

**Beverly Beach Water District Minutes  
Board of Commissioners Meeting  
July 16, 2025, at 6:00 p.m.  
Beverly Beach Water District Office  
(with Corrections)**

**1. Call to Order 6:04 pm**

The meeting was called to order by President Kristen Milligan.

In attendance were Kristen Milligan, Leo Newberg, Leon Nelson and new member Roger Rees. Introductions all around and position clarifications.

**3. Review/Approval of Minutes 6:16 pm**

Minutes from June were reviewed: Kristen 1<sup>st</sup>, Leo 2<sup>nd</sup> and approved by all

**3. Financial/Treasurers Report 6:18 pm**

Northwest Natural Water bill for June not available yet.

Financial and Aging report reports reviewed.

Discussion concerning Treasury Report format with new changes.

Kristen to work with Marina to clarify and modify reports.

Leo suggested having an abbreviated report for quick review with a full report

available on the web site when necessary. Kristen moved Leon second approved by all

to have an abbreviated report. 6:23 pm

Kristen needs to contact the county to make sure the budget report meets county requirements.

Grimstead. Requested a simple audit for insurance purposes.

Kristen moved, Roger second, approved by all. 6:32 pm

**4. Water Plant/Distribution System 6:33 pm**

The 2023 CCR was released by mistake. The 2024 CCR is needed, Leo to follow up with NWN

6:35 pm: Discussion concerning NWN using BBWD property inappropriately.

Leo summarized: NWN depositing sediment on our property.

Water back-flowing up through parking lot drain, settling tank discharge not flowing properly.

6:42 pm: discussion concerning NWN using BBWD warehouse inappropriately.

6:50 pm: need to consult with SDAO concerning NWN.

7:03 pm: Need to formalized a usage agreement with NWN

Discussions concerning possible need for no dumping signs, logging gate to keep out campers

may need to install cameras hooked up to the internet...

**5. Old Business 7:08 pm**

Sanitary Survey needs to be rescheduled

Tim is continuing to work on fire-hydrants.

Leo will pursue GIS mapping of our system.

**6. New Business 7:18 pm**

Board Positions discussed and defined.

Kristen: President; Roger: Finance; Leon: Secretary;

Leo: operations; Kendra: community relations

7:29 pm: Leo first, Roger second, approved by all.

Kristen will be looking into an emergency plan.

7:34 pm: \$19,000.00 deposit for roofing contract: Kristen first, Leo Second, approved by all.

Work to begin in September.

7:36 pm: Kendra will be checking into garbage service

7:41 pm: Discussed options for Leo to attend August meeting remotely.

7:46 pm: Discussed SDAO training sessions

7:47 pm: Leon to set up email accounts with Charter.net for officers

General discussion concerning possibility of running out of water and future possibility of interlocking water systems with other districts.

**7. Adjourn at 7:54 pm**

Kristen first, Leon second and approved by all

Respectfully submitted,

Leon Nelson