22 | \$83.93 | \$475.00 | \$391.07 | 18% |
| Total Bank Charge | \$160.22 | \$223.93 | \$975.00 | \$751.07 | 23% |
| 1-0795 Chemical & Testing | | | | | |
| 1-0796 Chemicals | \$0.00 | \$0.00 | \$1,000.00 | \$1,000.00 | 0% |
| 1-0797 Testing | \$120.00 | \$246.00 | \$6,000.00 | \$5,754.00 | 4% |
| Total Chemical & Testing | \$120.00 | \$246.00 | \$7,000.00 | \$6,754.00 | 4% |
| Property Tax Expense | \$0.00 | \$0.00 | \$25.00 | \$25.00 | 0% |
| TOTAL EXPENSES | \$17,134.69 | \$27,375.48 | \$166,994.40 | \$139,618.92 | 16% |
| OTHER INCOME | | | | | |
| 1-0450 Property Taxes | \$269.18 | \$749.52 | \$200.00 | (\$549.52) | 375% |
| ECWAG Grant Funds (Anticipated) | \$0.00 | \$0.00 | \$37,000.00 | \$37,000.00 | 0% |
| Funds Transferred from Bond Acct. Operating Rev from Tax Levy | | | \$18,000.00 | | |
| Total Other Income | \$269.18 | \$749.52 | \$55,200.00 | \$54,450.48 | 0.013578261 |
| NET INCOME | (\$6,196.66) | (\$5,394.63) | \$13,499.33 | | |

**BEVERLY BEACH WATER DISTRICT
STATEMENT OF INCOME AND EXPENSES- ACCURAL BASIS
CURRENT AND YEAR TO DATE 2024/2025**

| INCOME/EXPENSES | Jul-24 | JULY 2024 - JULY 2024 | ANNUAL BUDGET | BUDGET BALANCE | % OF BUDGET |
|--|--------------------------|------------------------|---------------------|---------------------|-------------|
| | CURRENT PERIOD ACTUAL | YEAR TO DATE ACTUAL | | | |
| INCOME | | | | | |
| 1-0401 Water Sales | \$10,200.97 | \$10,200.97 | \$122,704.73 | \$112,503.76 | 8% |
| 1-0402 Water Sales - Late fee | \$0.00 | \$0.00 | \$300.00 | \$300.00 | 0% |
| 1-0403 Water Sales - Transfer of Service | \$0.00 | \$0.00 | \$200.00 | \$200.00 | 0% |
| 1-0404 Water Sales - Service Disconnecting | \$0.00 | \$0.00 | \$200.00 | \$200.00 | 0% |
| 1-0405 Hookups | \$0.00 | \$0.00 | \$1,200.00 | \$1,200.00 | 0% |
| Total Water Sales & Hookups | \$10,200.97 | \$10,200.97 | \$124,604.73 | \$114,403.76 | 8% |
| INTEREST INCOME | | | | | |
| 1-0412 Oregon Coast Bank -SDC | \$0.00 | \$0.00 | \$160.00 | \$160.00 | 0% |
| 1-0414 Oregon Coast Bank - Dist Fund | \$334.68 | \$334.68 | \$385.00 | \$50.32 | 87% |
| 1-0416 Oregon Coast Bank - Gen'l Fund | \$19.41 | \$19.41 | \$24.00 | \$4.59 | 81% |
| Total Interest Income | \$354.09 | \$354.09 | \$569.00 | \$214.91 | 62% |
| 5010 Processing Fee - Credit Card | \$7.42 | \$7.42 | \$120.00 | \$112.58 | 6% |
| 4999 - Uncategorized Income (DeAnda moved out-ACH processed by mistake) | \$0.00 | \$0.00 | | | |
| 5009 Returned Check Charges | \$0.00 | \$0.00 | | | |
| TOTAL INCOME/GROSS PROFIT | \$10,562.48 | \$10,562.48 | \$125,293.73 | \$114,731.25 | 8% |
| EXPENSES | | | | | |
| 1-0700 Maintenance/Repair/Improvement | | | | | |
| 0700.1 Water Plant Maint/Improvement | \$2,538.64 | \$2,538.64 | \$49,500.00 | \$46,961.36 | 5% |
| 0700.10 District Office Manint/Repairs | \$0.00 | \$0.00 | \$0.00 | \$0.00 | #DIV/0! |
| 0700.11 Customer Maintenance/Repairs | \$0.00 | \$0.00 | \$0.00 | \$0.00 | #DIV/0! |
| 0700.2 Generator Building | \$0.00 | \$0.00 | \$0.00 | \$0.00 | #DIV/0! |
| 0700.20 Tools/Equipments | \$94.99 | \$94.99 | \$0.00 | (\$94.99) | #DIV/0! |
| 0700.3 Plant Equipment | \$0.00 | \$0.00 | \$0.00 | \$0.00 | #DIV/0! |
| 0700.4 Tank Maintenance/Repairs | \$0.00 | \$0.00 | \$0.00 | \$0.00 | #DIV/0! |
| Total Maintenance/Repairs/Improvement | \$2,633.63 | \$2,633.63 | \$49,500.00 | \$46,866.37 | 5% |
| 1-0701 Plant Contractor-Hiland Water | \$4,700.00 | \$4,700.00 | \$59,400.00 | \$54,700.00 | 8% |
| 1-0705 Office Expenses | | | | | |
| 1-0706 Licenses & Fees | \$0.00 | \$0.00 | \$1,300.00 | \$1,300.00 | 0% |
| 1-0707 Membership Fees | \$63.00 | \$63.00 | \$1,000.00 | \$937.00 | 6% |
| 1-0709 US Postmaster | \$0.00 | \$0.00 | \$650.00 | \$650.00 | 0% |
| 1-0711 Office Supplies | \$0.00 | \$0.00 | \$450.00 | \$450.00 | 0% |
| 1-0716 Stramline (Web page) | \$1,080.00 | \$1,080.00 | \$1,600.00 | \$520.00 | 68% |
| Total Office Expenses | \$1,143.00 | \$1,143.00 | \$5,000.00 | \$3,857.00 | 23% |
| 1-0750 Insurance | | | | | |
| 1-0752 Property & Liability | \$0.00 | \$0.00 | \$9,000.00 | \$9,000.00 | 0% |
| 1-0753 Bonding-Pres/Treas/Cleark | \$0.00 | \$0.00 | \$600.00 | \$600.00 | 0% |
| Total Insurance | \$0.00 | \$0.00 | \$9,600.00 | \$9,600.00 | 0% |
| 1-0760 Utilities | | | | | |
| 1-0761 Electric (Office) | \$65.53 | \$65.53 | \$1,100.00 | \$1,034.47 | 6% |
| 1-0762 Telephone | \$277.10 | \$277.10 | \$3,750.00 | \$3,472.90 | 7% |
| 1-0763 Electric (Plant) | \$421.82 | \$421.82 | \$6,600.00 | \$6,178.18 | 6% |
| 1-0764 Propane | \$0.00 | \$0.00 | \$500.00 | \$500.00 | 0% |
| Total Utilities | \$764.45 | \$764.45 | \$11,950.00 | \$11,185.55 | 7% |
| 1-0770 Accounting | | | | | |
| 1-0772 Grimstad | \$0.00 | \$0.00 | \$8,500.00 | \$8,500.00 | 0% |
| 1-0773 Accounting | \$810.00 | \$810.00 | \$15,044.40 | \$14,234.40 | 5% |
| Total Accounting | \$810.00 | \$810.00 | \$23,544.40 | \$22,734.40 | 3% |
| 1-0785 Bank Charge | | | | | |

| | | | | | |
|---|--------------------|--------------------|---------------------|---------------------|--------------------|
| 1-0786 Other Charges (NSF ACH) | \$0.00 | \$0.00 | \$200.00 | \$200.00 | 0% |
| 1-0789 Bank ACH Fees | \$25.00 | \$25.00 | \$300.00 | \$275.00 | 8% |
| 1-0790 Credit Card Fees | \$38.71 | \$38.71 | \$475.00 | \$436.29 | 8% |
| Total Bank Charge | \$63.71 | \$63.71 | \$975.00 | \$911.29 | 7% |
| 1-0795 Chemical & Testing | | | | | |
| 1-0796 Chemicals | \$0.00 | \$0.00 | \$1,000.00 | \$1,000.00 | 0% |
| 1-0797 Testing | \$126.00 | \$126.00 | \$6,000.00 | \$5,874.00 | 2% |
| Total Chemical & Testing | \$126.00 | \$126.00 | \$7,000.00 | \$6,874.00 | 2% |
| Property Tax Expense | \$0.00 | \$0.00 | \$25.00 | \$25.00 | 0% |
| TOTAL EXPENSES | \$10,240.79 | \$10,240.79 | \$166,994.40 | \$156,753.61 | 6% |
| OTHER INCOME | | | | | |
| 1-0450 Property Taxes | \$480.34 | \$480.34 | \$200.00 | (\$280.34) | 240% |
| ECWAG Grant Funds (Anticipated) | \$0.00 | \$0.00 | \$37,000.00 | \$37,000.00 | 0% |
| Funds Transferred from Bond Acct. Operating Rev from Tax Levy | | | \$18,000.00 | | |
| Total Other Income | \$480.34 | \$480.34 | \$55,200.00 | \$54,719.66 | 0.008701812 |
| NET INCOME | \$802.03 | \$802.03 | \$13,499.33 | | |

BBWD Approved Budget for FY25 (July 2024 to June 2025)

GENERAL ACCOUNT

FINAL FY25

Jul 24-Jun 25

INCOME (including distributions into operating account)

| | |
|--|---------------------|
| Water Sales | \$122,704.73 |
| Water Sales Late Fees | \$300.00 |
| Transfer of Service | \$200.00 |
| Service Disconnects | \$200.00 |
| Hookups | \$1,200.00 |
| Interest OSB SDC | \$160.00 |
| Interest OCB District Fund | \$385.00 |
| Interest OCB General Fund | \$24.00 |
| Credit Card Fees | \$120.00 |
| Uncategorized income | \$0.00 |
| Returned check charges | \$0.00 |
| Anticipated ECWAG Grant Funds | \$37,000.00 |
| Funds transferred from Bond Account; Operating Revenue from Tax Levy | \$18,000.00 |
| TOTAL INCOME | \$180,293.73 |

PLANT EXPENSE

| | |
|--|---------------------|
| Plant Contractor Hiland-NW Natural Water | \$59,400.00 |
| Maintenance/Repair/Improvement | \$49,500.00 |
| TOTAL PLANT EXPENSE | \$108,900.00 |

OFFICE EXPENSE

| | |
|-----------------------------|-------------------|
| Licenses & Fees | \$1,300.00 |
| Membership Fees | \$1,000.00 |
| USPS | \$650.00 |
| Office Supplies | \$450.00 |
| Office Equipment | \$0.00 |
| Streamline (web page) | \$1,600.00 |
| TOTAL OFFICE EXPENSE | \$5,000.00 |

INSURANCE

| | |
|------------------------|-------------------|
| Property & Liability | \$9,000.00 |
| Bonding | \$600.00 |
| TOTAL INSURANCE | \$9,600.00 |

UTILITIES

| | | |
|------------------------|--------------------|---------------------------|
| Electric (office) | \$1,100.00 | no change from FY24 |
| Telephone | \$3,750.00 | expected FY25 based on |
| Electric (Plant) | \$6,600.00 | expected FY25 based on |
| Propane | \$500.00 | year tank fill. No change |
| TOTAL UTILITIES | \$11,950.00 | |

ACCOUNTING

| | | |
|-------------------------|--------------------|----------------|
| Grimstad (Audit) | \$8,500.00 | year service. |
| Accounting | \$15,044.40 | (1194) plus 4% |
| TOTAL ACCOUNTING | \$23,544.40 | |

FY24 FY24 FY24

GENERAL ACCOUNT **YTD** **Year End Projected**
Current Budget **Actual (as of May)** **YTD Actual + May/June Estimate**
Jul 23-Jun 24 **Jul 23-Jun 24** **Jul 23-Jun 24**

INCOME (including distributions into operating account)

| | | | |
|---|---------------------|---------------------|---------------------|
| Water Sales | \$120,298.75 | \$102,683.52 | \$123,152.10 |
| Water Sales Late Fees | \$300.00 | \$281.40 | \$281.40 |
| Transfer of Service | \$500.00 | \$200.00 | \$200.00 |
| Service Disconnects | \$200.00 | \$400.00 | \$400.00 |
| Hookups | \$2,400.00 | \$0.00 | \$0.00 |
| Interest OSB SDC | \$160.00 | \$222.46 | \$222.46 |
| Interest OCB District Fund | \$385.00 | \$384.96 | \$384.96 |
| Interest OCB General Fund | \$24.00 | \$2,482.19 | \$2,978.63 |
| Credit Card Fees | \$180.00 | \$109.58 | \$124.42 |
| Uncategorized income | | \$136.00 | \$136.00 |
| Returned check charges | | \$35.00 | \$35.00 |
| Anticipated ECWAG Grant Funds | | | |
| Funds transferred from Bond Account; Operating Revenue from Tax Levy | | \$37,081.00 | \$37,081.00 |
| TOTAL INCOME | \$124,447.75 | \$144,016.11 | \$164,995.97 |

PLANT EXPENSE

| | | | |
|--|--------------------|--------------------|---------------------|
| Plant Contractor Hiland-NW Natural Water | \$50,000.00 | \$37,600.00 | \$47,000.00 |
| Maintenance/Repair/Improvement | \$25,000.00 | \$49,213.07 | \$59,413.07 |
| TOTAL PLANT EXPENSE | \$75,000.00 | \$86,813.07 | \$106,413.07 |

OFFICE EXPENSE

| | | | |
|-----------------------------|-------------------|-------------------|-------------------|
| Licenses & Fees | \$1,300.00 | \$864.41 | \$881.69 |
| Membership Fees | \$600.00 | \$936.85 | \$1,062.85 |
| USPS | \$800.00 | \$446.00 | \$536.00 |
| Office Supplies | \$450.00 | \$278.30 | \$478.30 |
| Office Equipment | \$0.00 | \$0.00 | \$0.00 |
| Streamline (web page) | \$1,540.00 | \$1,580.00 | \$1,580.00 |
| TOTAL OFFICE EXPENSE | \$4,690.00 | \$4,105.56 | \$4,538.84 |

INSURANCE

| | | | |
|------------------------|-------------------|-------------------|-------------------|
| Property & Liability | \$9,000.00 | \$8,679.00 | \$8,679.00 |
| Bonding | \$600.00 | \$258.00 | \$308.00 |
| TOTAL INSURANCE | \$9,600.00 | \$8,937.00 | \$8,987.00 |

UTILITIES

| | | | | |
|------------------------|--------------------|-------------------|--------------------|---|
| Electric (office) | \$1,100.00 | \$735.33 | \$957.33 | no change from FY24 |
| Telephone | \$3,500.00 | \$2,979.54 | \$3,687.54 | inflationary rise |
| Electric (Plant) | \$6,200.00 | \$5,477.12 | \$6,493.12 | inflationary rise |
| Propane | \$500.00 | \$0.00 | \$0.00 | Assuming this is a 1x per year tank fill. No change from FY24 |
| TOTAL UTILITIES | \$11,300.00 | \$9,191.99 | \$11,137.99 | |

ACCOUNTING

| | | | | |
|-------------------------|--------------------|--------------------|--------------------|---|
| Grimstad (Audit) | \$5,200.00 | \$8,300.00 | \$8,300.00 | assuming this is a 1x per year service. |
| Accounting | \$9,500.00 | \$11,940.00 | \$14,328.00 | FY24 average monthly (1194) plus 4% |
| TOTAL ACCOUNTING | \$14,700.00 | \$20,240.00 | \$22,628.00 | |

BANK CHARGES

| | | | | |
|---|-----------------|-----------------|-----------------|---------------------|
| Bank ACH Fees | \$300.00 | \$200.00 | \$240.00 | no change from FY24 |
| Credit Card Fees | \$475.00 | \$292.31 | \$350.71 | no change from FY24 |
| Other Charges (NSF ACH), <i>new category FY24</i> | \$0.00 | \$193.50 | \$212.20 | reflecting FY24 |
| TOTAL BANK CHARGES | \$775.00 | \$685.81 | \$802.91 | |

CHEMICALS & TESTING

| | | | | |
|--------------------------------------|-------------------|-------------------|-------------------|------------------------------|
| Chemicals | \$1,000.00 | \$0.00 | \$0.00 | no change to be conservative |
| Testing | \$6,000.00 | \$2,302.00 | \$2,762.00 | no change to be conservative |
| TOTAL CHEMICALS & TESTING | \$7,000.00 | \$2,302.00 | \$2,762.00 | |

OTHER EXPENSES

| | | | | |
|-----------------------------|---------------|----------------|----------------|-----------------|
| Property Tax Expense | \$0.00 | \$18.19 | \$22.19 | reflecting FY24 |
| TOTAL OTHER EXPENSES | \$0.00 | \$18.19 | \$22.19 | |

RESOLUTION No. 01-2025

RESOLUTION ADOPTING THE BUDGET

BE IT RESOLVED that the Board of Directors of the **Beverly Beach Water District** hereby adopts the budget for fiscal year 2025-2026 in the total amount of \$ _____.*
This budget is now on file at **11494 NE Beverly Drive** in **Newport**, Oregon.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2025, for the following purposes:

| | | | |
|---|------------------|---|---|
| General Fund | | Debt Service Fund | |
| <u>Organizational Unit or Program:</u> | | Debt Service | 25,713 |
| _____ | 0 | Total..... | \$25,713 |
| _____ | 0 | | INTEREST ONLY? |
| _____ | 0 | Fund | OR INT + PRINC? |
| _____ | 0 | | |
| <u>Not Allocated to Organizational Unit or Program:</u> | | Org. Unit/Program: Local Water & S | 0 |
| Personnel Services..... | | Special Payments..... | 38,100 |
| Materials & Services..... | 166,726 | Transfers Out..... | 0 |
| Capital Outlay..... | | Contingency..... | 0 |
| Debt Service | | Total..... | \$38,100 |
| Special Payments..... | 0 | | |
| Transfers Out..... | | Fund | |
| Contingency..... | | Org. Unit/Program: _____ | 0 |
| Total..... | \$166,726 | Special Payments..... | 0 |
| | | Transfers Out..... | 0 |
| | | Contingency..... | 0 |
| | | Total..... | \$0 |
| | | | |
| | | Total APPROPRIATIONS, All Funds . . . | \$230,539 |
| | | Total Unappropriated and Reserve Amounts, All Funds . . . | 0 |
| | | TOTAL ADOPTED BUDGET . . . | \$230,539 * |
| | | | <i>(*amounts with asterisks must match)</i> |

RESOLUTION IMPOSING THE TAX

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2025- 2026 :

- (1) In the amount of \$ _____ OR at the rate of **\$ 0.8626** per \$1000 of assessed value for permanent rate tax;
- (2) In the amount of \$ _____ OR at the rate of \$ _____ per \$1000 of assessed value for local option tax; and
- (3) In the amount of **\$36,459** for debt service on general obligation bonds;

RESOLUTION CATEGORIZING THE TAX

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

Subject to the General Government Limitation

Permanent Rate Tax.....\$ _____ **OR \$ 0.8626**/\$1,000
Local Option Tax.....\$ _____ **OR \$ _____**/\$1,000

Excluded from Limitation

General Obligation Bond Debt Service.....**\$36,459**

The above resolution statements were approved and declared adopted on June 18, 2025

X _____
Timothy Gross, President/Commissioner

X _____
Kristen Milligan, Commissioner

ANNUAL MEETING: NOTICE OF BUDGET COMMITTEE MEETING. The Budget Committee of the Beverly Beach Water District, Lincoln County, Oregon, will discuss the budget for the fiscal year July 2025 to June 2026 on June 15, 2025 at 6:00pm at the District Office, 11494 NE Beverly Dr. This meeting is to receive and deliberate the budget message and to receive comment from the public on the budget. Any person may appear and discuss the proposed programs with the Budget Committee. The budget document may be inspected or obtained on May 18, 2025 at 6:00pm at the District Office or at www.beverlybeachwaterdistrict.org

tegross144@gmail.com

From: Jessica Perryman <jperryman@nwnaturalwaterservices.com>
Sent: Tuesday, April 29, 2025 9:57 AM
To: tegross144@gmail.com; Curtis Olson
Subject: Upcoming Beverly Beach Sanitary Survey

Hello Tim,

I am working with Baxter with OHA to schedule a Sanitary Survey due for Beverly Beach. He has asked to schedule it sometime in May if you are available.

Can you please let me know an ideal date that you may be available to complete the Sanitary Survey? We are looking more toward the end of the month if possible. Please let me know a couple of dates and times that you would be available for this so I can work to schedule this with Baxter.

Thanks so much!

Jessica Perryman

NW Natural Water Services - Compliance Assistant
w: 503.554.8333 ext. 107 | nwnaturalwaterservices.com

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Rogue Valley Office
830 O'Hare Parkway Suite 102
Medford, OR 97501
541-326-4828

South Coast Office
486 'E' Street
Coos Bay, OR 97420
541-266-8601

Willamette Valley Office
200 Ferry Street SW
Albany, OR 97321
541-223-5130

North Coast Office
409 SW 10th Street
Newport, OR 97366
541-264-7040

ENGINEERING SERVICE AGREEMENT

Date: April 4, 2025

Project Number: 1110-xxx

To: Beverly Beach Water District Board of Directors (Client)

From: Timothy Gross, PE, Senior Project Manager, Civil West Engineering Services, Inc. (CWES)

RE: **Beverly Beach Water District Redundant Waterline Improvements – Scope of Services**

The purpose of this scope of work is to describe the services that Civil West Engineering Services, inc. proposes to support the Beverly Beach Water District with the construction of a new redundant water main transmission line to improve water system resiliency.

Background Summary

In February of 2024 the Beverly Beach Water District experienced a landslide on NE Beverly Drive that fractured a 6" water main. This 6" water pipeline feeds water from the water treatment plant at the south end of the District, to the District's storage tank at the north end of the District. When this waterline was broken, the District was unable to maintain water pressure and the entire water system was taken out of service.

Recognizing the vulnerability of having only one pipeline that provides system pressure, the District desires to install a second water pipe that will feed the tank from the plant to create a looped water system and a secondary means for providing system pressure.

The District subsequently applied for and received grant funding through ARPA to complete the planning for this project. They have requested that Civil West provide a scope of services to complete the design, permitting, and easement acquisition to implement this project.

The proposed pipeline will extend from NE Beverly Drive approximately ¼ mile north of the water plant and along the existing logging roads to the District tank located at the end of NE 121st Street extended for a total estimated distance of 3,663 feet. An alternate route could extend directly from the water plant to the tank but would be slightly longer and would require some installation in currently undisturbed areas. See map included as Attachment C.

Part A: Scope of Work

The following tasks have been identified to define the proposed scope of work. The tasks identified and listed below are necessary to support the project’s needs related to the design and permitting process.

1. **Task 1 – Project Management and Administrative Services** – This task includes administrative and project management efforts related to the management of this project. This shall include processing of paperwork and correspondence between Civil West and the client, coordination on financial matters, directing resources internally, and meeting with staff on routine issues, tracking the project schedule and budget, reviewing progress, and other common project management activities necessary to ensure a successful project completion.
2. **Task 2 – Engineering Design and Project Documents** – In this task, Civil West develop will design the proposed waterline improvements, complete plans and specifications, and review the proposed improvements with Oregon Health Authority (OHA). It is not anticipated that any survey will be needed if the waterline stays on existing logging roads, since LIDAR can be used to adequately depict grades and there are no other buried obstructions in the proposed project alignment. If the District chooses to construct the alternate alignment directly from the water plant to the tank, some survey will be needed at the plant and along the proposed alignment until the waterline reaches the developed logging road.

Time has been added to this task to review the design with the property owners along the proposed alignment to obtain utility easements. Although various owners are listed for the properties, it appears they are all managed by Hancock Forestry Management.

When the design has been reviewed and approved by OHA, and easement acquisition has been confirmed, technical specification and bidding documents will be prepared. The final deliverable should be a shovel-read project that is ready to be constructed with minimal revisions when project financing is obtained.

Permit application and review fees shall be paid by the Client.

3. **Task 3 – Reimbursable** – This task will include reimbursable costs for technology, reproduction, postage, shipping, and other production costs. Also, any travel costs including mileage, per diem, lodging, and other reimbursable expenses required during the project.

Part B: Project Fee Proposal

We propose the above work be performed on a time and materials not-to-exceed estimated cost of **\$25,000**. Our invoices will show only one cost item, “Engineering Services,” as we will not differentiate the tasks on our invoice. CWES will invoice monthly based on the hours worked to the limit of the total agreed upon budget. CWES will utilize our current hourly rate schedule attached as Attachment B.

If additional services are requested by the Client, an approved amendment for those additional services must be signed prior to the additional support services being provided. All additional time and material support for this project will utilize our current hourly rate schedule attached as Attachment B. All invoicing for this project will be due upon receipt. A monthly late charge of 9.0% will be added to any unpaid balance after 30 days.

Part C: Project Schedule

We are prepared to begin work on this important project as soon as we are authorized to do so. Please let me know if you have any questions or if you wish to see any alterations to our proposed approach. If this proposed approach is acceptable, please sign below and return a copy to our office for our records and a check for payment.

Sincerely,



Timothy Gross, PE
Senior Project Manager
Civil West Engineering Services, Inc.
tgross@civilwest.net

Acknowledgement of Agreement:

Authorized Representative Signature Accepting Scope of Services

Date

Attachment A – STANDARD AGREEMENT TERMS AND CONDITIONS

1. **Project.** As presented in the attached scope of work
 2. **Services.** Consultant agrees to provide all labor, materials, equipment, and tools necessary to perform services described in the scope of work (hereinafter "Services").
 3. **Compensation.**
 - a. An initial retainer may be required please see the scope of work. If a retainer is required at the end of the project, Civil West will reimburse the Client any remaining funds after subtracting the final invoice.
 - b. Owner will pay Consultant for performance of Services as presented in the scope of work
 - c. Compensation includes all labor, materials, equipment, tools, costs, expenses, and services of Consultant and its sub-consultants necessary to perform the Services. Consultant will submit monthly payment requests to Owner together with sufficient back-up information to support requests. Owner will pay Consultant within thirty (30) days from receipt of invoice date, subject to any adjustments.
 - d. Reimbursable Expense.
Owner will reimburse Consultant for the following direct reimbursable expenses in addition to compensation under Section 3.a.:
 - 1) The actual cost of printing documents for Owner review, permits, bidding, construction, and record drawings.
 - 3) The actual cost for travel expenses, if required.All other expenses relating to Consultant's performance of services are included in the amount paid to Consultant under Section 3.a.
 - e. Additional Services.
 - 1) Additional Services shall include all services not included in Basic Services.
 - 2) Prior to commencing any Additional Services, Consultant will:
 - a) Submit to Owner a written proposal describing the Additional Services and any additional fee, including reimbursable costs, that Consultant will charge for performance of those services based upon the hourly rates set forth in Attachment "B", and
 - b) Obtain from Owner written authorization to perform the Additional Services setting forth the agreed-upon additional compensation for performance of those services.
 - 3) Consultant expressly acknowledges that it will not be entitled to any compensation for any Additional Service unless it has complied with Section 3.d.2. Moreover, Consultant will not be entitled to compensation for Additional Services to the extent that such Additional Services are necessary because of any error or omission of Consultant or its sub-consultants.
 - f. Payment. Consultant will submit payment requests to Owner once per month for services performed. Consultant will promptly pay sub-consultants their portion of fees and expenses that Owner has paid to Consultant. Consultant will submit its payment request on form approved by Owner.
 - g. If the Client fails to make full payment due to the ENGINEER within 30 days of receipt of an invoice for services rendered, then the ENGINEER shall be entitled to charge interest at the rate of 9% per annum in accordance with ORS 082 on any past due balances.
- Schedule.** Consultant will prepare and present deliverables for review and approval as described in Attachment "A". Time is of the essence.
5. **Notice.** The parties hereby designate the following addresses and numbers to be used for sending Written Notice to the other party:
Owner:
Please see scope of work
Consultant:
Civil West Engineering Services
Project Manager per Scope of Work
PO Box 1589
Coos Bay, OR 97420
541-266-8601
 6. **Work Restrictions.** Consultant will ensure that it and its agents, employees, and sub-consultants:
 - a. Act ethically and legally in performing duties under this Agreement;
 - b. Do not use or consume alcohol or illegal drugs upon Owner's Property or enter upon or perform any services while under their influence; and
 - c. Wear appropriate clothing and safety protection, while on the Project Site.
 7. **Insurance.** Prior to performing any services, the Consultant shall obtain the following minimum insurance coverage, which the Consultant shall maintain during the term of this Agreement.
 - a. Workers' Compensation Insurance as required by statute and Employers' Liability Insurance.
 - b. Commercial General Liability Insurance, or an equivalent (including contractual liability coverage) occurrence policy with limits of not less than One Million Dollars (\$1,000,000.00) per occurrence and in the aggregate.
 - c. Automobile Liability Insurance with at least Five Hundred Thousand Dollars (\$500,000.00) combined single limit coverage.
 - d. Professional Liability Insurance with limits not less than One Million Dollars (\$1,000,000).
 8. **Ownership and Confidentiality.** Owner will retain ownership and intellectual property rights in all materials provided by Owner to Consultant and to all work products of Consultant for services performed under this Agreement, such products and services of Consultant constituting works made for hire. Consultant will not reuse any portion of the materials provided by Owner or work products developed by Consultant for Owner pursuant to this Agreement or disclose any such materials to any third party without the prior written consent of Owner. Owner may withhold its consent in its absolute discretion.
 9. **Independent Contractor Relationship.** Consultant is not an agent or employee of Owner but is an independent contractor.
 10. **Indemnity and Hold Harmless.** Consultant will indemnify and hold Owner and Owner's representatives, employees, and agents harmless from and against any and all liability, demands, liens, causes of action, or claims, including the costs and expenses of defending the same (including attorney fees, expert and consultant fees, copy costs, and other expenses), to the extent arising out of Consultant's negligent performance of services or failure to perform hereunder, except to the extent that such liability arises out of the negligence of Owner, its representatives, agents, and employees. Consultant will further indemnify Owner from losses due to any injury to Owner's property caused by Consultant, its employees, and agents.
 11. **Entire Agreement.** This Agreement contains the complete agreement between the parties relative to the Services as set forth herein.
 12. **Assignment.** Consultant will not assign any rights or obligations under this Agreement without the prior written consent of Owner.
 13. **Termination.** Owner may terminate this Agreement at any time for any reason on written notice to Consultant. In that event, Owner will pay Consultant a part of the Compensation hereunder in proportion to the services performed through the date of termination.
 14. **Claims and Disputes.**
 - a. In the event there is any dispute arising under this Agreement that cannot be resolved by agreement between the parties, the Owner will convene a dispute resolution conference within thirty (30) days in the County that the Consultant office is located. The dispute resolution conference will constitute settlement negotiations and any settlement proposal made pursuant to the conference will not be admissible as evidence of liability. If the parties do not resolve their dispute pursuant to the dispute resolution conference, either party may commence legal action to resolve the dispute. Any such action must be commenced within six (6) months from the first day of the dispute resolution conference.
 - b. Pending final resolution of a dispute hereunder, Consultant will proceed diligently with the performance of its obligations under this Agreement.
 15. **Applicable Laws and Regulations.** Consultant will ensure that itself, its agents, employees, and sub-consultants comply with all applicable laws and regulations.
 16. **Governing Law.** The parties acknowledge that this Agreement is governed by laws of the County the Consultant office is in and the State of Oregon. To the maximum extent permitted by law, (i) this Agreement and all matters related to its creation and performance will be governed by and enforced in accordance with the laws of the State of Oregon, excluding conflicts of law rules, and (ii) all disputes arising from or related to this Agreement will be decided only in a state or federal court located in Oregon and not in any other court or state. Toward that end, the parties hereby consent to the jurisdiction of the state and federal courts located in Oregon and waive any other venue to which they might be entitled by virtue of domicile, habitual residence, place of business, or otherwise.
 17. **Enforcement.** Should either party commence litigation to enforce or rescind any provision of this Agreement, the prevailing party will be entitled to recover its attorney's fees and costs, including without limitation all copy costs and expert and consultant fees and expenses, in that action and on all appeals, from the other party.
 18. **Effective Date.** The effective date of this Agreement is the date indicated by the Owner's signature.

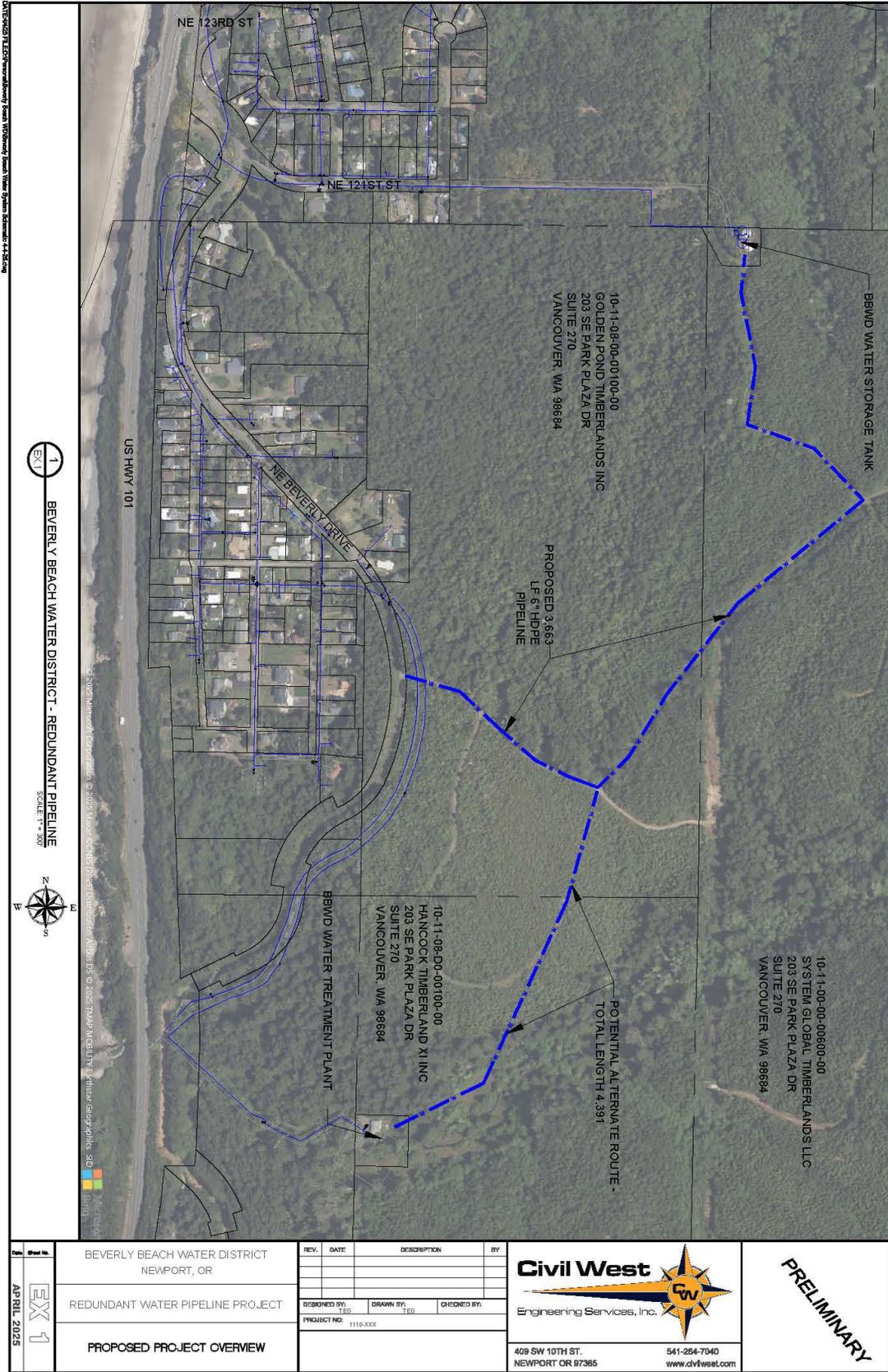
Attachment B – Civil West Engineering Services, Inc. Rate Sheet



| Civil West Engineering Services, Inc. - 2025 Class B Northern Rate Schedule | |
|--|------------------------------|
| STAFF/ITEM | BILLING RATE |
| ENGINEERING | |
| Expert Witness | \$429 |
| Principal Engineer | \$188 |
| Regional Manager | \$183 |
| Senior Project Manager | \$178 |
| Senior Project Engineer | \$165 |
| Senior Engineering Technician | \$139 |
| Project Manager | \$173 |
| Project Engineer | \$153 |
| Staff Engineer | \$129 |
| Engineering Technician | \$95 |
| Drafter | \$84 |
| Inspector 1 | \$178 |
| Inspector 2 | \$155 |
| Inspector 3 | \$133 |
| Administration / Marketing / Intern | \$59 |
| Surveying | |
| Senior Surveyor (PLS) | \$173 |
| Senior Survey Technician | \$139 |
| Survey Technician | \$118 |
| 1-person Survey Crew | \$183 |
| 2-person Survey Crew | \$215 |
| 3-person Survey Crew | \$255 |
| REIMBURSABLES | |
| Mileage | \$0.70 - or current IRS Rate |
| Survey Equipment | \$250/day |
| GIS Data Collection Unit | \$125/day |
| Technology Charge | 2.0% of Direct labor Costs |
| Lodging, meals as required for travel | Cost |
| Reproduction, Printing, Etc. | Cost plus 10% |
| Lab Fees | Cost plus 10% |
| Subconsultants | Cost plus 10% |
| Expert Witness Support Expenses | Cost |
| * Scoped Support Services Approved Travel Budgets Will be Developed and Approved by Client Using Standard Billing Rates. | |

Note - above rates expire on 12/31/2025. All work started before that date shall utilize these rates. All new tasks or scopes of work developed after this date will utilize new rates if they have been established.

ATTACHMENT C



| | |
|-------------|---|
| Client | BEVERLY BEACH WATER DISTRICT NEWPORT, OR |
| Project | REDUNDANT WATER PIPELINE PROJECT |
| Sheet No. | EX 1 |
| Date | APRIL 2025 |
| Project No. | 1110-000 |

| REV. | DATE | DESCRIPTION | BY |
|------|------|-------------|----|
| | | | |
| | | | |

| | | |
|--------------|-----------|-------------|
| DESIGNED BY: | DRAWN BY: | CHECKED BY: |
| TED | TED | |
| PROJECT NO. | 1110-000 | |

Civil West
Engineering Services, Inc.

409 SW 10TH ST.
NEWPORT OR 97365

541-264-7040
www.civilwest.com

PRELIMINARY